



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, November 03, 2020 AT 7:00 PM

Mayor D. Funk
Councillor K. White
Councillor H. Wiebe
Councillor C. Rensby
CAO S. Worthing
Director of Protective Services – R. Krause
Director of Recreation Services – L. Jones
Economic Development Officer L. Watson
Deputy Corporate Officer V. Anderson

GUESTS

None

PUBLIC

None

MEDIA

Priyanka Ketkar – *Lakes District News*

CALL TO ORDER

Mayor Funk called the Regular Meeting of Council to order at 7:00 p.m.

APPROVAL OF AGENDA

It was moved and seconded by Council

2020-11-03: 358

THAT the agenda for the November 3, 2020 meeting be approved as presented.

CARRIED

PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTIONS

Village of Burns Lake Northern Capital and Planning Grant Bylaw No 1027, 2020 – B. Jawhare, *Director of Finance* –

It was moved and seconded by Council:

2020-11-03: 359

THAT “Northern Capital and Planning Grant Reserve Fund Expenditure Bylaw No. 1027, 2020” be adopted.

CARRIED

PUBLIC COMMENT

None

DELEGATIONS

None

ADOPTION OF MINUTES

It was moved and seconded by Council

2020-11-03: 360

THAT October 20, 2020, minutes of the Regular Meeting of Council be adopted.

CARRIED

MAYOR, COUNCILLOR AND CAO REPORTS

Mayor Funk

- Attended the Telus upgrade meeting.
- Attended Comfor meetings
- Received the Marketing Strategy presentation.
- Tourism meeting last week.
- Attended the Foundry meeting today.

Councillor Rensby

- Is working on the joint letter to the province regarding the antlerless hunt.

It was moved and second by Council:

2020-11-03: 361

THAT the Mayor and CAO reports be received.

CARRIED

REPORTS

Facility Lifecycle Assessment Report – *Director of Recreation Services*
– *L. Jones*

- The good news, there is no asbestos where they tested and no structural concerns.
- Discussion of the curling rink insulation.
- Discussion of the door to the mechanical room being too small. The narrow door is not impeding operations; replacement would bring it up to the current building code.
- Discussion of electrical panel replacement.

It was moved and seconded by Council:

2020-11-03: 362

THAT Council receives the Facility Lifecycle Assessment report for informational purposes on November 3, 2020;

AND THAT Council directs staff to use recommendations to guide the development of the 2021 Five Year Financial Plan.

CARRIED

2021 Façade Improvement Application to NDI – *EDO L. Watson*

It was moved and seconded by Council:

2020-11-03: 363

THAT the Village of Burns Lake submit an application to Northern Development Initiative Trust’s 2021 Business Façade Improvement program for up to \$20,000.

CARRIED

Fireworks Bylaw No. 980, 2019 – *Mayor D. Funk, verbal*

- Discussion of fireworks complaints, not on Halloween or New Years, but on random days.
- Discussion of a permitting process.
- Fireworks bylaw was addressed several years ago, it is hard to enforce due to the time it takes to attend a complaint and the lack of a bylaw officer on staff.
- Before this bylaw, fireworks were not allowed; however, there was no mechanism to enforce.
- Bylaw does not apply on RDBN or reserve lands.
- The sale of fireworks within the municipality are not allowed.
- For council to put ‘more teeth’ in this bylaw, a bylaw officer would need to be hired.
- The RDBN is working with Houston for bylaw enforcement services.
- The Village needs a municipal ticketing bylaw in place to enforce rules.

It was moved and seconded by Council:

2020-11-03: 364

THAT Staff be directed to schedule a meeting with the RCMP to look at options for bylaw enforcement.

CARRIED

BUSINESS ARISING

Appointment of the Chief Election Officer and Deputy Chief Election officer – *CAO S. Worthing*

- Staff explained the Ministerial Order process

It was moved and seconded by Council:

2020-11-03: 365

THAT effective November 4, 2020, and pursuant to Section 58 of the *Local Government Act*, Sheryl Worthing be appointed Chief Election Officer for the purpose of conducting the 2021 municipal by-

election with the power to appoint other election officials as required for the administration and conduct of the 2021 local by-election;

AND THAT effective November 4, 2020, Valerie Anderson be appointed Deputy Chief Election Officer for the 2021 local by-election.

CARRIED

Adoption of the 2020 Marketing Strategy – *EDO L. Watson*

It was moved and seconded by Council:

2020+11-03: 366

THAT the 2020 Village of Burns Lake Marketing Strategy be adopted.

CARRIED

NDIT Community Places Grant Submission - *Director of Public Works, D. Ross*

It was moved and seconded by Council:

2020-11-03: 367

THAT the Village of Burns Lake supports the application to Northern Development Initiative Trust - Community Places funding stream for the *Kinette Park Toilet Facility Project*.

CARRIED

Liquor and Cannabis Branch Update – *verbal CAO S. Worthing*

- Discussion of the letter written to the branch, the letter was lost.
- Council's concerns will be passed on to the Minister once the election is completed.

ORIGINAL COMMUNICATIONS ACTION

Letter from Ministry of Mental Health and Addictions – *CAO S. Worthing*

- Discussion of funding options not included in the letter.

It was moved and seconded by Council

2020-11-03: 368

THAT a copy of the letter from the Ministry of Mental Health and Addictions, dated October 22 in reply to the meeting at UBCM, be forwarded to the First Responders Café;

AND THAT staff be directed to write a letter in response to the Ministry of Mental Health and Addictions letter of October 22, 2020.

CARRIED

**ORIGINAL COMMUNICATIONS
RECEIVED AND FILED**

Letter from Albert Gerow – *Mayor D. Funk*

- Discussion of conversation with Al Gerow.
- Discussion of the letter received.

Ministry of Municipal Affairs and Housing – grant announcement – *CAO S. Worthing, verbal*

It was moved and seconded by Council:

2020-11-03: 369

THAT Staff be directed to write a thank you letter to the Ministry of Municipal Affairs and Housing for the timely awarding of the COVID-19 Safe Restart Grant to the municipality.

CARRIED

NEW BUSINESS

None

ACCOUNTS PAYABLE

The municipal accounts of \$612,069.95 dated October 28, 2020
Were found to be in good order.

READING FILES

October 30, 2020, Reading File

It was moved and seconded by Council

2020-11-03: 370

THAT the October 30, 2020, Reading File be received.

1. Letter to Chinook Community Forest - Disbursement Letter
2. Coastal GasLink - Construction Update October 20, 2020
3. Southside Health and Wellness Centre - Newsletter and Calendar November 2020
4. BC Community Forest - 2020 Indicators Report Released
5. EcoTrust Canada - Energy security work continues in 3 First Nation Communities

CARRIED

RELEASE OF CLOSED MEETING RESOLUTIONS None

ADJOURNMENT

It was moved and seconded by Council

2020-11-03: 371

THAT November 3, 2020, Regular Meeting is adjourned at 7:33 p.m.

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, November 03, 2020.