



Temporary Use Application Form

Village of Burns Lake Zoning Bylaw No. 880, 2008

THE VILLAGE OF BURNS LAKE

PO Box 570 15 3rd Avenue

Burns Lake, BC V0J 1E0, (250) 692-7587

Fax: 250-692-3059 village@burnslake.ca

OFFICE USE ONLY – Attach Tax Certificate

Fee Paid: _____ Receipt No: _____ Development permit area: _____ Date: _____

NOTE TO APPLICANT: The processing of your application will be delayed if it is incomplete. Applicants are encouraged to speak with Village staff prior to application submission.

Please mail or deliver the completed application form, fees, plans and supporting material to the Village of Burns Lake office. The fee is payable to the Village of Burns Lake.

SECTION 1: DESCRIPTION OF PROPERTY to which TEMPORARY USE APPLIES

Lot/Parcel _____ Plan _____ District Lot _____ Range _____

Civic Address of Property _____

Other description _____

Current Land Use/Zoning _____

Folio Number _____ (From Property Assessment/Tax Notice)

Parcel Identifier (PID) ____ - ____ - ____

SECTION 2: OWNER INFORMATION (Add additional page if more than one owner)

Name

Street Address

Mailing Address

Postal Code

Telephone

Fax

Email

SECTION 3: APPLICANT INFORMATION (if different than owner)

Name

Street Address

Mailing Address

Postal Code

Telephone

Fax

Email

SECTION 4: TEMPORARY USE REQUESTED:

Please describe the current use and zoning of the land and buildings on the property as well as the reason for the proposed temporary use. Clearly indicate why the current zoning does not meet your needs. If there are any safety concerns that could arise as a result of the Temporary Use Permit, please indicate what measures will be put in place to mitigate them.

SECTION 5: TIME PERIOD FOR TEMPORARY USE:

Start Date _____ End Date _____

SECTION 6: SITE PLAN:

Please attach a detailed Site Plan that shows all natural and developed features of the property, and the distance between these features and the lot lines. Show the location of any proposed, building, structures and land clearing showing accurate dimensions of their size and the distances between the proposed development and existing features, including lot lines. You may be required to submit an elevation and side view of the proposed development.

SECTION 7: SITE RESTORATION AND SECURITY BOND:

All buildings and structures that form the “temporary use” must be removed within thirty (30) days of End Date, and the site must be restored as nearly as possible to its original condition. The amount of the security bond to be determined, is to ensure that the site restoration takes place, should the owner default and may vary as deemed necessary by the Building Officials. Please describe the steps that will be taken to restore the site back to its original condition and the expected costs.

Expected Site Restoration Costs: _____

SECTION 8: APPLICANT COMPLETION / UNDERSTANDING CHECKLIST

- I have completed all sections of this application form.
- I have included detailed site plans and drawings as required in Section 6 of this application.
- All owners listed on the title have signed the application.
- I understand that the temporary use application will be submitted to other municipal departments or outside agencies for comment which could delay the issuance of the permit.
- I understand that Council may elect either to serve a public notice or a public hearing regarding the application.
- I have included the correct application fee (\$330)
- I understand that the amount of the Security Bond provided to the Village of Burns Lake can vary as deemed necessary by the Building Officials.
- I understand that Council has the authority to impose certain conditions in the Temporary Use Permit, and that conditions must be satisfied before the permit is granted.
- I understand that if a permit is issued, Village staff will file a notice with the Land Titles Office that there is a Temporary Use Permit on the property and it will be registered on the lands.
- I understand that a copy of the approved Temporary Use Permit will be required for a building permit application.

SECTION 9: OWNER'S CONSENT AND AUTHORIZATION

(The signature of all registered owners if required)

In order to assist the Village of Burns Lake in the review and evaluation of my application, by signing below, I authorize the staff assigned to this application to enter onto the land at reasonable times, after making reasonable efforts to schedule a convenient time for such a visit, to inspect the land. I acknowledge, a right, if a convenient time can be scheduled, to accompany the Village staff member on the site visit.

By signing below, I authorize the Applicant named in Section 3 of this application to represent this application:

First Consent and Authorization

Consent and Authorization Signature

Print Name

Date

Second Consent and Authorization

Consent and Authorization Signature

Print Name

Date