



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, September 01, 2020 AT 7:00 PM

PRESENT

Mayor D. Funk
Councillor D. Hill
Councillor K. White
Councillor H. Wiebe
CAO S. Worthing
Economic Development Officer L. Watson
Deputy Corporate Officer V. Anderson

GUESTS

Amy Wainwright – *Contract Planner Village of Burns Lake*
Sian Mills – *Nairne and Associates by telephone left at 7:11 pm*
Katherine Nairne - *Nairne and Associates by telephone – left at 7:11 pm*

PUBLIC

2 members of the public

MEDIA

Priyanka Ketkar – *Lakes District News*

CALL TO ORDER

Mayor D. Funk called the Regular Meeting of Council to order at 7:00 pm.

APPROVAL OF AGENDA

It was moved and seconded by Council:

2020-09-01: 278

THAT. added to Item (a) in Section 8 REPORTS is a letter received;

THAT Items (e) and (f) are added to Section 10 ORIGINAL COMMUNICATION ACTION;

AND THAT the agenda for September 1, 2020, Regular Meeting of Council is approved as amended.

CARRIED

It was moved and seconded by Council:

2020-09-01: 279

THAT the Regular Meeting of Council on September 1, 2020, be recessed to open the Public Hearing at 7:02 pm.

CARRIED

Reconvene the Regular Meeting of Council

It was moved and seconded by Council:

2020-09-01: 283

THAT the Regular Meeting of Council be reconvened on September 1, 2020, at 7:05 pm, after the closing of the Public Hearing.

CARRIED

PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTIONS

Village of Burns Lake Zoning Amendment Bylaw No. 1024, 2020 –
A. Wainwright – Planning Consultant

- Mayor Funk gave an overview of the Public Hearing held on August 31.
- BC Housing representative M. Tohill gave a project overview, and three members of the public spoke in favour of the project.
- Discussion by Council of alternative locations suggested for the housing project.
- Discussion of the length of time residents can stay in the facility.

It was moved and seconded by Council

2020-09-01: 284

THAT “Village of Burns Lake Rezoning Amendment Bylaw No. 1024, 2020” be given third reading and subsequently be sent to the Ministry of Transportation and Infrastructure for approval.

CARRIED

Village of Burns Lake Zoning Amendment Bylaw No. 1023, 2020 –
A. Wainwright – Planning Consultant

It was moved and seconded by Council

2020-09-01: 285

THAT “Village of Burns Lake Zoning Amendment Bylaw No. 1023, 2020” be considered third reading and, if approved, be sent to the Ministry of Transportation and Infrastructure for signature

CARRIED

PUBLIC COMMENT

None

DELEGATIONS

None

ADOPTION OF MINUTES

It was moved and seconded by Council

2020-09-01: 286

THAT August 11, 2020, 6:00 pm minutes of the Special Meeting of Council be adopted;

AND THAT August 11, 2020, minutes of the Regular Meeting of Council be adopted.

CARRIED

MAYOR, COUNCILLOR AND CAO REPORTS

CAO Worthing

- September 14 is the new start date for the curling rink stairs.
- Lights are being installed at the RBC crosswalk – September 14
- Cement is being poured at the sidewalk project.

Councillor Hill

- Attended the RDBN Board Meeting.

Mayor Funk

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- Attended a meeting with the consultant regarding the tourism strategy
- Met with the province regarding the supportive housing project
- Working on TOR for Economic Recovery Committee
- Attended the LBN Foundational Agreement update meeting with Councillor Wiebe and the provincial negotiator.

It was moved and seconded by Council

2020-09-01: 287

THAT the Mayor and CAO reports be received.

CARRIED

REPORTS

Development Variance Permit DVP 2020-06 – A. *Wainwright – Planning Consultant*

- I. Letter received from 386 Carroll St.
 - II. Email received from S. Shanks.
- Council discussed why the building was located where it is.
 - Council discussed front setback and setting a precedent if approved.
 - The applicants explained that there is a shop behind the location where the modular home was set, which determined the final location of the house.
 - Council asked if the garage could be attached to the modular home, this type of construction would also require a variance.

- Discussion of setting a precedent if this variance was approved.
- Discussion of sightlines.

It was moved and seconded by Council:

2020-09-01: 288

THAT the Development Variance Permit application 2020-06 for the property located at 396 Carroll St. to vary Section 7.1.6(b)(i) of the Village of Burns Lake Zoning Bylaw No. 880, 2008, reducing the front yard setback from 6 metres to 2 metres for the proposed garage be denied.

CARRIED

Rio Tinto and the Village of Burns Lake Business Accelerator Program

- Staff gave an overview of the Accelerator project.
- The project targets small businesses to add E-commerce to an existing website or the development of a website.
- This is a pilot program that could be offered globally by RioTinto.
- Discussion of the number of businesses interested in participating in the survey.
- The \$11,000 from RioTinto is for the design of the portal.
- The invitation will go out to all businesses.
- The business owner will need to cover the cost after three months.
- Participants will receive training, which will be delivered in stages.
- This project will be a starting point for businesses.
- Staff would like to hire a part-time assistant for the 15-week period. The estimated cost is \$3,000.
- Retail businesses, coffee shops could benefit from this project.
- COVID has pushed consumers to digital sales.
- Staff will know the number of businesses participating before any village money is spent.
- An RFP will be issued for a consulting firm to set up the portal.
- If it goes globally, the Village of Burns Lake's name will be on it alongside RioTinto's

It was moved and seconded by Council:

2020-09-01: 289

THAT Council approves to contribute up to \$10,000 in funding from the Economic Development department's prior year surplus, which would be added to Rio Tinto's contribution of \$11,000 to implement the Burns Lake Accelerator Program.

CARRIED

BUSINESS ARISING

None

ORIGINAL COMMUNICATIONS ACTION

BC Oil & Gas Commission – *request for regular meetings*

It was moved and seconded by Council:

2020-09-01: 290

THAT Councillor Wiebe will be the Village of Burns Lake representative for meetings with the BC Oil and Gas Commission.

CARRIED

College of New Caledonia - *support letter request*

It was moved and seconded by Council

2020-09-01: 291

THAT a support letter be sent to the College of New Caledonia for their proposal for funding of the Indigenous Speaker Series.

CARRIED

Lakes District Museum – *2023 Centennial Celebrations*

- Seed money has been allocated for the celebration.

It was moved and seconded by Council:

2020-09-01: 292

THAT Staff bring back a report outlining organizational options for the Village of Burns Lake’s 100th anniversary of incorporation celebrations to take place in 2023.

CARRIED

Burns Lake Native Development Association – *project participation request*

It was moved and seconded by Council:

2020-09-01: 293

THAT Staff participates in the community engagement exercise lead by the Burns Lake Native Development Corporation to investigate clean energy infrastructure projects for the area.

CARRIED

UBCM Meeting with Honourable Selina Robinson

It was moved and seconded by Council:

2020-09-01: 294

THAT a letter be sent to Honourable Selina Robinson to meet outside of the UBCM week.

CARRIED

Ministry of Environment and Climate Change Strategy – *Funding Announcement*

It was moved and seconded by Council:

2020-09-01: 295

THAT a letter be written to the Community Energy Association congratulating them on receiving the funding and for coordinating the Charge North Project on behalf of the municipality.

CARRIED

ORIGINAL COMMUNICATIONS RECEIVED AND FILED

It was moved and seconded by Council:

2020-09-01: 296

THAT original communications (a) through (c) be received and filed:

- a) **Ministry of Municipal Affairs – Bill 19 COVID Related Measures Act**
- b) **Village of Kaslo – Request for support at UBCM**
- c) **City of Fort St. John – Letter to Premier Horgan**

CARRIED

NEW BUSINESS

None

ACCOUNTS PAYABLE

The municipal accounts dated: August 26, 2020, of \$2,280,144.22 Were found to be in good order.

READING FILES

It was moved and seconded by Council

2020-09-01: 297

THAT the August 28, 2020, Reading File be received.

August 28, 2020

1. **Disability Alliance BC - Community Update Bill C-20**
2. **Northern BC Tourism Association - Newsletter**
3. **New Gold Blackwater Project - Summer 2020 Newsletter**
4. **Canadian Red Cross - Burns Lake Volunteer Opportunities**
5. **Northern Health - Haida Gwaii Outbreak Update August 146**
6. **Letter to First Responders Café Society**
7. **Ministry of Municipal Affairs RE: Investing in Canada Infrastructure**
8. **Southside Health and Wellness Centre - Newsletter and Calendar**
9. **Liquor and Cannabis Regulation Branch- Policy Directive 20-24**
10. **BC Community Association August 2020 Newsletter**
11. **Northern Health - Haida Gwaii Outbreak Update August 28**
12. **Northern Health - COVID 19 alert in the North East**

CARRIED

7. Ministry of Municipal Affairs RE: Investing in Canada Infrastructure
8. Southside Health and Wellness Centre - Newsletter and Calendar
9. Liquor and Cannabis Regulation Branch- Policy Directive 20-24
10. BC Community Association August 2020 Newsletter
11. Northern Health - Haida Gwaii Outbreak Update August 28
12. Northern Health - COVID 19 alert in the North East

CARRIED

RELEASE OF CLOSED MEETING RESOLUTIONS None

IC 2020-07-14: 72

THAT Paul Davidson be appointed as the Village of Burns Lake's representative on the Chinook Community forest Board of Directors.

IC 2020-17-14: 76

THAT \$4,000 is given to the Chamber of Commerce from the Community Goodwill Fund for the printing of the Tourism Guide

ADJOURNMENT

It was moved and seconded by Council

2020-09-01: 298

THAT September 1, 2020, Regular Meeting is adjourned at 7:55 pm.

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, September 01, 2020.