



**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, June 23, 2020 AT 7:00 PM**

**PRESENT**

Mayor D.Funk  
Councillor D. Hill  
Councillor K. White  
Councillor H. Wiebe  
CAO S. Worthing  
Director of Finance S. Meeds  
Economic Development Officer L. Watson  
Deputy Corporate Officer V. Anderson  
Planner, Amy Wainwright

**GUESTS**

None

**PUBLIC**

2 members of the public

**MEDIA**

Priyanka Ketkar – Lakes District News

**CALL TO ORDER**

Mayor Funk called the Regular Meeting of Council to order at 7:00 p.m.

**APPROVAL OF AGENDA**

It was moved and seconded by Council

**2020-06-23: 215**

**THAT the agenda for June 23, 2020, Regular Meeting of Council is approved as presented.**

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTIONS - None**

**PUBLIC COMMENT**

M Riis-Christian, a resident of 181 7<sup>th</sup> Avenue, spoke about the Anglican Church redevelopment and the investment required to make it a useable space. Over the past several months, he has been working on the financial numbers for the operation of the church. Summer school of the arts and the Maker Space program was not included in the original submission by the museum.

**DELEGATIONS**

None

**ADOPTION OF MINUTES**

It was moved and seconded by Council

**2020-06-23: 216**

**THAT May 21, 2020, minutes of the Special Meeting of Council be adopted as amended;**

**AND THAT June 09, 2020 Special Meeting of Council be adopted;**

**AND THAT June 09, 2020 Regular Meeting of Council be adopted.**

**CARRIED**

**MAYOR, COUNCILLOR AND CAO REPORTS**

Mayor Funk

- Attended the Chamber of Commerce AGM and swore in the board members.

CAO S. Worthing

- The pulverizing on the avenues will start this week.
- Splash park crew will arrive on the weekend and start construction next week.

It was moved and seconded by Council:

**2020-06-23: 217**

**THAT the Mayor, Council and CAO reports be received.**

**CARRIED**

**REPORTS**

Development Permit #2020-06-15 Tech North Solutions – *Plan North Consulting, A. Wainwright*

- The siding choice aligns with the tone of other buildings in the downtown core

It was moved and seconded by Council

**2020-06-23: 218**

**THAT Development Permit DP 2020-06-15 be approved.**

**CARRIED**

2020-2024 Financial Plan Reserve Balance – *Director of Finance S. Meeds*

For information.

- Discussion of how reserve accounts work in relation to borrowing. Reserves don't need to be extinguished before seeking financing.
- Reserves are not always for capital.
- The Northern Capital Planning Reserve has a statutory compliance requiring a bylaw to remove funds.
- Typically expenditures are included in the budget process.
- If a project is not in the budget, a budget amendment and a bylaw would need to be completed for reserves having statutory requirements.

- Reporting for the NCPG is on a schedule attached to the Financial Statements, showing expenditures for that account.

NDIT Updated Business Façade Improvement Program - *EDO L. Watson*

- EDO Watson gave an overview of the grant program.
- We want to provide opportunities for businesses to access the Business Façade Program.
- Staff is suggesting two streams, one for COVID Relief and one for Business Façade Improvements.
- The uptake for the COVID relief fund is not as high as anticipated.
- Staff has compiled information in folders, and they are being brought to each business by the Tourism Coordinator.

It was moved and seconded by Council

2020-06-23: 219

**THAT Council direct staff to allocate \$5,000 in funding from NDIT to support the COVID 19 Small Business Relief Fund, and \$15,000 to the Business Façade Improvement Program.**

**CARRIED**

NDIT Northern Housing Incentive – *EDO L. Watson*

- NDIT Housing Incentive Program is an incentive for the developer can get up to \$10,000 per unit for projects with a minimum of four units.
- The development has to address a housing need.
- A future developer could access up to funding for the municipality up to \$200,000

It was moved and seconded by Council

2020 -06-23: 220

**THAT a letter be written to NDIT explaining that due to the timing of the consideration of applications to the Housing Incentive Grant Program projects are not able to access funding;**

**AND THAT given the short construction season, consideration should be given to adjusting approval dates to include additional approval dates.**

**CARRIED**

It was moved and seconded by Council

2020-06-23: 221

**THAT Council supports NDI's Northern Housing Incentive Program;**

**AND THAT Council direct staff to submit a grant application including the Village of Burns Lake's Housing Incentive Policy to NDI.**

**CARRIED**

Council Resolution Tracker – *for information*

**BUSINESS ARISING**

Anglican Church Project – *CAO S. Worthing*

- There is \$50,000 in reserve for Anglican Church renovations.
- The stained glass window quote has been on hold due to COVID, the consultant will come to Burns Lake once travel restrictions are lifted.
- Water has been brought to the property line as part of the 1<sup>st</sup> Ave paving and sidewalk project.
- Letdowns for wheelchair access to the Anglican Church were installed during the 1<sup>st</sup> Avenue project.

Response from FLNRORD regarding UBCM Groundwater Extraction Resolution B154

- Nothing has changed at the provincial level.
- Last direction to Staff is to get a legal opinion regarding changing Village bylaws.

**ORIGINAL COMMUNICATIONS ACTION**

Logo Update – *Mayor Funk, verbal*

- Logo renditions are in the works.

BL & District (email) Chamber of Commerce/Black Press (letter) – *Seeking funding support for local tourist guide*

- Council discussed the need for a publication.
- Previously there was a tourism book without advertising.
- Digital does not have racking ability in other towns.
- Guides won't have to be printed every year.
- The Village uses the guides for newcomers to the community.

It was moved and seconded by Council

2020-06-23: 222

THAT Staff invite a representative from the Chamber of Commerce and Laura Blackwell to attend the July 14 Regular Council Meeting to speak about the funding of the tourist guide.

**CARRIED**

#### ORIGINAL COMMUNICATIONS RECEIVED AND FILED

It was moved and seconded by Council

2020-06-23: 223

THAT original communications (a) through (h) be received and filed:

**CARRIED**

- a) Ministry of Mental Health and Addictions – *Funding notification*
- b) Coastal GasLink – *Construction notification*
- c) BC Craft Farmers Co-Op – *Opportunity for BC's Craft Cannabis Sector*
- d) BC Assessment – *Invite for a virtual meeting during UBCM*
- e) BC Real Estate Association – *COVID-19 Economic Recovery*
- f) FLNRORD – *Open fire prohibition lifted*
- g) Province of BC - *Media Release Savory Rest Area*
- h) City of Rossland – *Global Covenant for Mayors*

**CARRIED**

Item (a) funding was discussed and the level of participation in the project by the Village of Burns Lake.

#### NEW BUSINESS

Anti-Racial Discrimination and Anti-Racism Policy – *Lidstone & Company*

- Discussion of the Lidstone letter.

It was moved and seconded by Council

2020-06-23: 224

THAT Staff brings back an Anti-Racial Discrimination and Anti-Racism Policy as outline in the recommendation received in the June 9, 2020 letter from Lidstone & Company – Barristers and Solicitors.

**CARRIED**

**ACCOUNTS PAYABLE**

The municipal accounts dated:  
June 18, 2020, of \$195,812.61  
Were found to be in good order.

**READING FILE**

It was moved and seconded by Council

**2020-06-23: 225**

**THAT June 19, 2020, reading file be received:**

1. Letter to residents and business owners RE: 2020 Paving Project
2. Letter to School District 91 RE: French Immersion
3. Letter to NDIT RE: Regional Business Liaison Program
4. Letter to The Prime Minister Trudeau RE: Democratic Process
5. Ministry of Energy, Mines, and Petroleum Resources - Hazard Alerts
6. Province of BC - Increase of local meat supply
7. Coastal GasLink - Construction Update June 16, 2020
8. Coastal GasLink - Construction in your community June 2020
9. Northern Health - Community Update
10. Red Cross - COVID-19 Relief Fund
11. Northern BC Tourism - Resiliency Program
12. Province of BC - Road Restrictions Effective June 19, 2020
13. LCRB Cannabis Regulation and Policy Directive 20-14 and 20-15

**CARRIED**

Item (6) - was forwarded to RDBN Director Lambert by Mayor Funk.

**RELEASE OF CLOSED MEETING RESOLUTIONS None**

**ADJOURNMENT**

It was moved and seconded by Council

**2020-06-23: 226**

**THAT June 23, 2020, Regular Meeting be adjourned at 7:45 p.m.**

**CARRIED**

  
\_\_\_\_\_  
MAYOR  
\_\_\_\_\_  
CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, June 23, 2020.