



SIGN PERMIT APPLICATION

Applicant Name: _____

Mailing Address: _____

Email: _____

Phone: _____ Cell Phone: _____

Do you own the building? _____

If you **do not** own the building:

Name of Building Owner: _____

Address: _____

Phone Number: _____

Email: _____

Street address of building: _____

Attach a drawing of the sign with dimensions in inches; include the wording of the sign.

Weight of the sign: _____

Dimensions and the weight of the sign's supporting structure: _____

The overall height of the sign in inches _____

Distance from the bottom of the sign to the finished grade (sidewalk) _____

Name and contact information for the person or company setting up, altering, or moving the sign.

Fee standing Signs: Attach a drawing of the proposed location of the sign in relation to the lot boundaries.

Awning, canopy, projecting and fascia signs: Attach a drawing showing the proposed location of the sign on the building

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If the sign is to be illuminated, **attach** a copy of electrical permit.

Sign Permit Fees – Current Fees and Charges Bylaw takes precedent over charges noted in this application.

Alterations to Existing Signs \$22.00	_____
Awning, Canopy, and Projecting Signs \$77.00	_____
Freestanding Signs \$110.00	_____
All Other Signs \$44.00 (includes fascia signs)	_____

In no case, is the Corporation of the Village of Burns Lake responsible for any liability involving this sign. It is the responsibility of the sign owner to have in effect insurance coverage sufficiently covering any liability, which may arise involving this sign.

Your Policy Holder: _____

Your Policy Number: _____

Your Insurance Company: _____

Date

Signature of Applicant

Date

The Corporation of the Village of Burns Lake