



LIQUOR AND CANNABIS LICENCE APPLICATION

Name of Applicant: _____

Address of Applicant: _____

Name of Property Owner: _____
(If different from Applicant)

Address of Property Owner: _____

Legal Description of Property: _____
(to which Liquor or Cannabis Licence pertains)

Street Address of Property: _____

Type of Application:

	Application Fee	Plus applicable fees:		
		Zoning Amendment	OCP Amendment	OCP and Zoning Amendment
<input type="checkbox"/> New Liquor Primary or Cannabis Licence	As per current Fees and Charges Bylaw	\$1,000.00	\$1,000.00	\$1,500.00
<input type="checkbox"/> Amendment to an Existing Liquor Primary or Cannabis Licence		\$1,000.00	\$1,000.00	\$1,500.00
<input type="checkbox"/> Food Primary Licence		\$1,000.00	\$1,000.00	\$1,500.00
<input type="checkbox"/> Liquor Inspection		-	-	-
<input type="checkbox"/> Temporary Amendment to a Liquor Licence				

Reasons, comments, or plans in support of the Application:

If additional space is required, please attach it to the application.

Additional Documentation Required:

- Summary of reasons for application, and:
 - The proximity of the establishment to other social or recreational facilities and public buildings
 - Occupant load and hours of liquor service or cannabis sales
 - The number of other liquor primary or cannabis establishments within a reasonable distance
 - The impact on the community if the application is approved
- A title search of the property; including copies of any charges on title
- Liquor and Cannabis Regulation Branch (LCRB) summary report and notice that the application is at Stage 3 of the LCRB's process for New Liquor Primary License (if applicable)
- A copy of a completed LCRB application form

Signature of Applicant: _____

Signature of Property Owner: _____
(If different from Applicant)

If the application proceeds to a Public Hearing, the applicant must provide a Public Notice of Application in accordance with Village of Burns Lake Policy GG4:

Public Notice

- a. Each applicant shall post a notice on the site that is subject to the application in accordance with the following:
 - i. Shall be erected facing a major road, that is not a lane, and in a conspicuous location within 3 metres of the property line
 - ii. Shall not interfere with pedestrians or vehicle traffic or obstruct visibility from streets, lanes, walkways, or driveways
 - iii. Shall be installed in a sound manner and be capable of withstanding wind and weather
 - iv. Shall not be installed on a utility pole
 - v. Shall be no smaller than 36" x 36."
 - vi. Must contain:
 - The type of Liquor [or Cannabis] Licence applied for
 - The proposed occupant load, proposed hours of service, and any other information where applicable
 - The applicant's name
 - Date and location of the public hearing
 - The statement: "For more information, contact the Village of Burns Lake 250 692-7587."
 - vii. The notice must be installed by the applicant at least ten days before the public hearing date
 - viii. Must remain in place continuously until the public hearing is complete and must be removed within seven days of the conclusion of the public hearing.