AGENDA

for

Budget Meeting of Council

Carve your path.

Monday
February 22, 2021
Council Chambers
5:00 pm

"The Village of Burns Lake is a diverse community where residents enjoy a high quality of life, supported by economic and environmental sustainability, and a vibrant community spirit."

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2021 MUNICIPAL OBJECTIVES

1. **Undertake initiatives that support the development of a strong and diverse economy, including for industry, commerce, tourism, and a vibrant downtown**

    - Implement the recommendations in the 'Chart the Course' economic diversification plan that includes tourism.
    - Host a prosperity clinic regarding wealth building, community building and economic diversification.
    - Promote business opportunities and continue to work towards attracting new business from the regional pilot program.
    - Village Heights development:
        i. 'Reaching New Heights'; host a Prosperity Clinic with the development community re: layout and development of land.
        ii. selective harvesting of conifers (CWPP fuel mitigation) & use revenue generated for clean-up;
        iii. incorporate a plan for water/sewer ROW in road clearing.
        iv. explore the acquisition of neighbouring property.
    - Begin to implement recommendations of the Tourism Working Group.
    - Create a Community Tourism Marketing Strategy.
    - Support events for recreation.
    - Support developers and businesses to increase commercial office space.

2. **Good government that is financially sustainable and invests in infrastructure to serve the community**

    - Pursue opportunities for servicing Industrial Lands (water and sewer).
    - Wastewater Treatment Plant and sewer lagoons (grant dependent; could be phased.)
    - Leverage NCPG funds for water and sewer projects, applying for grants and utilizing partnerships where possible.
    - Continue to improve amenities at the local campground.
    - Host prosperity clinic regarding Anglican Church use, disposition or relocation.
    - Priority paving projects ~$400k
    - Phase 2 Active Transportation – Centre Street sidewalk and storm drain (grant dependent).
    - Explore and compare sites; develop a plan for upgrading or replacing the Firehall.
    - Practice good communication with the public through social media, being approachable, accountable and transparent; provide 'highlights' to the public.
    - Support infrastructure developments that encourage diversity and promote Burns Lake as a welcoming community.

3. **Exercise social responsibility by supporting housing inventory for the community's diverse population and recreational opportunities that improve quality of life**

    - Support developers and not-for-profit organizations with new housing for market and subsidized multi-family dwellings, investigate local government incentive tools.
    - Work with the Housing Committee to identify and fill gaps in housing inventory.
    - Consult with the public regarding a Youth Centre and explore partnerships including FN and SD91.
    - Make continuous efforts at reconciliation and respectful dialogue; collaborate, communicate, seek and provide input.
    - Annual C2C forum – Cultural Literacy.
    - Increase communication and social engagement with the public.
    - Encourage the dynamic use of the Multiplex.

4. **Provide responsible environmental stewardship and mitigate wildfire risk**

    - Selectively harvest conifers on Village Heights lands and use revenue generated for clean up.
    - Prioritize and implement actions proceeding from Community Wildfire Protection Plan to keep our community safe.
    - Support the FireSmart Committee, encourage citizen participation and consider resources to do so.
    - Promote EV charging stations.
    - Encourage recycling.

AGENDA

Budget Meeting of Council for the Corporation of the Village of Burns Lake, held in Council Chambers on February 22, 2021 at 5:00 p.m.

TOPIC **PAGE**

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

Recommendation:

THAT the agenda for the February 22, 2021, Budget Meeting be approved as presented.

3. **PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTION**

4. **PUBLIC COMMENT**

*When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than **2 minutes.** When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and **only address current agenda items**. No person from the audience may address Council more than once during the Public Comment and Public Question Period.*

5. **REPORTS**

a) Level of Service Survey Results - *Director of Finance, B. Jawhare*

For information and review.

6. **NEW BUSINESS**

a) Fire Protection Capital Budget – *Director of Finance, B. Jawhare and Director of Protective Services R. Krause*

Recommendation:

THAT the 2021 Fire Protection Capital budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

b) Fire Protection Operating Budget – *Director of Finance, B. Jawhare and Director of Protective Services R. Krause*

Recommendation:

THAT the 2021 Fire Protection Operating budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

c) Other Protective Services Budget – *Director of Finance, B. Jawhare and Director of Protective Services R. Krause*

Recommendation:

THAT the 2021 Other Protective Services budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

d) Victim Services Budget – *Director of Finance, B. Jawhare*

Recommendation:

THAT the 2021 Victim Services budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

e) Arena Budget– *Director of Finance, B. Jawhare and Director of Recreation Services L. Jones*

Recommendation:

THAT the 2021 Arena budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

f) Curling Rink Budget – *Director of Finance, B. Jawhare and Director of Recreation Services L. Jones*

Recommendation:

THAT the 2021 Curling Rink budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

g) Recreation Multiplex Budget – *Director of Finance, B. Jawhare and Director of Recreation Services L. Jones*

Recommendation:

THAT the 2021 Recreation Multiplex budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

h) Recreation Equipment Budget – *Director of Finance, B. Jawhare and Director of Recreation Services L. Jones*

Recommendation:

THAT the 2021 Recreation Equipment budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

i) Recreation Parks budget – *Director of Finance, B. Jawhare and Director of Recreation Services L. Jones*

Recommendation:

THAT the 2021 Recreation Parks budget be approved subject to the adoption of the 2021 Village of Burns Lake budget.

j) Budget Process next steps – *Director of Finance, B. Jawhare, verbal*

Recommendation:

THAT the second meeting for the 2021 budget process be set for March 8 at _____ pm.

7 PUBLIC COMMENT

8. ADJOURNMENT

FIRE PROTECTION
CAPITAL PLAN
2021-2025 FINANCIAL PLAN BYLAW XXXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Jan-Sep	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
11-1-908125-111	GRANTS OTHER - EMERGENCY PREPAREDNESS	0	0	-25,000	0	0	0	0	0	0	0	0	
11-1-908125-170	TSF FROM GEN OPTG FUND - EMERG PREP CAPI	0	0	-34,500	0	0	0	0	0	0	0	0	
11-1-909252-148	TSF FROM STAT RSV - FIRE COMMUNICATIONS	0	0	0	-15,500	0	-15,500	0	0	0	0	0	
11-1-909415-148	TSF FROM STAT RSV FUND - FIREHALL	0	0	0	-3,250	0	0	-3,250	0	0	0	0	
11-1-909415-170	TSF FROM GEN OPTG FUND - FIREHALL	0	0	0	-49,000	0	-24,707	-25,226	0	0	0	0	Note 2
11-1-909416-148	TSF FROM STAT RSVS - FIRE SHOP CAPITAL	0	0	0	-90,000	0	-84,757	0	0	0	0	0	
11-1-912000-111	GRANTS OTHER - FIRE EQUIPMENT CAPITAL	0	0	0	-20,000	0	-20,000	0	0	0	0	0	Note 1
11-1-912000-114	GRANTS RDBN - FIRE EQUIPMENT	0	-5,000	0	0	0	0	0	0	0	0	0	
11-1-912000-142	TSF FROM RSV ACCTS - FIRE EQUIPMENT CAP	0	-18,934	0	0	0	0	0	0	0	0	0	
11-1-912000-148	TSF FROM STAT RSV - FIRE EQUIPMENT	0	0	-283,661	0	0	0	0	0	0	0	0	
11-1-912000-160	BORROWING PROCEEDS - FIRE EQUIPMENT	-18,214	0	-80,000	0	0	0	0	0	0	0	0	
11-1-912000-170	TSF FROM GEN OPTG FUND - FIRE EQUIP CAP	0	0	-429	0	0	0	0	0	0	0	0	
	Total Revenue	**-18,214**	**-23,934**	**-423,590**	**-177,750**	**0**	**-144,964**	**-28,476**	**0**	**0**	**0**	**0**	
							0	0	0	0	90,000	0	Balance funds required
11-2-908125-283	EQUIPMENT PURCHASE - EMERGENCY PREPARE	0	0	57,780	0	0	0	0	0	0	0	0	
11-2-908125-301	CONTRACT SVCS - EMERG PREP CAPITAL	0	0	1,720	0	0	0	0	0	0	0	0	
11-2-909000-399	AMORTIZATION	73,568	70,558	85,074	0	0	0						
11-2-909252-301	CONTRACT SERVICES - FIRE COMMUNICIATIONS	0	0	0	15,500	14,289	14,289	0	0	0	0	0	
11-2-909252-333	LEGAL FEES - COMMUNICATIONS FIRE CAPITAL	0	0	0	0	1,705	1,705	0	0	0	0	0	
11-2-909415-301	CONTRACT SERVICES - FIREHALL CAPITAL	0	0	0	52,250	23,774	23,774	28,476	0	0	0	0	
11-2-909416-301	CONTRACT SERVICES - FIRE SHOP CAPITAL	0	0	0	90,000	84,757	84,757	0	0	0	0	0	
11-2-912000-233	TRAVEL OTHER - FIRE EQUIP CAPITAL	0	0	1,593	0	0	0	0	0	0	0	0	
11-2-912000-260	MATERIALS - FIRE EQUIPMENT CAPITAL	0	0	0	0	2,278	2,278	0	0	0	0	0	
11-2-912000-283	EQUIPMENT PURCHASES - FIRE EQUIPMENT	4,599	56,856	361,967	20,000	18,161	18,161	0	0	0	90,000	0	Note 1
11-2-912000-321	ACCOMODATIONS - FIRE EQUIP CAPITAL	0	0	316	0	0	0	0	0	0	0	0	
11-2-912000-322	FOOD & BEVERAGE - FIRE EQUIPMENT CAPITAL	0	0	214	0	0	0	0	0	0	0	0	
	Total Expenditure	**78,167**	**127,414**	**508,664**	**177,750**	**144,964**	**144,964**	**28,476**	**0**	**0**	**90,000**	**0**	

Note 1 P20033 - Wildland Firefighting Equipment

Note 2

For $49000 funded by gen optg fund:	2020 Budget	Spent	2021 C/forward
P18002 tsf from gen optg for firehall energy efficiency (	25,000	-	25,000
P20034 tsf from fire optg rsv for furnace and ducting u	7,000	6,374	626
P20014 from comfor rsv for firehall ramp	17,000	17,400 -	400
	49,000		**25,226**

PROTECTIVE SERVICES - FIRE PROTECTION
FIRE OPERATING
2021-2025 FINANCIAL PLAN BYLAW XXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
10-1-909000-102	FEES CHARGED - FIRE PROTECTION	-23,000	-38,766	-37,689	-42,500	-45,211	-31,000	-31,000	-31,000	-31,000	-31,000	Note 1
10-1-909000-111	GRANTS OTHER - FIRE PROTECTION GENERAL	0	0	0	-5,000	-5,000	0	0	0	0	0	
10-1-909000-142	TSF FROM RSV ACCTS - FIRE PROTECTION	0	0	-16,100	0	0						
10-1-909000-150	TSF FROM REGION DISTRICT - FIRE PROTECT	-100,951	-104,382	-96,634	-103,454	-113,683						RDBN
10-1-909415-142	TSF FROM RSV ACCTS - FIREHALL	0	0	0	-20,500	0	-20,500					
10-1-909600-106	EXTERNAL RECOVERIES - RECOVERABLE W/O	0	-193,812	-692	0	-2,860	0	0	0	0	0	Note 2
10-1-912000-142	TSF FROM RSV ACCTS - FIRE EQUIPMENT	0	0	0	-1,000	-1,000						
	Total Revenues	**-123,951**	**-336,960**	**-151,115**	**-172,454**	**-167,754**	**-51,500**	**-31,000**	**-31,000**	**-31,000**	**-31,000**	
						164,766	344,357	365,836	366,876	352,811	355,009	Balance funds required
10-2-909250-200	WAGES - FIRE FORCE	78,790	84,583	98,351	100,652	95,865	102,665	104,718	106,813	108,949	111,128	
10-2-909250-201	BENEFITS - FIRE FORCE	19,167	16,653	17,736	17,640	16,580	18,346	18,713	19,087	19,469	19,858	
10-2-909250-301	CONTRACT SERVICES - FIRE FORCE	32,563	34,952	33,507	39,394	43,174	50,147	51,150	52,173	53,216	54,281	
10-2-909250-327	INSURANCE PREMIUMS - FIRE FORCE	13,456	13,569	4,452	4,500	4,356	4,500	4,590	4,682	4,775	4,871	Note 4
10-2-909250-260	MATERIALS & SUPPLIES - FIRE FORCE	1,930	4,724	2,685	2,450	8,772	7,990	8,150	8,313	8,479	8,649	
10-2-909250-283	EQUIPMENT PURCHASE-FIRE FORCE	0	0	0	0	4,029	2,590	2,642	2,695	2,749	2,803	
10-2-909250-234	MEMBERSHIP DUES - FIRE FORCE	2,375	2,911	2,944	3,000	1,956	798	814	830	847	864	
10-2-909250-240	SUBSCRIPTIONS/REFERENCES - FIRE FORCE	0	0	0	0	1,121	2,501	2,551	2,602	2,654	2,707	
10-2-909250-322	FOOD & BEVERAGE - FIRE FORCE	285	569	260	1,500	501	1,500	1,530	1,561	1,592	1,624	
10-2-909250-330	POSTAGE & COURIER - FIRE FORCE	0	0	0	0	61	62	63	65	66	67	
10-2-909020-231	REGISTRATION FEES - TRAINING & CONF	14,074	14,489	18,420	15,000	87	3,580	3,652	3,725	3,799	3,875	
10-2-909020-233	TRAVEL OTHER - TRAINING & CONF FIRE PROT	10,228	3,707	937	10,000	356	0	0	0	0	0	
10-2-909020-301	CONTRACT SERVICES - TRAINING & CONF FIRE PROT					5,850	13,110	13,372	13,640	13,912	14,191	
10-2-909020-200	WAGES - TRAINING & CONFERENCES FIRE	0	0	1,000	0	0	1,600	1,632	1,665	1,698	1,732	
10-2-909020-201	BENEFITS - TRAINING & CONFERENCES FIRE					0	288	294	300	306	312	
10-2-909020-232	MILEAGE - TRAINING & CONF FIRE	0	0	1,329	0	0	1,350	1,377	1,405	1,433	1,461	
10-2-909020-260	MATERIALS & SUPPLIES - TRAINING & CONF	0	0	0	0	1,405	750	765	780	796	812	
10-2-909020-321	ACCOMODATIONS - TRAINING & CONF FIRE	0	0	4,501	0	549	4,350	0	0	0	0	
10-2-909020-322	FOOD & BEVERAGE - TRAINING & CONF FIRE	0	0	2,834	0	1,188	2,600	2,652	2,705	2,759	2,814	
10-2-909020-330	POSTAGE AND COURIER - TRAINING & CONF	0	0	0	0	53	200	204	208	212	216	
10-2-909020-378	INTERDEPARTMENTAL CHARGES - TRAINING	0	0	0	0	406	0	0	0	0	0	
10-2-909252-260	MATERIALS AND SUPPLIES - COMMUNICATIONS	3,918	2,528	0	4,121	2,322	2,200	2,244	2,289	2,335	2,381	
10-2-909252-235	PERMITS & FEES - COMMUNICATIONS	0	0	422	0	431	431	440	448	457	467	
10-2-909252-281	LEASING COSTS - COMMUNICATIONS	0	0	1,587	0	650	650	663	676	690	704	
10-2-909252-323	HYDRO - COMMUNICATIONS					63	185	189	192	196	200	
10-2-909252-301	CONTRACT SERVICES - COMMUNICATIONS FIRE	0	0	1,211	0	0	840	857	874	891	909	
10-2-909250-255	STAFF CLOTHING - FIRE FORCE	8,769	10,963	9,898	14,000	13,890	16,000	14,560	16,640	15,142	17,305	Note 5
10-2-912000-328	FUEL - FIRE EQUIPMENT	3,328	4,694	3,902	3,876	4,245	3,954	4,033	4,113	4,196	4,279	
10-2-912000-301	CONTRACT SERVICES - FIRE EQUIPMENT	12,651	9,831	23,272	17,553	14,248	15,566	15,877	16,195	16,519	16,849	
10-2-909415-260	MATERIALS AND SUPPLIES - FIREHALL	1,706	2,369	4,440	0	2,280	1,360	1,387	1,415	1,443	1,472	
10-2-909415-323	HYDRO - FIREHALL	3,689	3,408	3,841	3,608	2,482	3,680	3,754	3,905	3,984	4,063	
10-2-909415-235	PERMITS & FEES - FIREHALL	0	0	69	0	70						
10-2-909415-262	JANITORIAL SUPPLIES - FIREHALL	0	0	97	0	1,520	1,190	1,214	1,238	1,263	1,288	
10-2-909415-300	CONSULTING FEES - FIREHALL	0	0	0	20,500	0	20,500	20,500	0	0	0	
10-2-909415-301	CONTRACT SERVICES - FIREHALL	0	0	1,711	18,650	16,005	1,980	2,040	14,580	2,122	2,164	

10-2-909415-328	FUEL - FIREHALL	0	0	0	0	88	90	92	93	95	97	
10-2-909415-378	INTERDEPARTMENTAL CHARGES - FIREHALL	0	0	99	0	0	0	0	0	0	0	
10-2-909415-324	HEATING FUEL - FIREHALL	4,464	4,407	3,787	4,764	4,571	4,859	4,956	5,056	5,157	5,260	
10-2-909416-301	CONTRACT SERVICES - FIRE DEPT SHOP	0	0	3,101	0	0	0	0	0	0	0	
10-2-909416-378	INTERDEPARTMENTAL CHARGES - FIRE DEPT SH	0	0	1,824	0	0	2,000	2,040	2,081	2,122	2,165	Note 6
10-2-909416-323	HYDRO - FIRE DEPT SHOP					344	1,540	1,571	1,602	1,634	1,667	
10-2-909416-260	MATERIALS & SUPPLIES - FIRE DEPT SHOP					0	200	204	208	212	216	
10-2-912000-360	INTEREST EXPENSE - FIRE EQUIPMENT	926	183	838	1,640	1,642	1,255	864	462	81	0	Note 7
10-2-912000-361	PRINCIPAL PAYMENTS - FIRE EQUIPMENT	0	7,140	10,633	15,376	15,374	15,764	16,155	16,557	9,847	0	Note 7
10-2-912000-240	SUSCRIPTIONS/REFERENCES - FIRE EQUIPMENT	0	0	300	0	0	0	0	0	0	0	
10-2-912000-260	MATERIALS & SUPPLIES - FIRE EQUIPMENT	8,573	13,760	10,649	17,000	10,827	1,100	1,122	1,144	1,167	1,191	
10-2-912000-327	INSURANCE PREMIUMS - FIRE EQUIPMENT	0	0	13,190	13,500	8,277	13,770	14,045	14,326	14,613	14,905	
10-2-912000-378	INTERDEPARTMENTAL CHARGES - FIRE EQUIPME	0	0	157	0	134	0	0	0	0	0	
10-2-909600-200	WAGES - RECOVERABLE WORKORDERS FIRE PR	0	95,295	0	0	2,595	0	0	0	0	0	Note 2
10-2-909600-321	ACCOMODATIONS - RECOVERABLE WORKORDERS	0	0	240	0	110	0	0	0	0	0	
10-2-909600-322	FOOD & BEVERAGE - RECOVERABLE WORKORDERS	0	0	195	0	105	0	0	0	0	0	
10-2-909600-328	FUEL - RECOVERABLE WORKORDERS FIRE PROTE	0	0	257	0	50	0	0	0	0	0	
10-2-910000-330	POSTAGE & COURIER - BYLAW ENFORCEMENT	0	0	0	0	10	50	50	50	50	50	
10-2-909000-326	PHONE & INTERNET - FIRE PROTECTION GEN	1,400	1,664	1,700	1,873	1,644	2,150	2,193	2,237	2,282	2,327	
10-2-909000-330	POSTAGE & COURIER - FIRE GENERAL	413	441	183	612	64	624	637	649	662	676	
10-2-909000-353	OFFICE SUPPLIES - FIRE PROTECT GENERAL	529	295	110	500	297	500	500	500	500	500	
10-2-909000-356	HARDWARE COSTS - FIRE PROTECTION	0	0	0	2,500	2,024	0	0	0	0	2,800	
10-2-909000-378	INTERDEPARTMENTAL CHARGES - FIRE PROTECT	11,000	11,960	11,960	12,360	11,960	12,920	13,178	13,442	13,711	13,985	Note 3
10-2-909000-319	PROMOTIONAL COSTS - FIRE PROT GENERAL	1,143	1,466	943	2,000	698	2,000	2,040	2,081	2,122	2,165	
10-2-909000-380	TSF TO STAT RSV FUNDS - FIRE PROTECTION	0	0	34,301	28,100	27,191	49,572	50,563	51,575	52,606	53,658	Note 8
10-2-909000-385	TSF TO RESERVE ACCOUNTS - FIRE PROTECT	43,700	114,901	7,000	0	0						
	Total Expenditure	**279,077**	**461,462**	**340,873**	**376,669**	**332,520**	**395,857**	**396,836**	**397,876**	**383,811**	**386,009**	

Note 1: Hampton Agreement for Fraser Forest Products, Decker Lake Forest Products 15k + Pinnacle 8k + EMBC 8k = 31k

Note 2: Recovery from Province for Rob's training time and expenses

Note 3: This is to charge a portion of administrative costs to fire protection.

Note 4: AD&D In past years, MIA insurance on the firetrucks was coded to
Public Works equipment insurance. This was changed in 2017.
Insurance for new fire truck added in 2019.

Note 5: 3 turnout gear and 2 gear replaced every alternate year plus helmets and boots

Note 6: This is to charge snow clearing wages from PW to Firehall Shop every year, tracked by a RWO

Note 7: i. Fire pickup truck payments stop in July 2019
ii. Fire rescue truck EQU061 FREIGHTLINER RESCUE TRUCK 2019 "RESCUE11" loan instalments scheduled upto 31-July-2024

Monthly instalment (interest and principal):	$ 1,418
Total 2021 instalment payments on fire rescue truck	$ 17,019
Interest portion for 2021 (from loan schedule)	$ 1,255
Principal portion for 2021 (balance)	$ 15,764

Note 8: Every year $28100 (from 23k Fire protection agreements + 4000 MVI Tasks 50% + 1100 Fire Capital Reserve Interest) is transferred to Fire Capital Reserve Account.
Consider increasing to meet 30 year vehicle replacement plan.

OTHER PROTECTIVE SERVICES
2021-2025 FINANCIAL PLAN BYLAW XXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Jan-Sep	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2,025 Budget	
10-1-908125-150	TSF FROM RD - EMERGENCY PREPAREDNESS	-1,000	-2,874	0	0	0	0	0	0	0	0	0	Note 1
10-1-908125-142	TSF FROM RSV ACCTS - EMERGENCY PREPAREDN	0	0	-3,370	-3,635	0	-740						
10-1-908127-142	TSF FROM RSV ACCTS - EMERG SUPPORT SVCS	0	0	-1,590	-990	0	0						
10-1-908130-111	GRANTS OTHER - WILDFIRE MITIGATION	0	0	-12,716	-29,459	1,941	-2,840	-42,081	0	0	0	0	Note 4
	Total Revenues	**-1,000**	**-2,874**	**-17,676**	**-34,084**	**1,941**	**-3,580**	**-42,081**	**0**	**0**	**0**	**0**	
							4,288	8,200	11,201	11,425	11,653	11,886	Balance funds required
10-2-908125-200	WAGES - EMERGENCY PREPAREDNESS	0	0	1,000	0	0	0	0	0	0	0	0	
10-2-908125-201	BENEFITS - EMERGENCY PREPAREDNESS	0	0	38	0	0	0	0	0	0	0	0	
10-2-908125-231	REGISTRATION FEES - EMERGENCY PREPARE	1,940	2,095	395	9,100	0	0	450	459	468	478	487	Note 2
10-2-908125-232	MILEAGE - EMERGENCY PREPAREDNESS	0	0	956	0	0	0	1,100	1,122	1,144	1,167	1,191	
10-2-908125-321	ACCOMODATIONS - EMERGENCY PREPAREDNESS	0	0	760	0	0	0	850	867	884	902	920	
10-2-908125-322	FOOD & BEVERAGE - EMERGENCY PREPAREDNESS	0	0	190	0	0	0	250	255	260	265	271	
10-2-908125-328	FUEL - EMERGENCY PREPAREDNESS	0	0	31	0	0	0	50	51	52	53	54	
10-2-908125-354	PRINTING - EMERGENCY PREPAREDNESS	0	0	0	0	740	740	50	51	52	53	54	
10-2-908126-346	GRANTS ISSUED - EMERGENCY RESPONSE	2,000	2,000	2,000	2,000	0	2,000	2,000	0	0	0	0	
10-2-908126-200	WAGES - EMERGENCY RESPONSE	0	0	0	0	87	87	0	0	0	0	0	
10-2-908126-201	BENEFITS - EMERGENCY RESPONSE	0	0	0	0	9	9	0	0	0	0	0	
10-2-908126-260	MATERIALS AND SUPPLIES - EMERGENCY RESPO	0	0	0	0	1,041	1,041	0	0	0	0	0	
10-2-908126-261	SAFETY SUPPLIES - EMERGENCY RESPONSE	0	0	0	0	315	334	0	0	0	0	0	
10-2-908126-301	CONTRACT SERVICES - EMERGENCY RESPONSE	0	3,280	0	0	0	0	0	0	0	0	0	
10-2-908127-326	PHONE & INTERNET - EMERGENCY SUPPORT	70	0	1,555	2,380	614	750	2,428	2,477	2,526	2,577	2,628	
10-2-908127-260	MATERIALS & SUPPLIES - EMERGENCY SUPPORT	0	0	0	0	67	67	1,000	1,020	1,040	1,061	1,082	
10-2-908127-354	PRINTING - EMERGENCY SUPPORT SVCS	0	0	34	0	0	0	50	51	52	53	54	
10-2-908127-232	MILEAGE - EMERGENCY SUPPORT SVCS	0	0	0	0		0	1,100	1,122	1,144	1,167	1,191	
10-2-908127-321	ACCOMODATIONS - EMERGENCY SUPPORT SVCS	0	0	0	0		0	850	867	884	902	920	
10-2-908127-322	FOOD & BEVERAGE - EMERGENCY SUPPORT SVCS	0	0	0	0		0	250	255	260	265	271	
10-2-908127-231	Registration Fees - EMERGENCY SUPPORT SVCS	0	0	0	0		0	450	459	468	478	487	
10-2-908127-355	SOFTWARE COSTS - EMERGENCY SUPPORT SVCS	0	0	0	200	0	0	0	0	0	0	0	
10-2-908130-300	CONSULTING FEES - WILDFIRE MITIGATION	21,137	0	0	2,000	0	0	0	0	0	0	0	Note 3
10-2-908130-232	MILEAGE - WILDFIRE MITIGATION	0	0	45	0	0	0	0	0	0	0	0	
10-2-908130-260	MATERIALS & SUPPLIES - WILDFIRE MITIGATI	0	0	874	0	0	0	360	367	375	382	390	
10-2-908130-301	CONTRACT SERVICES - WILDFIRE MITIGATION	0	0	0	29,459	2,285	2,285	37,300	0	0	0	0	Note 4
10-2-908130-319	PROMO COSTS - WILDFIRE MITIGATION	0	0	30	0	0	0	30	31	31	32	32	
10-2-908130-320	ADVERTISING COSTS - WILDFIRE MITIGATION	0	0	752	0	555	555	752	767	782	798	814	
10-2-908130-321	ACCOMODATIONS - WILDFIRE MITIGATION	0	0	219	0	0	0	219	223	228	232	237	
10-2-908130-322	FOOD & BEVERAGE - WILDFIRE MITIGATION	0	0	197	0	0	0	197	201	205	209	213	
10-2-908130-353	OFFICE SUPPLIES - WILDFIRE MITIGATION	0	0	21	0	0	0	21	21	22	22	23	
10-2-908130-354	PRINTING - WILDFIRE MITIGATION	0	0	524	0	0	0	524	534	545	556	567	
	Total Expenditure	**25,147**	**7,375**	**9,621**	**45,139**	**5,713**	**7,868**	**50,281**	**11,201**	**11,425**	**11,653**	**11,886**	

Note 1 Regional District funding discontinued in 2018

Note 2 Historical spending is lower. Unused budget in any year is transferred to the following year to avoid taxing each year for expenditures that are not made.
Previous 5 year budget had 9100 allocated to Emergency Preparedness 10-2-908125-231, now split among all Emergency Preparedness GL lines

Note 3 2019 is for Firesmart committee community engagement

Note 4 **2020:** P19025 UBCM CRI Firesmart Grant from 2019 was carried forward to 2020. $4781.36 ($1941.27 of 2019 and $2840.09 of 2020 expenses) that was spent has been claimed from UBCM in 2020, cheque awaited. No more carry forward of project P19025 to 2021
2021: P20032 New UBCM CRI Firesmart Grant - 2020, approved in Jan 2020 for $37,300 but not budgeted for in 2020.

VICTIM SERVICES - FIRE PROTECTION
2021-2025 FINANCIAL PLAN BYLAW XXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
10-1-919000-101	GRANTS PROVINCIAL - VICTIM SERVICES	-52,007	-65,501	-48,452	-50,472	-51,294	-52,737	-52,737	-54,380	-54,380	-54,380	
10-1-919000-125	DONATIONS RECEIVED - VICTIM SERVICES	0	0	-6,188	0	0	0	0	0	0	0	
10-1-919000-150	TSF FROM REGIONAL DISTRICT - VICTIM SERVICES	0	0	-15,073	-15,675	-15,675						RDBN
	Total Revenues	**-52,007**	**-65,501**	**-69,713**	**-66,147**	**-66,969**	**-52,737**	**-52,737**	**-54,380**	**-54,380**	**-54,380**	
						-9,987	16,563	17,949	17,719	19,161	20,632	Balance funds required
10-2-919000-200	WAGES - VICTIM SERVICES	52,008	65,501	50,964	48,617	44,539	51,983	53,023	54,083	55,165	56,268	
10-2-919000-201	BENEFITS - VICTIM SERVICES	0	0	10,385	7,474	5,659	10,397	10,605	10,817	11,033	11,254	
10-2-919000-232	MILEAGE - VICTIM SERVICES	0	0	2,577	0	724	738	753	768	784	799	
10-2-919000-234	MEMBERSHIP DUES - VICTIM SERVICES	0	0	100	0	100	102	104	106	108	110	
10-2-919000-260	MATERIALS & SUPPLIES - VICTIM SERVICES	0	0	19	10,056	88	90	92	93	95	97	
10-2-919000-283	EQUIPMENT PURCHASE - VICTIM SERVICES					3,555	3,626	3,699	3,773	3,848	3,925	
10-2-919000-321	ACCOMODATIONS - VICTIM SERVICES	0	0	434	0	799	815	831	848	865	882	
10-2-919000-322	FOOD & BEVERAGE - VICTIM SERVICES	0	0	1,424	0	485	495	505	515	525	535	
10-2-919000-326	PHONE & INTERNET - VICTIM SERVICES	0	0	2,136	0	1,033	1,054	1,075	1,096	1,118	1,141	
10-2-919000-330	POSTAGE & COURIER - VICTIM SERVICES	0	0	4	0	0	0	0	0	0	0	
10-2-919000-353	OFFICE SUPPLIES - VICTIM SERVICES	0	0	193	0	0	0	0	0	0	0	
10-2-919000-354	PRINTING - VICTIM SERVICES	0	0	161	0	0	0	0	0	0	0	
10-2-919020-232	MILEAGE - TRAINING & CONF VICTIM SVCS	0	0	205	0	0	0	0	0	0	0	
10-2-919020-233	TRAVEL OTHER - TRAINING & CONF VICTIM SV	0	0	518	0	0	0	0	0	0	0	
10-2-919020-321	ACCOMODATIONS - TRAINING & CONF VICTIM S	0	0	432	0	0	0	0	0	0	0	
10-2-919020-322	FOOD & BEVERAGE - TRAINING & CONF VICTIM	0	0	162	0	0	0	0	0	0	0	
	Total Expenditure	**52,008**	**65,501**	**69,714**	**66,147**	**56,982**	**69,300**	**70,686**	**72,099**	**73,541**	**75,012**	

RECREATION - ARENA
2021-2025 FINANCIAL PLAN BYLAW XXXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
10-1-820205-150	TSF FROM REGIONAL DISTRICT - ARENA	-162,500	-162,500	-240,471	-200,000	-200,137	-162,500	-162,500	-162,500	-162,500	-162,500	Note 1
10-1-820205-118	ADVERTISING REVENUE - ARENA	-3,400	-3,669	-6,036	-6,000	-5,368	-5,250	-5,250	-5,250	-5,250	-5,250	
10-1-820205-102	FEES CHARGED - ARENA	-74,519	-88,977	-88,470	-85,268	-56,163	-86,973	-85,318	-87,024	-88,765	-90,540	Note 2
10-1-820205-142	TSF FROM RSV ACCTS - ARENA	-2,468	0	0	-11,667	-3,667	-18,500	0	0	0	0	
10-1-820205-106	*EXTERNAL RECOVERIES - ARENA*	-329	-1,663	0	0	0	0	0	0	0	0	
10-1-820205-125	*DONATIONS RECEIVED - ARENA*	0	0	0	-1,000	-1,800	-1,000	-1,000	-1,000	-1,000	-1,000	
10-1-820205-149	*TSF FROM SURPLUS - ARENA*	0	-23,326	0	-42000	-42,000	-1,500					
10-1-800600-106	EXTERNAL RECOVERIES - RECOVERABLE WORKOR	0	0	0	0	-133	0	0	0	0	0	
	Total Operating Revenue	**-243,216**	**-280,135**	**-334,977**	**-345,935**	**-309,268**	**-275,723**	**-254,068**	**-255,774**	**-257,515**	**-259,290**	
						18,146	43,969	53,900	55,471	63,155	63,162	Balance funds required
10-2-820205-200	WAGES - ARENA	127,587	120,738	134,267	141,364	148,016	151,190	154,213	155,755	158,871	162,048	Note 2
10-2-820205-201	BENEFITS - ARENA	14,930	20,545	29,304	27,513	30,706	30,999	31,619	32,251	32,896	33,554	
10-2-820205-323	HYDRO - ARENA	57,507	62,909	64,395	65,871	58,095	65,683	66,997	66,997	68,336	68,336	
10-2-820205-324	HEATING FUEL - ARENA	21,565	21,179	19,021	27,800	20,965	21,384	21,812	22,248	22,693	23,147	
10-2-820205-378	INTERDEPARTMENTAL CHARGES - ARENA	29,065	28,919	8,071	8,040	3,414	4,222	4,306	4,392	4,480	4,570	
10-2-820205-326	PHONE & INTERNET - ARENA	1,970	3,359	2,499	2,600	2,733	3,388	3,455	3,524	3,595	3,667	Note 3
10-2-820205-355	SOFTWARE COSTS - ARENA	4,208	6,433	1,549	3,490	5,739	1,800	1,836	1,873	1,910	1,948	
10-2-820205-262	JANITORIAL SUPPLIES - ARENA	1,900	1,961	1,342	2,000	2,879	2,900	2,958	3,017	3,078	3,139	
10-2-820205-301	CONTRACT SERVICES - ARENA	18,572	8,182	6,599	24,057	8,605	17,766	11,937	12,176	12,419	12,667	Note 4
10-2-820205-320	ADVERTISING EXPENSE - ARENA	1,220	272	0	1,500	0	0	0	0	0	0	
10-2-820205-260	MATERIALS & SUPPLIES - ARENA	180	0	4,924	1,000	7,146	16,289	7,435	7,583	10,935	7,890	
10-2-820205-105	INTERNAL RECOVERIES - ARENA	-3,500	-3,500	-3,500	0	0	0	0	0	0	0	
10-2-820205-235	PERMITS & FEES - ARENA	0	0	1,378	0	1,346	1,373	1,400	1,428	1,457	1,486	
10-2-820205-319	PROMOTIONAL COSTS - ARENA	0	0	117	0	0	0	0	0	0	0	
10-2-820205-325	UTILITIES OTHER - ARENA	0	0	0	255	0	0	0	0	0	0	
10-2-820205-327	INSURANCE PREMIUMS - ARENA	630	-90	0	0	0	0	0	0	0	0	
10-2-820205-356	HARDWARE COSTS - ARENA	0	0	0	1,500	0	2,700	0	0	0	0	
10-2-800600-200	WAGES - RECOVERABLE WORKORDERS REC	0	0	0	0	110	0	0	0	0	0	
10-2-800600-201	BENEFITS - RECOVERABLE WORKORDERS REC	0	0	0	0	23	0	0	0	0	0	
10-2-820205-385	TSF TO RSV ACCTS - ARENA	0	0	42,218	37,500	37,637	0	0	0	0	0	
	Total Operating Expenditure	**275,834**	**270,907**	**312,184**	**344,490**	**327,414**	**319,693**	**307,968**	**311,246**	**320,670**	**322,452**	

ARENA CAPITAL:

	New COA	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
11-1-820205-106	EXTERNAL RECOVERIES - ARENA	-55,606	-160,723	0	0	0	0					
11-1-820205-142	TSF FROM RSV ACCTS - ARENA	0	0	-20,513	-24,000	-23,361						
11-1-820205-170	TSF FROM GEN OPTG FUND - ARENA	-87,869	-113,588	0	-3,667	-3,667	-6,667					
11-1-820205-150	TSF FROM RD - ARENA	0	0	0	0	0	-37,500	-37,500	-37,500	-37,500	-37,500	
11-1-820205-100	GRANTS FEDERAL -ARENA	0	0	0	0	0	-120,000					Note 6
11-1-820205-101	GRANTS PROVINCIAL - ARENA	0	0	0	0	0	-30,000					Note 6
	Total Capital Revenue	**-143,475**	**-274,311**	**-20,513**	**-27,667**	**-27,028**	**-194,167**	**-37,500**	**-37,500**	**-37,500**	**-37,500**	
						0	0	22,500	12,499	-7,500	-37,500	Balance funds required
11-2-820205-260	MATERIALS & SUPPLIES - ARENA CAPITAL	0	0	12,713	0	0	6000	0	0	0	0	
11-2-820205-283	EQUIPMENT PURCHASE - ARENA	0	0	0	0	7,437	0	0	0	0	0	
11-2-820205-301	CONTRACT SERVICES - ARENA	31,174	304,049	7,800	27,667	19,591	166667	60000	49999	30000		Note 5, 6
11-2-820205-398	LOSS ON DISPOSAL OF ASSETS - ARENA	7,297	4,859	0	0							TCA
	TSF TO CAPITAL RESERVE - ARENA						21500					
	Total Capital Expenditure	**38,471**	**308,908**	**20,513**	**27,667**	**27,028**	**194,167**	**60,000**	**49,999**	**30,000**	**0**	

Note 1

The RDBN taxes the Village, Area B and portion of Area E for the arena at approximately $243,000 annually.
Additionally the RDBN allocates $2,500 of grants in lieu of taxes to the arena function.
From 2020 onwards, the RDBN taxation will drop to $197,500. The $2,500 grant in lieu will remain allocated to the Arena.
The RDBN will disburse those $200,000 funds as follows:
-$162,500 to the Village of Burns Lake to operate the Arena
-$37,500 contribution to Village of Burns Lake for Arena Capital improvements
Earlier this used to be grouped together. From 2021, it is being shown under Arena Capital budget where it will be used.

Note 2

2021 Arena Revenue and Wages kept at no-Covid level. These will reduce if Covid persists in 2021
Wages Based on projected 4878 hours of staff time (including 30% of Rec Director)

Note 3

Phone and internet currently by Telus until March 2021. But signed contract with Tech North for Jan - Dec 2021.

	Main Phone Telus	Alarm system Telus	Internet Telus	TechNorth Internet NEW
Annual	**1,500**	**900**	**219**	**1200**
	40:60	33.33 ech	50:50	50:50
Arena	600	300	110	600
Rec centre	900	300	110	600
Curling rink	0	300	0	0

Note 4

Tech North Contract for IT Support and Website:

		Support	Website
		8520	**1,620**
Arena	45%	3,834	729
Rec centre	45%	3,834	729
Curling rink	10%	852	162

Note 5	2021 $10,000 for roof replacement over pellet boliers. 2022 $10,000 for replacement of aging arena bleacher heaters. $50,000 for replacement of arena dehumidifier. 2023 - $15000 LED upgrades. $20808 roofing upgrades. $14191 washroom upgrades. 10404 change room block roof upgrade. 2024 $20k for scoreboard replacement. $10k arena security camera upgrade.
Note 6	2021 budget $150,000 HVAC upgrade (Applied for ICI grant). 2023 budget $50000 for repaving multiplex parking lot

RECREATION - CURLING
2021-2025 FINANCIAL PLAN BYLAW XXXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
10-1-820215-102	FEES CHARGED - CURLING RINK	-17,052	-12,282	-13,326	-15,045	-8,332	-15,346	-15,653	-15,966	-16,285	-16,611	
10-1-820215-104	RENTAL REVENUE - CURLING	0	-667	0	0	-3,300	-3,300	-3,300	-3,300	-3,300	-3,630	
10-1-820215-142	TSF FROM RSV ACCTS - CURLING RINK	0	0	-1,313	-4,666	-4,666						
10-1-820215-149	TSF FROM SURPLUS - CURLING RINK				-15,000	-15,000						
	Total Operating Revenue	**-17,052**	**-12,949**	**-14,639**	**-34,711**	**-31,298**	**-18,646**	**-18,953**	**-19,266**	**-19,585**	**-20,241**	
						11,898	41,450	41,194	41,615	39,677	40,124	Balance funds required
10-2-820215-323	HYDRO - CURLING RINK	1,017	1,730	1,647	1,875	1,113	1,135	1,158	1,181	1,205	1,229	
10-2-820215-324	HEATING FUEL - CURLING RINK	15,958	9,215	3,590	9,078	3,074	3,735	3,810	3,886	3,964	4,043	
10-2-820215-301	CONTRACT SERVICES - CURLING RINK	9,196	13,058	4,565	8,600	3,727	3,802	3,878	3,955	4,034	4,115	
10-2-820215-200	WAGES - CURLING RINK	18,710	17,509	25,929	39,621	20,515	32,704	33,358	33,692	34,365	35,053	Note 2
10-2-820215-201	BENEFITS - CURLING RINK	0	0	4,294	0	3,555	6,087	6,209	6,333	6,460	6,589	
10-2-820215-262	JANITORIAL SUPPLIES - CURLING RINK	1,059	0	362	800	492	502	512	522	533	543	
10-2-820215-378	INTERDEPARTMENTAL CHARGES - CURLING RN	3,000	3,000	3,040	3,000	3,263	3,995	3,000	3,000	300	300	
10-2-820215-300	CONSULTING FEES - CURLING RINK	0	0	1,313	1,500	0	0	0	0	0	0	
10-2-820215-260	MATERIALS & SUPPLIES - CURLING RINK	1,420	673	4,579	2,500	1,669	2,224	2,268	2,314	2,360	2,407	
10-2-820215-280	EQUIPMENT CHARGES - CURLING RINK	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	
10-2-820215-235	PERMITS & FEES - CURLING RINK	0	0	88	0	0	0	0	0	0	0	
10-2-820215-282	EQUIPMENT RENTAL - CURLING RINK	0	0	957	0	1,734	1,769	1,804	1,840	1,877	1,914	
10-2-820215-325	UTILITIES OTHER - CURLING RINK	0	0	303	0	337	344	351	358	365	372	
10-2-820215-326	PHONE & INTERNET - CURLING RINK	0	0	1,348	0	217	300	300	300	300	300	
10-2-820215-385	TSF TO RSV ACCTS - CURLING RINK	0	0	13,056	0	0	0	0	0	0	0	
	Total Operating Expenditure	**53,860**	**48,685**	**68,571**	**70,474**	**43,196**	**60,096**	**60,147**	**60,880**	**59,262**	**60,365**	

CURLING CAPITAL:

	New CoA	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
11-1-820215-106	EXTERNAL RECOVERIES - CURLING RINK	0	-5,490	0	0	0	0	0	0	0	0	
11-1-820215-170	TSF FROM GEN OPTG FUND - CURLING CAPITAI	0	0	0	-113,666	-39,134	-76,666	0	0	0	0	
	Total Capital Revenue	**0**	**-5,490**	**0**	**-113,666**	**-39,134**	**-76,666**	**0**	**0**	**0**	**0**	
						0	0	15,000	25,000	0	0	Balance funds required
11-2-820215-260	MATERIALS & SUPPLIES - CURLING RINK	0	0	0	0	16,750	0	0	0	0	0	
11-2-820215-300	CONSULTING FEES - CURLING RINK CAPITAL	0	0	0	0	289	0	0	0	0	0	
11-2-820215-301	CONTRACT SERVICES - CURLING RINK	0	10,413	0	113,666	22,095	76,666	15,000	25,000	0	0	Note 3
	Total Capital Expenditure	**0**	**10,413**	**0**	**113,666**	**39,134**	**76,666**	**15,000**	**25,000**	**0**	**0**	

Note 1	Curling club rental agreement $275/month (2020-2024) renegotiate at end of 2024 for next term
Note 2	based on projected 1036hrs of staff time (including 10% of Rec Director), considering full regular season of curling.
Note 3	2022 $10,000 replacement of curling rink lighting with LED fixtures. $5000 curling walkway extension. 2023: $10k for washroom addition in curling viewing area. $12k replace vinyl tile in curling viewing area. $3k Refinish popcorn ceiling in curling areas.

RECREATION - MULTIPLEX - OPERATIONS
2021-2025 FINANCIAL PLAN BYLAW XXXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
10-1-820210-122	MEMBERSHIP FEES - REC COMPLEX	-42,851	-40,737	-49,710	-45,000	-27,546	-45,000	-45,900	-46,818	-47,754	-48,709	
10-1-820210-102	FEES CHARGED - REC COMPLEX	-16,552	-15,702	-16,914	-15,500	-6,949	-15,500	-16,717	-17,051	-17,392	-17,740	
10-1-820210-109	EQUIPMENT RENTAL INCOME - REC COMPLEX	-2,843	-2,832	-1,732	-2,300	-982	-1,002	-1,022	-1,042	-1,063	-1,084	
10-1-820210-107	PRODUCT SALES - REC COMPLEX	-794	-163	-847	-1,000	-40	-40	-40	-40	-40	-40	
10-1-820210-104	RENTAL INCOME - REC COMPLEX	-6,900	-7,200	-9,200	-12,000	-12,000	-16,000	-18,000	-18,000	-18,000	-18,000	
10-1-820210-106	EXTERNAL RECOVERIES - REC COMPLEX	0	0	0	0	-3,830	0	0	0	0	0	
10-1-820210-142	TSF FROM RSV ACCTS - REC COMPLEX	0	0	-1,313	-11,667	-11,014						
10-1-820210-151	MISC REVENUE - REC COMPLEX	-635	-823	-640	-500	-547	-500	-500	-500	-500	-500	
10-1-820212-102	FEES CHARGED - RECREATION PROGRAMS	-45,228	-36,737	-44,419	-45,682	-24,625	-45,682	-45,682	-45,682	-45,682	-45,682	
10-1-820212-111	GRANTS OTHER - RECREATION PROGRAMS	-10,751	-16,121	0	0	0	0	0	0	0	0	Note 1
10-1-820212-100	FEDERAL GRANTS - RECREATION PROGRAM				-4,000	-8,171	-4,000	-4,000	-4,000	-4,000	-4,000	
10-1-820212-142	TSF FROM RSV ACCTS - RECREATION PROGRAMS	0	0	-1,378	0	0						
	Total Revenues	**-126,554**	**-120,315**	**-126,153**	**-137,649**	**-95,704**	**-127,724**	**-131,861**	**-133,133**	**-134,432**	**-135,756**	
						235,718	263,731	264,145	268,229	274,740	281,801	Balance funds required

10-2-820210-378	INTERDEPARTMENTAL CHARGES - REC COMPLEX	5,405	5,400	10,767	10,110	5,400	6,067	6,067	6,067	6,067	6,067	
10-2-820210-234	MEMBERSHIP DUES - REC COMPLEX	309	502	0	600	536	600	612	624	637	649	
10-2-820210-235	PERMITS & FEES - REC COMPLEX	0	0	228	0	582	250	250	250	250	250	
10-2-820210-301	CONTRACT SERVICES - REC COMPLEX	9,664	15,859	8,809	10,022	9,540	11,403	11,631	11,863	12,101	12,343	
10-2-820210-200	WAGES - REC COMPLEX	158,636	132,512	164,985	183,417	173,361	211,199	215,423	217,577	221,929	226,367	Note 3
10-2-820210-201	BENEFITS - REC COMPLEX	48,456	34,003	33,429	57,832	36,774	57,737	58,891	60,069	61,271	62,496	Note 5
10-2-820210-320	ADVERTISING EXPENSE - REC COMPLEX	4,297	1,756	660	3,375	1,661	1,694	1,728	1,763	1,798	1,834	
10-2-820210-300	CONSULTING FEES - REC COMPLEX	0	10,000	1,313	0	0	0	0	0	0	0	
10-2-820210-355	SOFTWARE COSTS - REC COMPLEX	10,452	12,082	4,442	11,150	20,009	4,200	4,200	4,200	4,200	4,620	Note 4
10-2-820210-260	MATERIALS & SUPPLIES - REC COMPLEX	14,026	7,982	10,084	20,586	15,222	15,526	15,837	16,154	16,477	16,806	
10-2-820210-323	HYDRO - REC COMPLEX	4,595	5,766	5,491	6,249	4,874	5,390	5,497	5,607	5,720	5,834	
10-2-820210-324	HEATING FUEL - REC COMPLEX	10,234	12,670	10,218	12,537	8,750	10,677	10,891	11,109	11,331	11,558	
10-2-820210-326	PHONE & INTERNET - REC COMPLEX	2,936	2,183	2,296	1,146	1,403	1,431	1,460	1,489	1,519	1,549	
10-2-820210-327	INSURANCE PREMIUMS - REC COMPLEX	2,358	2,777	0	3,570	0						
10-2-820210-262	JANITORIAL SUPPLIES - REC COMPLEX	2,935	3,264	3,712	4,276	4,073	4,362	4,449	4,538	4,628	4,721	
10-2-820210-105	INTERNAL RECOVERIES - REC COMPLEX	-25,000	-25,000	0	0	0	0	0	0	0	0	
10-2-820210-240	SUBSCRIPTIONS & REFERENCES - REC COMPLEX	0	0	120	0	120	122	125	127	130	132	
10-2-820210-255	STAFF CLOTHING - REC COMPLEX	0	0	565	1,000	489	1,000	1,020	1,040	1,061	1,082	
10-2-820210-261	SAFETY SUPPLIES - REC COMPLEX	0	0	0	0	200	400	400	400	400	400	
10-2-820210-283	EQUIPMENT PURCHASE - REC COMPLEX	0	0	0	0	1,113	0	0	0	0	0	
10-2-820210-319	PROMOTIONAL COSTS - REC COMPLEX	0	0	196	0	0	0	0	0	0	0	
10-2-820210-325	UTILITIES OTHER - REC COMPLEX	0	0	301	0	337	344	351	358	365	372	
10-2-820210-330	POSTAGE & COURIER - REC COMPLEX	0	0	0	0	57	58	59	60	62	63	
10-2-820210-331	SERVICE CHARGES - REC COMPLEX	0	0	2,114	1,800	1,379	1,781	1,817	1,853	1,890	1,928	
10-2-820210-353	OFFICE SUPPLIES - REC COMPLEX	0	0	913	600	669	807	823	839	856	873	
10-2-820210-354	PRINTING - REC COMPLEX	0	0	1,345	300	-582	306	312	318	325	331	
10-2-820210-356	HARDWARE COSTS - REC COMPLEX	0	0	1,786	2,000	581	1,500					
10-2-820212-260	MATERIALS & SUPPLIES - RECREATION PROG	6,484	1,341	921	4,000	910	2,414	2,462	2,512	2,562	2,613	

10-2-820212-301	CONTRACT SERVICES - RECREATION PROGRAMS	30,214	51,481	28,009	25,748	20,369	21,941	22,380	22,827	23,284	23,749	
10-2-820212-200	WAGES - RECREATION PROGRAMS	0	0	12,580	13,252	16,325	16,693	17,027	17,197	17,541	17,892	Note 9
10-2-820212-201	BENEFITS - RECREATION PROGRAMS	0	0	1,469	0	1,080	2,003	2,043	2,064	2,105	2,147	
10-2-820212-255	STAFF CLOTHING - REC PROGRAMS	0	0	631	0	0	0	0	0	0	0	
10-2-820212-327	INSURANCE PREMIUMS - RECREATION PROGRAMS	0	0	2,000	0	2,500	2,550	2,601	2,653	2,706	2,760	
10-2-820020-233	TRAVEL OTHER - TRAINING & CONFERENCES	2,265	284	1,052	3,000	382	1,000	1,020	1,040	1,061	1,082	
10-2-820020-231	REGISTRATION FEES - TRAINING & CONFEREN	196	0	1,662	3,000	2,760	6,500	5,100	5,202	5,306	5,412	Note 10
10-2-820020-200	WAGES - TRAINING & CONF REC	0	0	107	0	452	0	0	0	0	0	
10-2-820020-201	BENEFITS - TRAINING & CONF REC	0	0	0	0	96	0	0	0	0	0	
10-2-820020-232	MILEAGE - TRAINING & CONF REC	0	0	221	0	0	500	510	520	531	541	
10-2-820020-321	ACCOMODATIONS - TRAINING & CONF REC	0	0	626	0	0	500	510	520	531	541	
10-2-820020-322	FOOD & BEVERAGE - TRAINING & CONF REC	0	0	52	0	0	500	510	520	531	541	
10-2-820030-233	TRAVEL OTHER - RECRUITMENT	0	0	5,499	0	0	0	0	0	0	0	
10-2-820030-319	PROMOTIONAL COSTS - RECRUITMENT REC	0	0	75	0	0	0	0	0	0	0	
10-2-820030-320	ADVERTISING EXPENSE - RECRUITMENT	0	0	124	0	0	0	0	0	0	0	
10-2-820030-322	FOOD & BEVERAGE - RECRUITMENT REC	0	0	19	0	0	0	0	0	0	0	
10-2-820210-385	TSF TO RSV ACCTS - REC COMPLEX	0	0	48,932	0	0						
	Total Expenditures	**288,462**	**274,862**	**367,753**	**379,570**	**331,422**	**391,455**	**396,006**	**401,362**	**409,171**	**417,556**	

REC COMPLEX CAPITAL:

11-1-820210-170	TSF FROM GEN OPTG FUND - REC COMPLEX CAP	0	0	-20,928	-55,167	-51,655	-36,667	0	0	0	0	
	Total Capital Revenue	**0**	**0**	**-20,928**	**-55,167**	**-51,655**	**-36,667**	**0**	**0**	**0**	**0**	
						0	0	18,000	18,000	18,000	33,000	Balance funds required
11-2-820210-260	MATERIALS - REC COMPLEX CAPITAL	0	0	0	4,000	4,354	0	0	0	0	0	
11-2-820210-283	EQUIPMENT PURCHASE - REC COMPLEX	0	0	20,928	25,500	24,309	18,000	18,000	18,000	18,000	18,000	Note 7
11-2-820210-300	CONSULTING FEES - REC COMPLEX CAPITAL	0	0	0	0	289	0	0	0	0	0	
11-2-820210-301	CONTRACT SERVICES - REC COMPLEX	21,165	0	0	25,667	22,703	18,667	0	0	0	15,000	Note 6
	Total Capital Expenditure	**21,165**	**0**	**20,928**	**55,167**	**51,655**	**36,667**	**18,000**	**18,000**	**18,000**	**33,000**	

Note 1	2018 included one time seniors fitness programming grant Prior years included various grants for programming. 2019 is for summer student grants only.
Note 3	2021 wages based on projected 8,528hrs of staff time (including 60% of Rec Director) 2021 increase due to new supervisor position
Note 4	In old system, Included monthly contractual agreements for membership and program software and IT support, office supplies, payment processing fees and computer hardware replacements. 2021 PerfectMind Software (70% of $6000 annual fee)
Note 5	100% of Rec Director benefits included in Rec. here although the associated wages are split between rec, curling, arena and Spirit Square.
Note 6	2021 $5k for new sink in concession. $5k for multiplex roof repairs. $2k for gym LED upgrade. 2025 $15k concession (Bruins Den) seating area floor/walls upgrade
Note 7	$15k annual for gym equipment upgrade/repairs $3k annual for concession equipment replacement
Note 9	2021 wages based on projected 880hrs of staff time for rec programs
Note 10	Includes $1500 for skating instructor training (from figure skating reserves)

RECREATION - SPORTS CENTRE
2021-2025 FINANCIAL PLAN BYLAW XXXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
10-1-820000-142	TSF FROM RSV ACCTS - SPORTS CENTRE GENER	0	0	0	-20,000	-14,794					
10-1-820000-149	TSF FROM SURPLUS - SPORTS CENTRE GENER					-8,089					
	Total Operating Revenues	**0**	**0**	**0**	**-20,000**	**-22,883**	**0**	**0**	**0**	**0**	**0**
						0	0	0	0	0	0
10-2-820000-280	EQUIP CHARGES - SPORTS CENTRE GENERAL	0	0	3,056	0	0	0	0	0	0	0
10-2-820000-300	CONSULTING FEES - SPORTS CENTRE GENERAL	0	0	0	20,000	14,794	0	0	0	0	0
10-2-820000-301	CONTRACT SERVICES - SPORTS CENTER GENERA	0	0	0	0	6,089	0	0	0	0	0
10-2-820000-326	PHONE & INTERNET - SPORTS CENTRE GEN	0	0	0	0	0	0	0	0	0	0
10-2-820000-378	INTERDEPARTMENTAL CHARGES - SPORTS CENTR	0	0	436	0	2,000	0	0	0	0	0
	Total Operating Expenditures	**0**	**0**	**3,492**	**20,000**	**22,883**	**0**	**0**	**0**	**0**	**0**

SPORTS CENTRE CAPITAL:

11-1-820000-170	TSF FROM GEN OPTG FUND - SPORTS CENTRE	0	0	0	-20,000	0	0				
	Total Capital Revenue	**0**	**0**	**0**	**-20,000**	**0**	**0**	**0**	**0**	**0**	**0**
11-2-820000-399	AMORTIZATION - SPORTS CENTRE	217,015	230,625	228,539	0	0					
11-2-820000-301	CONTRACT SERVICES - SPORTS CENTRE CAPITA	0	0	0	20,000	0	0				
	Total Capital Expenditure	**217,015**	**230,625**	**228,539**	**20,000**	**0**	**0**	**0**	**0**	**0**	**0**

Note: Not going to use Sports Centre GL accounts from 2021 onwards. Dividing all general expenses among Arena, Rec and Curling rink

RECREATION - EQUIPMENT
2021-2025 FINANCIAL PLAN BYLAW XXXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	
10-1-812000-142	TSF FROM RSV ACCTS - REC EQUIPMENT	0	0	0	-8,000	-7,513						
	Total Operating Revenues	**0**	**0**	**0**	**-8,000**	**-7,513**	**0**	**0**	**0**	**0**	**0**	
						0	3,053	3,144	1,237	1,332	1,428	Balance funds required
10-2-812000-301	CONTRACT SERVICES - REC EQUIPMENT	10,089	14,336	5,252	20,974	8,810	2,000	2,040	2,081	2,122	2,165	
10-2-812000-105	INTERNAL RECOVERIES - REC EQUIPMENT	0	0	0	-3,500	-3,500	-3,500	-3,500	-3,500	-3,500	-3,500	
10-2-812000-260	MATERIALS & SUPPLIES - REC EQUIPMENT	0	0	391	0	29	2,100	2,102	104	106	108	
10-2-812000-328	FUEL - REC EQUIPMENT	0	0	1,181	0	950	1,205	1,229	1,253	1,278	1,304	
10-2-812000-360	INTEREST EXPENSE - REC EQUIPMENT	719	815	363	0	0	0	0	0	0	0	
10-2-812000-361	PRINCIPAL PAYMENT - REC EQUIPMENT	0	9,540	30,825	0	0	0	0	0	0	0	
10-2-812000-327	INSURANCE - REC EQUIPMENT	0	0	0	0	1,224	1,248	1,273	1,299	1,325	1,351	
	Total Operating Expenditures	**10,808**	**24,691**	**38,012**	**17,474**	**7,513**	**3,053**	**3,144**	**1,237**	**1,332**	**1,428**	

EQUIPMENT CAPITAL:

11-1-812000-142	TSF FROM RSV ACCTS - ARENA EQUIP CAPITAL	0	0	0	-8,000	0	-8,000	0	0	0	-60,000	
11-1-812000-170	TSF FROM GEN OPTG FUND - ARENA EQUIP CAPITAL				-42,000	-36,171	-5,829	0	0	0	0	
11-1-812000-150	TSF FROM REGIONAL DISTRICT - REC EQUIP	-41,028	-120,000	0	0	0	0	0	0	0	0	
	Total Capital Revenue	**-41,028**	**-120,000**	**0**	**-50,000**	**-36,171**	**-13,829**	**0**	**0**	**0**	**-60,000**	
						0	0	0	0	0	0	
11-2-812000-283	EQUIP PURCHASE - ARENA EQUIP CAPITAL	0	0	0	50,000	36,171	13,829	0	0	0	60,000	note 1
	Total Capital Expenditure	**0**	**0**	**0**	**50,000**	**36,171**	**13,829**	**0**	**0**	**0**	**60,000**	

Note 1 2025 Arena Truck replacement ($60,000)

Equipments:
- Ice plant
- Zamboni
- Pickup truck

RECREATION - PARKS
2021-2025 FINANCIAL PLAN BYLAW XXXX
DRAFT BUDGET WORKSHEET

GL	GL Description	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Full Year	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	Notes
10-1-822230-102	FEES CHARGED - PARKS & PLAYGROUNDS	-850	-235	-569	-500	-373	-517	-527	-538	-549	-559	
10-1-822230-111	GRANTS OTHER - PARKS AND PLAYGROUNDS	0	0	-5,526	0	-3,950	0	0	0	0	0	
10-1-822230-142	TSF FROM RSV ACCTS - PARKS & PLAYGROUNDS	0	0	-3,500	0	0						
10-1-822230-149	TSF FROM SURPLUS - PARKS AND PLAYGROUNDS	0	0	-7,762	0	0						
10-1-822232-142	TSF FROM RSV ACCTS - TRAILS & WALKWAYS	0	0	-4,450	-5,550	0	-5,550					
10-1-822240-109	EQUIPMENT RENTAL INCOME - BEACH	-828	0	-1,023	-856	-112	-856	-856	-856	-856		
10-1-822240-104	RENTAL INCOME - BEACH	0	0	0	0	-150	-150	-150	-150	-150	-150	
	Total Operating Revenues	**-1,678**	**-235**	**-22,830**	**-6,906**	**-4,585**	**-7,073**	**-1,533**	**-1,544**	**-1,555**	**-709**	
						80,797	86,607	88,295	89,455	91,201	93,837	Balance funds required
10-2-822230-200	WAGES - PARKS AND PLAYGROUNDS	44,864	33,049	33,553	6,022	10,051	10,252	10,457	10,666	10,880	11,097	
10-2-822230-201	BENEFITS - PARKS AND PLAYGROUNDS	0	0	1,163	0	2,301	2,460	2,510	2,560	2,611	2,663	
10-2-822230-260	MATERIALS & SUPPLIES - PARKS AND PLAYGR	42,380	50,554	15,866	0	3,928	4,007	4,087	4,168	4,252	4,337	
10-2-822230-281	LEASING COSTS - PARKS AND PLAYGROUNDS	0	0	2,917	2,500	2,103	2,500	2,500	2,500	2,500	2,500	
10-2-822230-301	CONTRACT SERVICES - PARKS AND PLAYGRND	5,638	6,525	15,979	48,000	4,500	7,000	7,140	7,283	7,428	7,577	
10-2-822230-378	INTERDEPARTMENTAL CHARGES - PARKS & PLAY	0	0	23,629	25,091	39,397	40,185	40,989	41,399	42,226	43,071	Note 3
10-2-822232-300	CONSULTING FEES - TRAILS & WALKWAYS	0	0	4,450	5,550	0	5,550	0	0	0	0	
10-2-822235-235	PERMITS & FEES - SPORTSFIELDS	0	0	69	0	70	71	73	74	76	77	
10-2-822235-262	JANITORIAL SUPPLIES - SPORTSFIELDS	0	0	0	0	28	112	114	117	119	121	
10-2-822235-301	CONTRACT SERVICES - SPORTSFIELDS	0	0	681	0	1,531	1,562	1,593	1,625	1,657	1,690	
10-2-822235-323	HYDRO - SPORTSFIELDS	0	0	358	0	967	986	1,006	1,026	1,047	1,068	
10-2-822235-378	INTERDEPARTMENTAL CHARGES - SPORTSFIELDS	0	0	1,763	2,091	3,365	3,432	3,501	3,536	3,607	3,679	Note 3
10-2-822240-235	PERMITS & FEES - BEACH	0	0	69	0	70	71	73	74	76	77	
10-2-822240-260	MATERIALS & SUPPLIES - BEACH	0	0	736	0	2,768	700	700	700	700	700	
10-2-822240-262	JANITORIAL SUPPLIES - BEACH	0	0	210	0	10	214	218	223	227	232	
10-2-822240-301	CONTRACT SERVICES - BEACH	0	0	918	0	900	936	955	974	994	1,014	
10-2-822240-323	HYDRO - BEACH	0	0	2,088	0	2,128	2,150	2,193	2,237	2,282	2,327	
10-2-822240-378	INTERDEPARTMENTAL CHARGES - BEACH	0	0	1,763	2,091	11,265	11,490	11,720	11,837	12,074	12,316	Note 3
	Total Operating Expenditures	**92,882**	**90,128**	**106,212**	**91,345**	**85,382**	**93,680**	**89,829**	**90,999**	**92,755**	**94,546**	

PARKS CAPITAL:

11-1-822230-125	DONATIONS RECEIVED - PARKS & PLAYGROUNDS	0	0	-936	-50,000	-58,690	0	0	0	0	0	
11-1-822230-148	TSF FROM STAT RSV FUNDS - PARKS AND PLAY	0	0	-2,599	-400,000	-377,798	0	0	0	0	0	
11-1-822230-170	TSF FROM GEN OPTG FUND - PARKS CAPITAL	0	0	0	-36,000	0	-36,000	0	0	0	0	
11-1-822245-170	TSF FROM GEN OPTG FUND - CAMPGROUND CAPI	0	0	0	-8,022	0	-8,022	0	0	0	0	
11-1-822230-100	Grants Federal	0	0	0	0	0	0	-140,000	0	0	0	Note 2
11-1-822230-101	Grants Provincial	0	0	0	0	0	-15,000	-116,655	0	-50,000	0	Note 2
	VBL Comfor reserve	0	0	0	0	0	-2,500	-93,345	0	0	0	Note 2
	Total Capital Revenue	**0**	**0**	**-3,535**	**-494,022**	**-436,488**	**-61,522**	**-350,000**	**0**	**-50,000**	**0**	
						0	74,239	0	0	0	0	Balance funds required

11-2-822230-260	MATERIALS - PARKS CAPITAL	0	0	0	0	39,088	17,500	0	0	50,000	0	Note 1
11-2-822230-300	CONSULTING FEES - PARKS AND PLAYGROUNDS	0	0	3,535	0	8,590	0	0	0	0	0	
11-2-822230-301	CONTRACT SERVICES - PARKS AND PLAYGRND	19,478	0	0	486,000	375,761	110,239	350,000	0	0	0	Note 2
11-2-822230-378	INTERDEPARTMENTAL - PARKS CAPITAL	0	0	0	0	13,049	0	0	0	0	0	
11-2-822245-301	CONTRACT SVCS - CAMPGROUND CAPITAL	0	0	0	8,022	0	8,022	0	0	0	0	
	Total Capital Expenditure	**19,478**	**0**	**3,535**	**494,022**	**436,488**	**135,761**	**350,000**	**0**	**50,000**	**0**	

Note 1 2021 - Swimming dock ramp replacement $2500.
2021- Outdoor Ice Rink & Ice cleaner $10,000 Dependent on grants
2021- Beach Volleyball Court install $5000 Dependent on grants
2024- Update to workout stations $50,000

Note 2 2022 - Radley Beach Playground replacement (dependant on grant)
***For Playground replacement - $93,345 from COMFOR reserve (I believe). $256,655 from ICI Grant (applied Oct 2020). Fed:Prov:VBL 40:33.33:26.67

Note 3 RWO037 and RWO039 PW time charges for Grass cutting and Flowers maintenance