AGENDA

Regular Meeting of Council

Tuesday
April 21, 2020
Council Chambers
7:00 p.m.

"The Village of Burns Lake is a diverse community where residents enjoy a high quality of life, supported by economic and environmental sustainability, and a vibrant community spirit."

PO Box 570
Burns Lake, BC V0J 1E0
250 692-7587
www.burnslake.ca

2020 MUNICIPAL OBJECTIVES

1. **Strong and diverse economy with the development of tourism and a vibrant downtown**
    - Implement the recommendations in the 'Chart the Course' economic diversification plan that includes tourism
    - Implement recommendations of the branding strategy underway in 2019
    - Promote business opportunities and work towards attracting at least one immigrant business from the regional pilot program
    - Support events for recreation for example with BL Mountain Bike Association
    - Improve amenities at the local campground

2. **Good government that is financially sustainable and invests in infrastructure to serve the community**
    - Practice good communication with the public through social media, being approachable, accountable and transparent
    - Build out infrastructure that increases livability like a splash park
    - Commit a minimum of $1.2m to paving and improvement projects between 2020 and 2022
    - Proceed with the downtown parking lot project
    - Implement industrial site signage
    - Promote EV charging stations and encourage recycling

3. **Exercise social responsibility, housing availability for the community's diverse population, safety for the community, and wildfire protection**
    - Continue work with the Community Wildfire Protection Plan to keep our community safe
    - Support the FireSmart Committee, encourage citizen participation and consider resources to do so
    - Support developers and not-for-profit organizations with new housing for market and subsidized multi-family dwellings; investigate local government incentive tools

4. **Environmental stewardship with the provision of parks, recreation services**
    - Assess opportunities for lakeshore development with First Nations
    - Increase number of people using the multiplex especially from outside the community

www.burnslake.ca
Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

AGENDA

Regular Meeting of Council for the Corporation of the Village of Burns Lake, held in Council Chambers on April 21, 2020, at 7:00 p.m.

TOPIC		PAGE
1.	**CALL TO ORDER**	
2.	**APPROVAL OF AGENDA**	
	Recommendation:	
	THAT the agenda for the April 21, 2020, Regular Meeting of Council is approved as presented.	
3.	**PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTION**	
4.	**PUBLIC COMMENT**	
	*When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than **2 minutes.** When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and **only address current agenda items.** No person from the audience may address Council more than once during the Public Comment and Public Question Period.*	
5.	**DELEGATIONS AND PETITIONS**	
	a) eSolutions Group – *Colleen Collins Communications Specialist*	**6**
6.	**ADOPTION OF MINUTES**	
	Recommendation:	
	THAT April 7, 2020, minutes of the Regular Meeting of Council be adopted.	**11**
7.	**MAYOR, COUNCILLOR AND CAO REPORTS**	
	Recommendation:	
	THAT the Mayor, Councillor and CAO reports be received.	

www.burnslake.ca
Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

8. REPORTS

a) Curling Rink Stairs RFP– *Director of Recreation L. Jones* **19**

Recommendation:

THAT Council awards the Curling Rink Stairs RFP to North Valley: Architecture | Engineering | Construction for $54,750 plus GST.

b) Northern Capital Planning Grant – *Mayor Funk, verbal*

c) Council Resolution Tracker – *for information* **23**

9. BUSINESS ARISING

a) COVID-19 Roundtable Update – *CAO S. Worthing, verbal*

b) T-shirt Sale Update – *DCO Anderson, verbal*

10. ORIGINAL COMMUNICATIONS ACTION - None

11. ORIGINAL COMMUNICATION RECEIVED AND FILED

Recommendation:

THAT original communications (a) through (l) be received and filed:

a) NDIT – *2020 Economic Development Grant Award*	**28**
b) Northern Rockies Regional Municipality – US *Travelers*	**29**
c) Province of BC Open Burning Ban – *April 16*	**31**
d) UBCM – *resolution submission*	**34**
e) Ministry of Health – *Emergency Services*	**39**
f) Disability Alliance – *Income assistance for PWD recipients*	**42**
g) EMBC NW PREOC – *Use of non-medical masks*	**43**
h) Province of BC – *support for commercial truck drivers*	**45**
i) Government of Canada – *Summer Jobs 2020*	**47**
j) Northern Health – *April 16 COVID Update*	**50**
k) Village of Hazelton – *Gaming Grant Resolution*	**52**
l) Province of BC – *COVID 19 Supports for businesses, local governments April 16*	**53**

www.burnslake.ca
Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

12. NEW BUSINESS – None

13. ACCOUNTS PAYABLE

The municipal accounts dated:

- April 16, 2020, of $287,537.61

Were found to be in good order.

14. READING FILE -

Recommendation:

THAT April 16, 2020, reading file be received:

April 16, 2020

1. **Ministry of Attorney General – Liquor Store hour Extension- April 15, 2020**
2. **Province of BC – COVID Supports – April 14, 2020**
3. **Northern Health – COVID Update April 9, 2020**
4. **BC Government News – the closing of Parks April 8 2020**

15. PUBLIC QUESTION PERIOD

*When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than **2 minutes.** When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and **only address current agenda items.** No person from the audience may address Council more than once during the Public Comment and Public Question Period.*

16. RELEASE OF CLOSED MEETING RESOLUTIONS – None

17. ADJOURN

www.burnslake.ca
Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

Village of Burns Lake Brand Platform and Key Messages

Prepared by eSolutionsGroup

Introduction

The Village of Burns Lake is developing a new brand and marketing strategy, to be launched in 2020. Broadly speaking, the purpose of the brand positioning and key messages is to clearly and consistently communicate Burns Lake's brand story and identity to target audiences. By the end of this project, the new brand will provide an ownable voice, look and feel for Burns Lake that serves the following key functions:

- Unifies the community, fostering collaboration and cohesion among all residents
- Respects and honours Indigenous peoples and heritage
- Connects Burns Lake's identity to that of the wider Lakes District
- Achieves buy-in and acceptance from the community and staff
- Connects to the needs and interests of small business owners, who are ambassadors in the promotion of the brand

This framework funnels the research conducted in collaboration with the project team, staff, residents, business owners and other municipal stakeholders into a preliminary structure for telling the Burns Lake story.

Background

Based on the internal team's feedback to date we have begun to develop a brand platform based around the preferred concept "Carve your path". In this draft, we are beginning to develop the structure of the brand, including elements like the unique value proposition, brand promise, brand story and brand personality attributes.

The tagline (and all elements of the story) are still open for discussion. We have listed a few tagline options and can continue to refine this or present more options based on the team's feedback.

The overall feedback we heard is that the brand should focus on how Burns Lake is a hub of opportunity and a place that will nurture new ventures and investment. We have built this draft of the brand platform around that direction given by the team.

Brand platform

Our brand platform tells the whole story of who we are as a brand. We will use this foundation to create the visuals and messages we use to market ourselves. See **page 5** for a summary of the proposed brand platform.

Brand tagline (options)

This is a succinct way of summarizing our brand.

Tagline option	Rationale
Carve your path	Invites people to come make it their own - to carving out their niche. Carving has significance with both the indigenous and artisan communities. The word path gives a nod to the mountain biking culture and encourages people to choose their path.
Your opportunity's around the bend	The concept of opportunities and possibilities is used to attract both residents and businesses. Using the word bend references the curving highway through town as well as creating a sense of immediacy with "just around the bend".
Embrace the lake	Building off of the feedback received – this is an obvious reference to the Lakes District and the Burns Lake name itself. The word embraced is used to capture the welcoming community and the connection to nature.
Your opportunity awaits (in Burns Lake)	Positive focused and inspiring – opens people up to the possibilities available in Burns Lake. Some alliteration with the words lake and awaits.
Opportunities awake	Similar to previous it is positive and inspiring and has a nice alliteration. Awake is energizing to combat the "sleepy, small town" perception.

Unique value proposition

This is a one- line description of what Burns Lake can offer that other communities can't.

For families, entrepreneurs and anyone seeking a better way of life, Burns Lake is a place to thrive.

Brand promise

This is a one-line description of what audiences can rely on us for.

Affordable, connected, outdoor living rich in opportunity.

Brand story

This is the brief elevator pitch of who we are as a community and an organization.

As the heart of the Lakes District, Burns Lake is a place of spectacular views, warm people and endless opportunity. Surrounded by nearly 5,000 kilometres of pristine shoreline, our community offers stunning scenery, pure tranquility, exciting outdoor recreation and a healthy lifestyle. You won't find any rush hour traffic here. Just charming small town energy and easy walking distance to all the services and amenities you need, including great independent coffee shops, a growing arts scene, vibrant Indigenous heritage, locally owned specialty stores and lively events. With affordable homes and land, a variety of employment and business opportunities, and a safe, tight-knit community to support you, life in Burns Lake is rich with opportunities to grow and thrive.

Differentiators

These four marketable assets set us apart from other communities.

Land of opportunity

We offer something many larger urban centres cannot. Affordable homes, land and commercial properties, lots of space, and a nurturing environment for new ventures to grow. Whether it's a family looking for a high-quality, low-cost way of life, a retired couple seeking affordable, active living or a thirty-something with a creative dream, Burns Lake is a land of opportunity.

Tight-knit community

We are a fiercely supportive community that rallies around our friends, neighbours and local businesses. Volunteers are the backbone of Burns Lake and helping each other is woven into the fabric of our community. We work together on local events, initiatives, fundraisers and programs, making sure everyone has an opportunity to live a happy, healthy life.

Healthy outdoor living

Surrounded by lakes, breathtaking mountains, lush forests and an impressive network of trails, our lifestyle is built around enjoyment of our beautiful natural surroundings. Mountain biking, hiking, fishing, boating, snowshoeing, snowmobiling, cross country skiing, hockey, hunting, cottages, camping, playgrounds, parks... the list goes on.

Hub for creativity

We are proud of our Indigenous heritage, growing arts and culture scene and special events for everyone. From our Arts Council programming to our independently run movie theatre to our Artisan Centre to regular live entertainment and festivals, we are a creative and vibrant community.

Brand personality

These five traits sum up who we are as a community and how we present ourselves to the world.

We are adventurous.

We are friendly.

We are community builders.

We are grounded.

We are optimistic.

Audience segments

These are the people we want to attract. Refer to the Burns Lake Audience Personas document for more detailed profiles.

Mindful millennial – Young parent with community values building their family in a wholesome environment connected to nature.

Adventurous retiree – Recently retired, socially active and looking for an affordable lifestyle in a peaceful environment.

Self-employed creative – Free spirit who works in creative industries and seeks a low cost of living and room to grow.

Outdoor adrenaline junkie – Adventure-driven, connected to the outdoors and looking for work as a recreation guide or tourism operator.

Community advocate – Passionate community connector who champions indigenous culture, heritage and rights.

High-level key messages (general audience)

These are the main things we want people to know about us. We will develop specific messages for each audience segment once the brand platform is finalized.

1. As the heart of the Lakes District, the Village of Burns Lake is surrounded by endless forests, beautiful mountains and nearly 5,000 km of pristine shoreline, providing incredible opportunities to connect to nature and outdoor recreation in all seasons.

2. Conveniently located on highway 16 between Smithers and Prince George, we're known for our simple, safe and relaxed lifestyle with easy access to local amenities and services, charming small-town energy, and, best of all, no rush hour traffic.

3. Burns Lake balances a high quality of life with low-cost living that gives residents room to breathe and the financial freedom to enjoy life to the fullest.

4. Community volunteers are the backbone of Burns Lake. We work together to make the community a great place for everyone. We're proud of our strong volunteer-run special events and programs that bring the community together.

5. Whether it's a new career or business opportunity, Burns Lake is full of potential. From affordable land to a supportive community, you will find everything they need to successfully launch a new venture or pursue your passion.

Brand platform summary

Tagline	Value proposition	Brand promise
Carve your path *(preferred option)*	For families, entrepreneurs and anyone seeking a better way of life, Burns Lake is a place to thrive.	Affordable, connected, outdoor living rich in opportunity.

Brand story

As the heart of the Lakes District, Burns Lake is a place of spectacular views, warm people and endless opportunity. Surrounded by nearly 5,000 kilometres of pristine shoreline, our community offers stunning scenery, pure tranquility, exciting outdoor recreation and a healthy lifestyle. You won't find any rush hour traffic here. Just charming small town energy and easy walking distance to all the services and amenities you need, including great independent coffee shops, a growing arts scene, vibrant Indigenous heritage, locally owned specialty stores and lively events. With affordable homes and land, a variety of employment and business opportunities, and a safe, tight-knit community to support you, life in Burns Lake is rich with opportunities to grow and thrive.

Differentiators	Brand personality	Audiences
Land of opportunity	We are adventurous	Mindful millennial
Tight-knit community	We are friendly	Adventurous retiree
Healthy outdoor living	We are community builders	Self-employed creative
Hub for creativity	We are grounded	Outdoor adrenaline junkie
	We are optimistic	Community advocate

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, April 07, 2020 AT 7:00 PM

PRESENT	Attended via Zoom: Mayor D. Funk Councillor D. Hill Councillor K. White Councillor H. Wiebe Councillor C. Rensby CAO S. Worthing Director of Public Works D. Ross Director of Recreation L. Jones Economic Development Officer L. Watson Deputy Corporate Officer V. Anderson
GUESTS	Ken Guenter – Tourism Coordinator
PUBLIC	No members of the public
MEDIA	No media
CALL TO ORDER	Mayor Funk called the Regular Meeting of Council to order at 7:05 p.m.
APPROVAL OF AGENDA	
	It was moved and seconded by Council
2020-04-07: 133	**AND THAT the agenda for April 7, 2020, Regular Meeting of Council is approved as presented.**
	CARRIED

PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTIONS - None

PUBLIC COMMENT None

DELEGATIONS Chamber of Commerce – VIC Update – *Manager, Randi Amendt*

- The office is closed to the public, the manager continues to work with the doors locked.
- Applied for four summer students waiting to hear
- VICs in Northern BC have a mug program for each participating community with animals from across northwest. Burns Lake's animal is a cougar.
- Outline Design has designed t-shirts to match the mugs.
- Working with the Village to have a secondary location at Radley Beach for July and August.
- Three students were hired for the summer season.

- The manager is participating in weekly calls with Northern BC Tourism and Destination BC.
- In case we do have visitors stop by, the outside kiosk is full of local brochures.
- There have been a few families this week.
- Canada Day celebration will be dependant on the COVID-19 event, the decision to cancel or not will be made at a later date.
- The Chamber manager will have time to assist the EDO to support the business community.

- Mayor Funk thanked the Chamber for the presentation.

ADOPTION OF MINUTES

It was moved and seconded by Council

2020-04-07: 134 **THAT March 17, 2020, minutes of the Regular Meeting of Council be adopted.**

CARRIED

MAYOR, COUNCILLOR AND CAO REPORTS

REPORTS

Village of Burns Lake Branding Project Update – *EDO L. Watson*

- The consultant has been advised that the project is on hold.
- Staff is looking for direction for a revised timeline.
- Council commented on the logo options.
- Council discussed that we have talented artists in town, and perhaps the logo design should be put out as a contest.
- The contest idea was discussed.
- Perhaps if it is a contest, the result might be more readily accepted.
- Council discussed the options given are very similar to other logos in the area.
- Council discussed the scope of the project and the need to be happy with the end result.
- Staff discussed the brand strategy being part of this project.
- Staff asked for direction for a revised project timeline.
- A timeline of four weeks to decide on the logo was discussed.
- Discussion of what eSolutions has completed.
- Discussion of being mindful of the contract.
- Discussion of asking individual artists to submit a drawing.

Radley Beach Rental Shack – *Director of Recreation*

- The rental price was set at $75 per month to cover hydro costs.
- The Chamber will assist in renting out canoes and kayaks, which benefits the Village.

It was moved and seconded by Council

2020-04-07: 135

THAT Council direct staff to enter into an agreement to rent out the Radley Beach Rental Shack to the Burns Lake Chamber of Commerce for July and August 2020.

CARRIED

Bruin's Den Contract Renewal – *Director of Recreation*

- Council discussed how issues with early morning hockey games had been resolved.
- There have been improvements this year, in part due to a new business partnership.
- Council discussed repairs to the kitchen equipment.
- The Village owns the equipment, and the increase last year is assisting in covering the repair costs.
- The rent was raised one year ago.
- The increase in rent has been covering off the repair costs.
- Discussion of the current COVID event and the new clause in the agreement pertaining to COVID.
- The mandate would have to come from the province.

It was moved and seconded by Council

THAT Council directs staff to renew the lease with the Bruins Den for the term of May 1, 2020 to April 30, 2021 as presented.

2020-04-07: 136

CARRIED

COVID-19 Business Impact Survey Summary Report – *EDO L. Watson*

- Staff are busy reaching out to the business community.
- The business impact survey closed on March 25.
- COVID is increasingly impacting local businesses.
- The survey is based on the BC Chamber survey.
- Staff is trying to determine the specific needs of the business community.
- Discussion of points in the summary.
- A discussion of options will occur at the budget meeting on April 21.

- Council discussed ideas to assist the business community.
- Council discussed the concern in the community with tax season approaching.
- Discussion of municipal funds.
- Starting next week, invitations for a virtual business meeting will be sent out by the EDO.
- The EDO is collecting what other communities are doing.

It was moved and seconded by Council

THAT the COVID-19 Business Impact Survey Summary Report be received as information.

CARRIED

2020-04-07: 137

Development Variance Permit #2020-02 – *CAO Worthing*

It was moved and seconded by Council

THAT Development Variance Permit #2020-02 for the property located at #15-8th Ave. be approved.

CARRIED

2020-04-07: 138

Development Variance Permit #2020-03 – *CAO Worthing*

- Discussion of the variance on the property line.
- The building that was demolished was located on the property line.

It was moved and seconded by Council

THAT Development Variance Permit #2020-03 for the property located at #102 Eveneshen Drive be approved.

CARRIED

2020-04-07: 139

BUSINESS ARISING

Budget Meeting Date Change

It was moved and seconded by Council

2020-04-07: 140

THAT the Budget Meeting date be changed to April 21 at 5:30 p.m.

CARRIED

BC Hydro Level 3 Charging Station– *CAO Worthing, verbal*

- Confirmation of the funding of the Level 3 Charging Station was received.
- The park lot construction will begin in two weeks.

COVID 19 Roundtable Update – *CAO Worthing*

CAO Worthing

- Opened the EOC on March 27, moved to two meetings per week as we are monitoring the situation.
- Bylaw enforcement is a big part of the EOC.
- Working on a mutual aid agreement with communities within the RDBN.
- Been in conversations with Babine and FLNRORD regarding tree planting. Planters won't be allowed in town on their days off.
- BFP's tree planting is mainly on the northside of Babine.
- The playgrounds and the dog park are being monitored and remain open.
- COVID messaging on FB is continuing.
- Waiting for a call from BC Housing regarding homelessness.
- The province has extended the deadline for audited financial statements, and we are planning to meet the regular deadline.
- Package from the Up The Creek Garment Company arrived, each community along Highway 16 received 24 t-shirts.

2020-04-07: 141

It was moved and seconded by Council

THAT the t-shirts are sold for $20 on Facebook, and the proceeds are given to The Link foodbank;

AND THAT a letter of thank you be sent to the Up The Creek Garment Company

CARRIED

Councillor Hill

- We are early in this event, and we need to keep the messaging going.

Councillor Rensby

- Has been trying to educate people on the importance of physical distancing.

Mayor Funk

- RDBN is now holding weekly meetings.
- RDBN is seeking funding for underserved populations.
- Attending EOC meetings.
- Northern Heath in Prince George is now offering more information during the phone in meetings.
- On calls with Minister Robinson and Minister Farnsworth.
- Getting updates from different organizations and industries.
- Coastal Gaslink has reduced its workforce from 1,200 to 400, and they have strict practices in place for the remaining employees.
- Planning for the management of the treeplanters is well underway, and the companies have solid COVID safety plans in place.
- Northern Health has designated three hospitals for COVID. Prince George, Fort St. John and Terrace.
- Waiting to hear the transportation plan from BC Ambulance.
- Matt Singleton (BC Ambulance) will be on the VBL EOC call next week.
- Discussion of provinces plans to keep workers working using a Risk Exposure Management Plan.
- Discussion of ambulance capacity due to non-essential surgeries being cancelled.

ORIGINAL COMMUNICATIONS ACTION

COVID 19 Community Support Program

- This money was to be used to provide funds for The Link van and for volunteers who have travelled long distances.
- At this point, there has not been a lot of uptake.
- The demand for the food bank has increased.
- Donations from stores have dropped off.
- Discussion of the amount to donate.

It was moved and seconded by Council

2020-04-07: 142

THAT the Village of Burns Lake contribute $2,000 to Lakes Family Enhancement Society (The Link) for the COVID-19 Community Support program from the Community Goodwill Donation Fund;

AND THAT any unspent funds remain with The Link for food bank operations.

CARRIED

Province of BC – Funding Announcement Village Tourism Project

- The Villlage received $70,000 for the mobile visitor information centre.
- The budget for the Chamber was discussed.

Citizens of the Decade and the 2019 Citizens of the year

It was moved and seconded by Council

2020-04-07: 143 **THAT a letter of congratulation is sent to John and Sandra Barth;**

AND THAT a letter of congratulation is sent to Karen and Sean Broadsworth for being named the 2019 Citizens of the Year.

CARRIED

City of Prince George – Class Action Lawsuit, Opioid Crisis

It was moved and seconded by Council

2020-04-07: 144 **THAT a letter is sent to UBCM in support of the City of Prince George's letter of March 24, Sharing Payments from Opioid Class Action Lawsuit.**

CARRIED

ORIGINAL COMMUNICATIONS RECEIVED AND FILED

It was moved and seconded by Council

2020-04-07: 145 **THAT original communications (a) through (i) be received and filed:**

a) **MP Taylor Bachrach – Letter to Minister of Fisheries and Oceans**
b) **BC Hydro Response to COVID 19 - relief plans**
c) **Guidelines for Local Governments – Ministerial Order M083**
d) **MoTI – Load Restrictions**
e) **NCLGA – Board Highlights**
f) **City of Burnaby – 2020 UBCM Resolutions**
g) **UBCM – Provincial Response to 2019 Resolutions**
h) **BC Centre for Disease Control – Compliance Physical Distancing March 31 – subject to change**
i) **Candian Federation of Business – March 19UBCM –**

CARRIED

Item (a) Letter from Taylor Bachrach regarding sport fishing.
It was moved and seconded by Council

- Discussion of local fishers versus out-of-province and out-of-country.

Item (i) Canadian Federation of Business letter

- Discussion of what municipalities can legally do.
- The Village does not currently have a property tax installment option.
- Penalties and interest are legislated, the municipality does not have the authority to change these.
- Interest on water and sewer services is not charged until the property goes into tax arrears.

NEW BUSINESS None

ACCOUNTS PAYABLE The municipal accounts dated:

April 2, 2020, of $292,033.32

Were found to be in good order.

READING FILES None

RELEASE OF CLOSED MEETING RESOLUTIONS None

ADJOURNMENT It was moved and seconded by Council

2020-04-07: 146 **THAT April 7, 2020, Regular Meeting is adjourned at 8:57 p.m.**

CARRIED

MAYOR

CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, April 07, 2020.

Village Of BURNS LAKE

Village of Burns Lake
Council Report

Date: 21/04/2020

To: Mayor and Council

From: L. Jones, Director of Recreation Services

Subject: **Curling Rink Stairs Tender Award**

1. ISSUE:

1.1. The Request For Proposals for the renovation to the curling rink entrance and stairs for the curling lounge closed on Tuesday, April 14, 2020.

2. RECOMMENDATION:

THAT council awards the Curling Rink Stairs RFP to North Valley: Architecture | Engineering | Construction for $54,750 plus GST.

3. CAO COMMENTS:

3.1. Agree with the recommendation – S. Worthing CAO

4. 2020 GOALS AND OBJECTIVES

4.1. Build out infrastructure that increases livability.

5. BACKGROUND

5.1. In 2019, plans were completed for renovations of the curling lounge staircase. The proposed improvements will bring the stairs up to current code requirements.

5.2. With budget approval of $55,000, an RFP was put on to BC Bid in March 2020.

6. TRIPLE BOTTOM LINE:

6.1. **FINANCIAL IMPLICATIONS**

6.1.1. The bid from North Valley came in on budget.

6.2. **ENVIRONMENTAL IMPLICATIONS – n/a**

Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

6.3. **SOCIAL RESPONSIBILITY IMPLICATIONS**

6.3.1. The installation of new stairs will provide a much safer entryway into the curling lounge. The current stairs have needed to be addressed for a while now.

7. DISCUSSION

7.1. 9 submissions for the RFP were received.

7.2. The minutes of the RFP opening is attached.

7.3. If awarded, the project will be completed by mid-September 2020.

8. RELEVANT LEGISLATION – n/a

9. RECOMMENDATION AND OPTIONS

RECOMMENDATION:

THAT council awards the Curling Rink Stairs RFP to North Valley: Architecture | Engineering | Construction for $54,750 plus GST.

Option 1: Council could choose a different bidder.

Option 2: Council could decide not to move forward with the renovation of the stairs at this time.

Minutes of the Tender Opening for the Curling Rink Stairs

April 14, 2020 2:34 p.m.

In attendance:

Lewis Jones – Director of Recreation

Valerie Anderson – Deputy Corporate Officer

Tenders were open at 2:30

Tender documents received:

1) W.J. Murphy Contracting (2013) Ltd.
   $119,920 + GST
   50 days from award of contract

2) Progressive Ventures Construction Ltd.
   $89,118.41 + GST
   60 days from award of contract

3) North Valley Architecture Engineering Construction
   $54,750 + GST
   152 days from award of contract

4) Marmot Builders Ltd.
   $136,665.64 + GST
   145 days from award of contract

5) Datoff Bros. Construction Ltd.
   $99,750 + GST
   90 days from award of contract

Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

6) Norske Construction Inc.
   $74,350 + GST
   150 day from award of contract

7) Kalmar Construction Ltd.
   $63,501 + GST
   28 days from award of contract

8) Viking Construction Ltd.
   $88,000 + GST
   45 days from award of contract

9) Jempland Construction Ltd.
   $97,420.62 + GST
   40 days from award of contract

Meeting closed: 2:44 p.m.

Council resolution Tracker
April 21, 2020 Regular Meeting

Resolution Number	Resolution	Staff Assigned	Completion Status	Comments
2020-04-07: 144	THAT a letter is sent to UBCM in support of the City of Prince George's letter of March 24 regarding the Sharing Payments from Opioid Class Action Lawsuit.	Val		

Council resolution Tracker
April 21, 2020 Regular Meeting

Resolution Number	Resolution	Staff Assigned	Completion Status	Comments
2020-03-17: 122	THAT Option B, 'the lake theme', be selected as the design for the Radley Beach Splash Park; AND THT staff make all decisions as to features to be installed in the splash park.	Dale/Lewis	on going	
2020-03-17: 124	THAT staff change the Council Procedure Bylaw to allow for electronic meetings.	Sheryl/Val		
2020-03-17: 126	THAT a letter is sent to the Prime Minister in support of a National Pharmacare Program.	Val		
2020-03-17: 127	THAT a thank you letter be sent to the Burns Lake Community Forest Board and management team for the K1A distribution received on March 12, 2020.	Val	Completed	
2020-03-17: 130	THAT the Annual General Meeting for Comfor Management Services by set for May 21 at 6 pm, in the Village of Burns Lake Council Chambers.	Sheryl/Val	on-going	Met with Frank Varga will determine how and when to host the meeting
2020-04-07 :135	THAT Council direct staff to enter into an agreement to rent out the Radley Beach Rental Shack to the Burns Lake Chamber of Commerce for July and August 2020.	Lewis	Completed	
2020-04-07: 136	THAT Council directs staff to renew the lease with the Bruins Den for the term of May 1, 2020 to April 30, 2021 as presented.	Lewis	Completed	
2020-04-07: 137	THAT the COVID-19 Business Impact Survey Summary Report be received as information	Lorie	Completed	
2020-04-07: 138	THAT Development Variance Permit #2020-02 for the property located at #15-8th Ave. be approved.	Sheryl	Completed	
2020-04-07: 139	THAT Development Variance Permit #2020-03 for the property located at #102 Eveneshen Drive be approved.	Sheryl	Completed	
2020-04-07: 140	THAT the Budget Meeting date be changed to April 21 at 5:30 p.m.	Susan	Completed	
2020-04-07: 141	THAT the t-shirts are sold for $20 on Facebook and the proceeds be given to The Link foodbank; AND THAT a letter of thank you be sent to the Up The Creek Garment Company	Val Val	Completed	
2020-04-07: 142	THAT the Village of Burns Lake contribute $2,000 to Lakes Family Enhancement Society (The Link) for the COVID-19 Community Support program from the Community Goodwill Donation Fund; AND THAT any unspent funds remain with The Link for food bank operations.	Val/Susan	Completed	
2020-04-07: 143	THAT a letter of congratulation is sent to John and Sandra Barth; AND THAT a letter of congratulation is sent to Karen and Sean Broadsworth for being named the 2019 Citizens of the Year.	Val		

Council resolution Tracker
April 21, 2020 Regular Meeting

Resolution Number	Resolution	Staff Assigned	Completion Status	Comments
2020-03-03: 97	THAT Development Permit DVP01-09 for Burns Lake Automotive not be approved; AND THAT staff work with the applicant to address the following concerns contained in the staff report dated February 21, 2020: 1) The applicant must provide elevation drawings of the proposed building addition. 2) The applicant must close off the access point to Francious Lake Drive, as required in the 2001 Development Permit. 3) Discuss Landscaping options with municipal staff	**Sheryl**	In progress - Jason wrote to BLA March 6th.	
2020-03-03: 99	THAT Council direct staff to continue plans to pursue funding and engage partners for the proposed Spirit Square Revitalization project	**Lewis**	on going	
2020-03-03: 102	THAT Council Photo Display Policy No. GG22 be approved; AND THAT staff purchase display album(s) for past council photos that will be available for the public to view; AND THAT staff proceed with developing a plan to display plaques with the names of previous councils in the office.	Val	Completed	Album will be purchased.
2020-03-03: 103	THAT Councillor Hill and Councillor Rensby will attend the March 19, 2020 Burns Lake & District Chamber of Commerce AGM and perform the swearing-in ceremony for new members of the Board of Directors	Val	AGM cancelled	Councillor Hill confirmed participation
2020-03-03: 104	THAT Mayor Funk participates in the opening ceremony on Canada Day	Val		Chamber was notified
2020-03-17: 115	THAT a Budget Meeting of Council be held on April 7, 2020, at 5:30 p.m. to review proposed additions to the 2020-2024 Financial Plan and to discuss tax rate options.	Susan	deferred to April 21st	
2020-03-17: 116	THAT the decision of choosing the new Village of Burns Lake logo is differed to the April 7, Regular Meeting of Council	Lorie	deferred	eSolution presentation at April 21 meeting
2020-03-17: 117	THAT Council receive the "Burns Lake Tourism Plan RFP and Contract Award Report"; AND THAT C4 Strategies be awarded the contract to update the 2012 Community Tourism Plan.	Lorie		
2020-03-17: 18	THAT Staff issue a media release announcing the confirmation of the funding for the 7th Avenue Lift Station project.	Val	Completed	
2020-03-17: 119	THAT the March 17, 2020 revisions to the Village Communication Policy No. GG12 be approved as presented.	Val	Completed	
2020-03-17: 120	THAT kitchen renovations be completed with the remainder of the renovation budget	Dale	on going	

Council resolution Tracker
April 21, 2020 Regular Meeting

Resolution Number	Resolution	Staff Assigned	Completion Status	Comments
2019-12-10: 437 Defeated	THAT a support letter for the District of Saanich's letter regarding modernizing the Motor Vehicle Act be sent to Premier Horgan	Val		Val to look into
2020-01-21: 44	THAT the Conference Attendance Policy Report be received; AND THAT Staff bring back a draft policy amendment for GG16 for council approval on or before the February 18 Regular Council Meeting	Val		April council meeting
2020-01-21: 47	THAT Council write a letter supporting the nomination of Tracey Brown for the Premier's Awards for Excellence in Education	Val	on-going	May council meeting
2020-02-04: 55	THAT Council approves staff time be used to develop a more extensive rejuvenation project for the Spirit Square/Radley Beach area; AND THAT the final rejuvenation project proposal is brought back to Council for final approval.	Lewis	on-going	compiling information
2020-02-04: 60	THAT staff contact the Ministry of Infrastructure and Transportation regarding the intersection at Francios Lake Drive and Highway 16	Sheryl		Discussed with Carl Lutz
2020-02-04: 62	THAT the Sewage Treatment Plant Loan Authorization Bylaw No. 1019, 2020 be given first, second, and third readings.	Susan		waiting for grant confirmation
2020-02-04: 64	THAT Mayor Funk attend the Canadian Bioeconomy Conference and Exhibition in Prince George on June 9-11 at the Prince George Conference and Civic Centre	Val	Conference cancelled	Mayor Funk is registered
2020-02-04: 70	THAT a letter of support be written to FLNRORD supporting the renewal of the Pest Management Plan for Invasive Plant Management on crownland	Val		need to get information from Councillor Hill
2020-02-18: 89	THAT Council approves the application to NKDF for $7,623.56 for the Life Cycle Cost Assessment & Life Cycle Maintenance Plan for the Lakeside Multiplex	Lewis	Completed	funding not approved
2020-03-03-: 95	THAT staff contact Lake Babine Nation regarding the delivery of LBN 101 cultural awareness training for council and staff.	Val	ongoing	

Council resolution Tracker
April 21, 2020 Regular Meeting

Resolution Number	Resolution	Staff Assigned	Completion Status	Comments
2019-06-11: 240	THAT Staff be directed to proceed with the rezoning application for the property located at 253 - 1st Avenue.	Sheryl	In progress	Public hearing complete, waiting for developer to complete covenant. Then the bylaw will be brought back for adoption.
2019-06-25: 257	THAT the Draft Terms of Reference for the Village of Burns Lake Housing Committee be received for reference and for Council to provide feedback by July 12	Sheryl/Val	On hold	draft has been done - On hold because 6 Nations Housing Committee was formed.
2019-06-25: 266	THAT staff contact the City of Prince George's Manager of Emergency Programs to acquire more information regarding the City of Prince George's ESS proposal as outlined in the June 6, 2019 letter	Val	In progress	Val waiting for call back from PG. Will contact again in February.
2019-07-23: 305	THAT Staff bring back a report on the possibility and the implications of implementing load restrictions on the avenues within the municipality; AND THAT an idea of how much regular heavy traffic uses the avenues is to be included in the report	Sheryl/Dale		
2019-10-22: 376	THAT Council chooses to proceed immediately with the purchase and installation of a dehumidifier using funds available from the carpets and benches budget surplus	Lewis	In progress	Ordered.
2019-11-12: 397	THAT staff be directed to bring back a report on the cost and options for the purchase, installation and delivery of a Remembrance Day Banner program	Sheryl	In Progress	Working on quotes.
2019-11-26: 417	THAT a community to Community forum with area First Nation Governments be held on January 23, 2020; AND THAT the Village of Burns Lake in collaboration with local First Nation governments apply for funding under UBCM's Community to community Forum program by December 6, 2019; AND THAT the village of Burns Lake contributes up to $2,500 leverage funding for the UBCM Community to Community Forum grant from the General Government Expense Account.	Sheryl/Val	deferred	funding from UBCM is extended to March 2021
2019-12-10: 434	THAT staff seek a legal opinion and bring back a report containing wording to prohibit the processing of groundwater in all zones and the meaning of "processing" and "bulk water" will be included in the report; AND THAT the Village of Burns Lake sends a letter to the Premier of BC, Ministry of Forests, Lands and Natural Resource Operations and Rural Development and the MLA in favour of the Strathcona Regional District's resolution B154 endorsed at the 2019 UBCM convention.	Val		Letter was written. Report to council not completed

Northern Development INITIATIVE TRUST

301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

April 2, 2020

Village of Burns Lake
PO Box 570
Burns Lake, BC V0J 1E0

Attention: **Mayor Dolores Funk**

Dear Mayor Funk:

Subject: **2020 Economic Development Capacity Building**
Northern Development Project Number 6524 30

Thank you for your application to the 2020 Economic Development Capacity Building program. Northern Development is pleased to advise you that your application has been approved up to $50,000.00 to support wages for the Economic Development Officer position, subject to the Village meeting the reporting requirements from the 2019 Economic Development Capacity Building program.

Funding under the 2020 Economic Development Capacity Building program is provided as a reimbursement upon Northern Development's receipt of reporting documents. Complete reporting is required prior to February 28, 2021. Reporting must include a completed Economic Development Capacity Building program reporting form which can be found on Northern Development's website at www.northerndevelopment.bc.ca/funding-programs/capacity-building/economic-development-capacity-building/.

The Northern Development Board would like to see the Village of Burns Lake reach its economic potential and we look forward to partnering in that endeavor.

Sincerely,

Joel McKay
Chief Executive Officer

c: Sheryl Worthing, Chief Administrative Officer, Village of Burns Lake
Lorie Watson, Economic Development Officer, Village of Burns Lake

Northern Rockies Regional Municipality
Municipal Office 5319 - 50th Avenue South
Bag Service 399, Fort Nelson, BC V0C 1R0
Tel 250.774.2541 | Fax 250.774.6794
www.NorthernRockies.ca

April 8, 2020

Re: US travelers on the Alaska Highway/NRRM and COVID-19

As mayor of the Northern Rockies Regional Municipality, I would like to bring to your attention a very serious concern during this pandemic state of emergency.

Many other communities have expressed trepidations about people that are still travelling, for tourism or to vacation properties. The Northern Rockies usually sees the number of US travellers increase at this time of year, due to tourism and as many part-time Alaskan residents travel north from their winter home in the lower 48, and this year is proving no different in spite of COVID-19 warnings.

There is no doubt that these travellers are stopping in communities for fuel, food and rest; the unfortunate truth is that the communities that they are patronizing are some of those least equipped to cope with the demands of a COVID-19 outbreak in terms of health and other resources. Unless travelers indicate "leisure or recreation" at the Canada-US border crossing, they are allowed entry by CBSA and directed to self-isolate at their end destination.

Given the remoteness of our location, we would like to see much more strict regulation of travel into the region, essentially precluding ALL travel that is non-essential. Fort Nelson First Nation has closed its gateways to all but essential traffic, but as a local government we are unable to provide our residents with the same health security.

I hope that you are able to give serious consideration to this request, which we are making on behalf of our northern residents who deserve protection at this vulnerable time.

If you have any questions, I am happy to discuss them with you, please feel free to call me at 1.250.500.1060 (cellular). Thank you for your consideration – I trust you will understand the reason for my concern.

Sincerely,
Northern Rockies Regional Municipality

Gary Foster

Gary Foster, Mayor

cc:

Hon. Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations & Rural Development	FLNR.Minister@gov.bc.ca Doug.Donaldson.MLA@leg.bc.ca
Taylor Bachrach, MP Skeena - Bulkley Valley	Taylor.Bachrach@parl.gc.ca
Bob Zimmer, MP Prince George – Peace River - Northern Rockies	Bob.Zimmer@parl.gc.ca
Todd Doherty, MP Cariboo – Prince George	Todd.Doherty@parl.gc.ca
Shirley Bond, MLA Prince George - Valemount	Shirley.Bond.MLA@leg.bc.ca
Mike Bernier, MLA Peace River South	Mike.Bernier.MLA@leg.bc.ca
Mike Morris, MLA Prince George - Mackenzie	Mike.Morris.MLA@leg.bc.ca
Dan Davies, MLA Peace River North	Dan.Davies.MLA@leg.bc.ca
Dale Bumstead, Mayor – Dawson Creek	mayorbumstead@dawsoncreek.ca
Rob Fraser, Mayor – District of Taylor	MayorFraser@districtoftaylor.com
Lori Ackerman, Mayor – Fort St. John	lackerman@fortstjohn.ca
Lyn Hall, Mayor – Prince George	mayor@princegeorge.ca
Beverly Playfair, Mayor – Fort St. James	mayor@fortstjames.ca
Gladys Atrill, Deputy Mayor - Smithers	gatrill@smither.ca
Dolores Funk, Mayor – Burns Lake	mayor@burnslake.ca
Lee Brain, Mayor – Prince Rupert	Lee.brain@princerupert.ca
Philip Germuth, Mayor – Kitimat	pgermuth@kitimat.ca
Carol Leclerc, Mayor – Terrace	cleclerc@terrace.ca
Sarrah Storey, Mayor – Fraser Lake	sstorey@fraserlake.ca
Daniel Bertrand, Director Area A, Central Coast RD	dbertrand@ccrd-bc.ca
Keith Bertrand, Mayor – Tumbler Ridge	kbertrand@dtr.ca
Allen Courtoreille, Mayor – Chetwynd	d-chet@gochetwynd.com
Joan Atkinson, Mayor - Mackenzie	joan@districtofmackenzie.ca
Brad Sperling, Director, Peace River RD	Prrd.dc@prrd.bc.ca

BRITISH COLUMBIA

INFORMATION BULLETIN

For Immediate Release
2020FLNR0019-000642
April 7, 2020

Ministry of Forests, Lands, Natural Resource Operations and Rural Development
BC Wildfire Service

Category 2, Category 3, Resource Open Management Fires to be prohibited

KAMLOOPS – Effective at noon (Pacific time) on Thursday, April 16, 2020, most open burning activities will be prohibited throughout British Columbia to reduce the likelihood of human-caused wildfires, although campfires will still be allowed.

The following activities will be prohibited, and these restrictions will remain in effect until the public is otherwise notified:

- Category 2 open fires;
- Category 3 open fires;
- Resource Management open fires;
- the use of fireworks;
- the use of sky lanterns; and
- the use of burn barrels or burn cages of any size or description (except when used for a campfire).

These prohibitions apply to all public and private land within British Columbia, unless specified otherwise (e.g., in a local government bylaw). Check with local government authorities for any other restrictions before lighting any fire. A poster explaining the different categories of open burning is available online: www.gov.bc.ca/openfireregs

A map of the affected areas is available online: http://ow.ly/8uct30qvSv2

COVID-19 and wildfire response

These open burning prohibitions will reduce demands on firefighting resources and help protect the health and safety of the public, as well as BC Wildfire Service staff. They will also help reduce the impact of wildfire smoke on air quality and public health during the COVID-19 pandemic.

A strategic deployment of wildfire management resources is critical this fire season, so it is especially important to reduce the number of unnecessary, human-caused wildfires. It is vital BC Wildfire Service staff remain healthy to respond to wildfires throughout the 2020 season and ensure the BC Wildfire Service's response capability is not affected.

During the current pandemic, larger open burns pose an unnecessary risk and could detract from wildfire detection and response capabilities. The open burning prohibitions coming into effect on April 16 should decrease the number of false alarms (where firefighters respond to a report of smoke, only to find the smoke is coming from a controlled burn and not from a wildfire).

These open burning prohibitions also support the BC Centre for Disease Control's recommendation to help reduce excess air pollution in airsheds throughout the province.

Enforcement

Enforcement of fire prohibitions is undertaken by:

- the Compliance and Enforcement Branch of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development;
- the Conservation Officer Service; and
- the RCMP.

All illegal fires will be investigated, and charges may be laid under the Wildfire Act or Wildfire Regulation, depending on the outcome of the investigation.

Anyone found in contravention of an open burning prohibition may be issued a violation ticket for $1,150, required to pay an administrative penalty of $10,000 or, if convicted in court, fined up to $100,000 and/or sentenced to one year in jail. If the contravention causes or contributes to a wildfire, the person responsible may be ordered to pay all firefighting and associated costs.

To report a wildfire, unattended campfire or open burning violation, call 1 800 663-5555 toll-free or *5555 on a cellphone.

For the latest information on current wildfire activity, burning restrictions, and air quality advisories, go to: http://www.bcwildfire.ca

Follow the latest wildfire news:

- on Twitter: https://twitter.com/BCGovFireInfo
- on Facebook: http://facebook.com/BCForestFireInfo

Learn More:

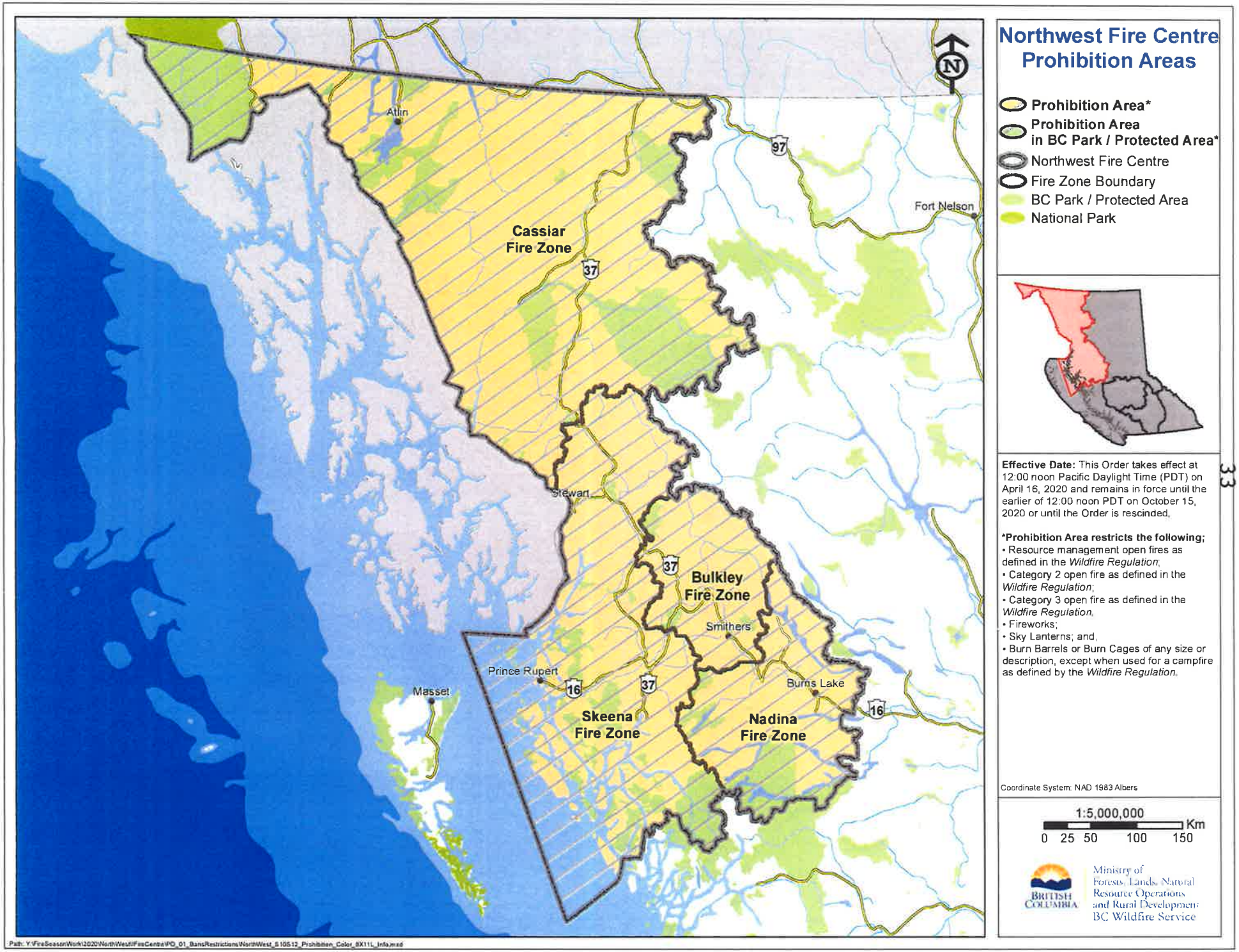
For the latest medical updates, including case counts, prevention, risks and testing, visit: http://www.bccdc.ca/
Or follow @CDCofBC on Twitter.

For provincial health officer orders, notices and guidance, visit: www.gov.bc.ca/phoguidance

For non-health related information, including financial, child care and education supports, travel, transportation and essential service information, visit: www.gov.bc.ca/Covid-19
or call 1 888 COVID19 (1 888 268-4319) between 7:30 a.m. and 8 p.m., seven days a week.

Contact:

Fire Information Officer
Provincial Wildfire Coordination Centre
BC Wildfire Service
FIREINFO@gov.bc.ca
250 312-3051


Northwest Fire Centre
Prohibition Areas
Prohibition Area*
Prohibition Area
in BC Park / Protected Area*
Northwest Fire Centre
Fire Zone Boundary
BC Park / Protected Area
National Park
Atlin
Fort Nelson
Cassiar
Fire Zone
Stewart
Bulkley
Fire Zone
Smithers
Prince Rupert
Masset
Skeena
Fire Zone
Burns Lake
Nadina
Fire Zone
97
37
16
Effective Date: This Order takes effect at 12:00 noon Pacific Daylight Time (PDT) on April 16, 2020 and remains in force until the earlier of 12:00 noon PDT on October 15, 2020 or until the Order is rescinded.
*Prohibition Area restricts the following;
• Resource management open fires as defined in the Wildfire Regulation;
• Category 2 open fire as defined in the Wildfire Regulation;
• Category 3 open fire as defined in the Wildfire Regulation,
• Fireworks;
• Sky Lanterns; and,
• Burn Barrels or Burn Cages of any size or description, except when used for a campfire as defined by the Wildfire Regulation.
Coordinate System: NAD 1983 Albers
1:5,000,000
0 25 50 100 150 Km
BRITISH COLUMBIA
Ministry of Forests, Lands, Natural Resource Operations and Rural Development
BC Wildfire Service
Path: Y:\FireSeasonWork\2020\NorthWest\FireCentre\PO_01_BansRestrictions\NorthWest_8.5X11_Prohibition_Color_8X11L_Info.mxd

UBCM Union of BC Municipalities

April 8, 2020

Mayor Dolores Funk
Village of Burns Lake
Box 570
Burns Lake, BC V0J 1E0

Dear Mayor Funk:

Re: 2020 Resolution(s) Submitted to NCLGA

UBCM is in receipt of the attached resolution(s) that your Council submitted to the North Central Local Government Association (NCLGA).

With the cancellation of the NCLGA Spring Convention, your resolution(s) will be brought to the 2020 UBCM Convention in September for consideration.

As per the *UBCM Resolutions Process* letter dated March 4, 2020 that was sent to your Council, UBCM may have already, or may need to reach out to your staff to work on clarifying your resolution(s) in order to ensure it meets our criteria.

If you have any questions, please contact Jamee Justason, Resolutions and Policy Analyst at 604.270.8226 ext. 100 or jjustason@ubcm.ca.

Yours truly,

Maja Tait
UBCM President

Enclosure

Private Liquor Store Moratorium **Burns Lake**

Whereas the government placed a moratorium on the issuance of new Licensee Retail Stores (private liquor stores) until July 1, 2022, the negative impacts of this moratorium have economic and social implications for smaller communities:

Therefore be it resolved that NCLGA and UBCM lobby the Liquor and Cannabis Regulation Branch to consider the ramifications of their ministry's policies on small communities before implementation. Their decisions can have long-lasting impacts on smaller towns that far exceed that of larger centres.

Convention Decision:

Invasive Species Funding **Burns Lake**

Whereas the spread of invasive species on provincial public lands results is the adverse effect on the economic wellbeing of municipalities and regional districts;

And whereas effective management of invasive species requires long-term stable funding before the invasion is irreversible:

Therefore be it resolved that NCLGA and UBCM lobby the provincial government to budget for long-term, stable funding for invasive species management.

Convention Decision:

Invasive Species Act **Burns Lake**

Whereas there is no current provincial legislation that specifically addresses the negative impacts that invasive species cause for the economic well-being of municipalities and regional districts:

Therefore be it resolved that NCLGA and UBCM lobby the provincial government to develop a comprehensive Invasive Species Act that addresses all taxa, prohibits the sale of invasive species, and includes appropriate enforcement clauses.

Convention Decision:

Post-secondary in Rural Communities — Burns Lake

Whereas the availability of post-secondary education is a critical piece in strengthening the fabric of small, rural communities as it allows residents to acquire further education and skills, without having to relocate and increases the community capacity for economic resilience and growth;

And whereas, local government, in partnership with local First Nations, is most aware of local needs and is in the best position to determine the most appropriate post-secondary provider:

Therefore be it resolved that, NCLGA and UBCM lobby the provincial government to allow local government, in partnership with local First Nations, to have increased autonomy over the choice of their post-secondary education provider.

Convention Decision:

BRITISH COLUMBIA

1160851

April 10, 2020

Dear Mayors and Electoral Area Directors:

Over the past few days, the Ministry of Health has received a number of concerns from our valued partners related to how BC Emergency Health Services (BCEHS) is expected to collaborate with fire first responders in the context of the ongoing COVID-19 pandemic. As you may be aware, at the direction of Dr. Bonnie Henry, Public Health Officer (PHO), BCEHS advised the Fire Chiefs Association of BC of several temporary changes on March 31, 2020.

These measures aim to support the province's ongoing efforts to effectively manage our personal protective equipment (PPE) resources and to reduce fire first responder COVID-19 exposure – while continuing to ensure we provide high quality pre-hospital care. This decision was not taken lightly and was not considered until after there was evidence of community spread within the province.

As in any emergency situation, communication is critical, and this is why I write to you today in relation to the numerous concerns we have heard. I thank you for taking time to bring your concerns forward in these uniquely busy times.

On April 5, 2020, the Ministry of Health, including Dr. Bonnie Henry, hosted a conversation with stakeholders from BCEHS, Fire Chiefs Association of BC, and the BC Fire Commissioner to address outstanding issues. Below are areas where the group was able to reach a shared understanding and consensus.

PPE Access for Fire First Responders

The province is currently working across the system to effectively manage stocks of PPE. The services paramedics and fire first responders provide are invaluable – we need to be able to ensure they can provide these services safely.

Purple Calls

"Purple" calls are those coded for the patients in need of quickest attention. There were concerns that the PHO directive would affect *if* fire departments would be dispatched for all purple calls and if timeliness of calls would be impacted.

It has been routine in BC that both paramedics and fire first responders are dispatched immediately for "purple" calls. This has not changed.

...2

Ministry of Health
Office of the Assistant Deputy Minister
Provincial, Hospital and Laboratory Services Division
PO Box 9639 STN PROV GOVT
Victoria BC V8W 9P1

Residents Need High Quality Timely Pre-Hospital Care

The Ministry of Health heard concerns regarding which "red" calls would no longer be sent to fire first responders. Decision on what types of calls will be solely attended by BCEHS were made with great care and upon the best practice medical advice received. It is worth noting over the past few weeks that, while we all live and work in this new way, BCEHS has seen a decrease in calls – which contributes to their continued ability to provide timely care.

It is acknowledged by the Ministry of Health and BCEHS this may evolve over time and continued dialogue with the Fire Chiefs Association of BC will support best outcomes for patients.

Rural Access to Pre-Hospital Care

First responders play an integral role in providing pre-hospital care, particularly in rural communities. The Ministry of Health heard rural areas may be at a higher risk of inequality if fire first responders are attending fewer calls. This concern is acknowledged, and further dialogue is needed to ensure those living in rural areas of the province can continue to rely on high quality, timely pre-hospital care.

Working through Evolving Relationships

The Ministry of Health heard about ongoing concerns regarding the ways that the health system works with communities and fire first responders. As you may be aware, the Ministry of Health and BCEHS attended UBCM in the fall 2019, and the Rural Area Directors Forum in February 2020, and made commitments to work with you all to redefine how we collaborate to provide high quality care throughout the province. The Ministry of Health and BCEHS remain committed to this important work.

It is important to clarify as we continue to work together through this pandemic, the goals of the PHO's directives are to effectively manage PPE and to reduce the risk of exposure of fire first responders to COVID-19.

Moving forward, to ensure ongoing dialogue, Ministry of Health, BCEHS, the Fire Chiefs Association of BC, and the BC Fire Commissioner will meet weekly to address the outstanding issues above as well as issues as they arise. Additionally, BCEHS is meeting with individual fire chiefs daily, and as needed to work through local issues.

Again, I thank you for taking the time to raise the issues that you have. I can assure you that staff at the Ministry of Health, all of government, and the public sector are working tirelessly to effectively respond to the COVID-19 pandemic.

I hope you have found this information helpful. If you have any further questions, please contact Derek Rains, A/Executive Director, Provincial Services at (250) 952-3008 or via email at Derek.Rains@gov.bc.ca.

...3

Lastly, I want to thank all of you, particularly the paramedics and fire first responders on the front lines of this important work.

Sincerely,

Ian Rongve, Ph.D.
Assistant Deputy Minister

pc: Chief Administrative Officers
Neil Lilley, Senior Provincial Executive Director, BCEHS
Darlene MacKinnon, Chief Operating Officer, BCEHS
Susan Wannamaker, Executive Vice President, PHSA
Dan Derby, President of the Fire Chiefs Association of BC
Brian Godlonton, BC Fire Commissioner
Brian Emerson, Deputy Provincial Health Officer

dabc disability alliance bc | we are all connected

April 2020

Community Update
BC government announces temporary additional supports for income assistance and PWD recipients

Dear Community Partner,

On April 2nd, Minister of Social Development and Poverty Reduction Shane Simpson announced that the BC government would introduce temporary additional supports and policy changes for British Columbians receiving provincial income assistance (IA) or the Persons with Disabilities (PWD) benefit. DABC is pleased to learn about these temporary measures, which are intended to mitigate some of the challenges associated with the COVID-19 pandemic.

The changes include:

- temporary exemption of EI and the new federal Canadian Emergency Response Benefit (CERB) from clawback from IA and PWD
- an automatic $300 crisis supplement which will be provided for the next three months to people on IA and PWD who are not receiving EI or the CERB
- a three-month automatic payout of the $52 Transportation Supplement for people receiving PWD. This amount will be added to PWD assistance cheques beginning in April.

We will share more details about these new measures as that information becomes available.

We hope the federal and/or provincial government will be providing comparable supports to people who receive federal disability assistance (CPP-D). DABC will be advocating that this gap be addressed.

For more information on the measures listed above, please **click here**, read the BC government's **news release**, or contact our Advocacy Access Program at **advocacy@disabilityalliancebc.org** or 604-872-1278/1-800-663-1278 **(Toll-Free).**

Village of Burns Lake

From: Sheryl Worthing
Sent: April-09-20 2:17 PM
To: office
Subject: FW: Use of non-medical masks

Sheryl Worthing
CAO
www.burnslake.ca
t 250-692-7587
c 250-692-6416
f 250-692-3059
#15 3rd Avenue, Burns Lake, BC V0J 1E0

From: EMBC NWE PREOC Liaison 1 EMBC:EX [mailto:preoc6.lia1@gov.bc.ca]
Sent: April-09-20 2:15 PM
Subject: Use of non-medical masks

Good Afternoon, Northwest Emergency Managers,

Sharing information from Health Emergency Management BC...

Wearing masks

Medical masks, including surgical, medical procedure face masks and respirators (like N95 masks), must be kept for health care workers and others providing direct care to COVID-19 patients.

Wearing a non-medical mask (for example a homemade cloth mask) in the community has not been proven to protect the person wearing it. Strict hygiene and public health measures, including frequent hand washing and physical (social) distancing, will reduce your chance of being exposed to the virus.

Wearing a non-medical mask is an additional measure you can take to protect others around you.

Wearing a non-medical mask is another way to cover your mouth and nose to prevent your respiratory droplets from contaminating others or landing on surfaces. Just like our recommendation not to cough into your hands (instead, cover your cough with tissues or your sleeve), a mask can reduce the chance that others are coming into contact with your respiratory droplets.

If wearing a non-medical mask makes you feel safer and stops you from touching your nose and mouth, that is also good. But remember not to touch or rub your eyes.

It is important to understand that **non-medical masks have limitations and need to be used safely**.

If you choose to use a non-medical face mask:

- you must wash your hands immediately before putting it on and immediately after taking it off (in addition to practising good hand hygiene while wearing it)
- it should fit well (non-gaping)
- you should not share it with others

Face masks can become contaminated on the outside, or when touched by your hands. When wearing a mask, take the following precautions to protect yourself:

- avoid touching your face mask while using it
- change a cloth mask as soon as it gets damp or soiled
    - put it directly into the washing machine or a bag that can be emptied into the washing machine and then disposed of
    - cloth masks can be laundered with other items using a hot cycle, and then dried thoroughly
- non-medical masks that cannot be washed should be discarded and replaced as soon as they get damp, soiled or crumpled
    - dispose of masks properly in a lined garbage bin
    - do not leave discarded masks in shopping carts, on the ground, etc.

Non-medical masks alone will not prevent the spread of COVID-19. You must consistently and strictly adhere to good hygiene and public health measures, including frequent hand washing and physical (social) distancing.

Kaye Bright
Liaison Officer I Northwest PREOC
Emergency Management BC
1B -3215 Eby Street
Terrace, BC CANADA V8G 2X8

Ph: 250-615-4800 Fax: 250-615-4817
24 Hour Emergency Reporting: 1-800-663-3456

Follow PreparedBC *and EmergencyInfoBC*

We acknowledge and respect the First Nations people on whose ancestral territories we work and whose relationships with the land continue to this day.

× B.C. has declared a state of emergency. Learn about COVID-19 health issues. | Get COVID-19 Provincial Support.
British Columbia News

More support for commercial truck drivers during COVID-19 crisis

https://news.gov.bc.ca/22013
Wednesday, April 15, 2020 7:00 AM

Victoria - To improve travel for commercial truck drivers, the Government of B.C. is funding the installation of portable toilets at several commercial vehicle pull-outs, inspection stations and chain-up locations throughout the province.

Commercial truck drivers play an important role in maintaining the supply chain by delivering essential goods during the COVID-19 pandemic. The drivers ensure people around the province continue to have access to the items they need, including food and medicine. This is why it is crucial that commercial truck drivers have safe and clean facilities.

Installation of the additional portable toilets began this past weekend, with completion over the coming weeks to provide more options for commercial drivers. Approximately 20 portable toilets have been installed at commercial pull-outs and inspection stations, and the Province will look at adding additional ones in the coming weeks.

The Ministry of Transportation and Infrastructure is also keeping all rest areas open during the outbreak to continue to support the trucking industry. Maintenance contractors are working to keep these facilities clean, sanitary and well supplied. If people encounter less than ideal conditions at any provincial rest area, they are encouraged to contact the appropriate maintenance contractor or nearest ministry office.

In order to make sure everyone in B.C. has access to the goods they need, the Province has created a new Provincial Supply Chain Coordination Unit to assist with co-ordinating the distribution of goods and services. The Province has also launched the COVID-19 Supply Hub, a made-in-B.C. online platform to co-ordinate, find and speed up the delivery of medical supplies and personal protective equipment for provincial health authorities to support front-line health workers.

Private industry is also stepping up to provide support for these essential transportation workers. Members of the BC Trucking Association have spearheaded the Meals for Truck Drivers BC pilot, setting up food trucks at various commercial cardlocks throughout the province. Restaurants such as Tim Hortons have reopened many locations along Canadian highways for take-out and restroom use for commercial drivers.

Vancouver radio station Red FM has contacted the ministry to fund the installation of additional portable toilets in Surrey and Delta to support the commercial vehicle industry. The ministry is working with Red FM to identify locations and co-ordinate installation this week.

The ministry is following the advice and orders of the provincial health officer and the federal government to keep British Columbians as safe as possible and help to stop the spread of COVID-19. While highways and roads remain open, the provincial health officer recommends people stay close to home and avoid any non-essential travel.

Quick Facts:

- There are 203 rest areas in the province, all of which are equipped with toilet facilities. This includes 48 seasonal facilities that are open from early spring to mid-November.
- There are also 55 brake checks and 39 chain-up areas to support commercial truck drivers throughout B.C.

Learn More:

For the latest medical updates, including case counts, prevention, risks and testing, visit: http://www.bccdc.ca/
Or follow @CDCofBC on Twitter.

For the provincial health officer's orders, notices and guidance, visit: www.gov.bc.ca/phoguidance

For non-health related information, including financial, child care and education supports, travel, transportation and essential service information, visit: www.gov.bc.ca/Covid-19
Or call 1 888 COVID19 (1 888 268-4319) between 7:30 a.m. and 8 p.m. Pacific time, seven days a week.

Visit the provincial COVID-19 Supply Hub: www.gov.bc.ca/supplyhub

For a French translation: http://news.gov.bc.ca/files/Supportfortruckers_French.pdf

For a Chinese translation: https://news.gov.bc.ca/files/IB-Support_For_Truckers_During_COVID-19-Traditional_Chinese.pdf

For a Punjabi translation: https://news.gov.bc.ca/files/IB-Support_For_Truckers_During_COVID-19-Punjabi.pdf

Media Contacts

Ministry of Transportation and Infrastructure
Media Relations
Government Communications and Public Engagement
250 356-8241

Government of Canada / Gouvernement du Canada

Canada Summer Jobs 2020 temporary flexibilities for employers

In response to the COVID-19 situation, the following flexibilities have been introduced to respond to the needs of employers and youth.

Temporary flexibilities for Canada Summer Jobs (CSJ) 2020

Wage subsidies

All funded employers will be eligible to receive a wage subsidy reimbursement of up to 100% of the provincial or territorial minimum hourly wage. Previously, private and public sector employers were only eligible to receive up to 50% of the provincial or territorial minimum wage.

Part-time employment

All funded employers may offer part-time placements (for example, fewer than 30 hours per week). Previously, all CSJ-funded employment had to be full time (a minimum of 30 hours per week for at least 6 weeks).

Employment period

All funded employers may offer job placements between May 11, 2020 and February 28, 2021. Employers can offer part-time employment to youth who want to work during the academic year. Previously, all CSJ-funded positions had to be completed no later than August 28, 2020.

Changes to project and job activities

All funded employers will be provided the flexibility to amend project and job activities to support the delivery of critical services.

Potential adjustments to existing project and job activities could include:

- **community programming:** A shift away from in-person activities to the use of digital tools for the delivery of programming
- **service industry:** A shift away from in-person service to take-out and delivery
- **administrative positions:** A shift to the use of available remote and telework options
- **support for vulnerable populations:** A shift to activities to support populations facing new vulnerabilities under COVID-19, such as seniors or persons with disabilities, including the delivery of necessities or assistance with adaptive technology
- **retail services:** A shift away from in-person and in-store roles to remote and delivery roles

Important reminders

The safety of youth is paramount to the CSJ Program. To be eligible to receive funding under the CSJ program, employers must be able to provide youth a job placement in a safe work environment.

In the current context of COVID-19, employers are responsible to stay informed of provincial guidance on essential services and Municipal, Provincial and Federal public health information.

In addition to guidance published by Municipal, Provincial, and Territorial Governments, please consult the following resources from the Federal Government to support employers and employees:

- coronavirus disease (COVID-19): For businesses and employees

- risk-informed decision-making guidelines for workplaces and businesses during the COVID-19 pandemic

Date modified:
2020-04-15

Village of Burns Lake

From: Collins, Eryn <Eryn.Collins@northernhealth.ca>
Sent: April-16-20 4:12 PM
To: Communications Account
Subject: Northern Health COVID-19 update for stakeholders - Thursday, April 16, 2020

COVID-19 Update for Stakeholders

Thursday, April 16, 2020

Provincial case counts and statements

- **As of April 15, 2020,** there were **30** confirmed COVID-19 cases in NH.
- **Province of BC statistics:**
  - Confirmed cases: **1561** (**44** new)
  - Deaths: **75** (**3** new)
  - In hospital: **131** (**59** in ICU)
  - Recovered: **955**
- Joint statement on Province of B.C.'s COVID-19 response – April 15, 2020

New dashboard provides detailed look at BC data

For data broken down by health authority, see the BC COVID-19 dashboard (may not work in all browsers; Chrome is suggested)

Updated COVID-19 community guide

Northern Health's COVID-19 community guide: Coronavirus (COVID-19): A Northern Health Guide for Your Community contains all the information you need to help keep your community safe and well informed. New this week:

- Fuller information on compliance / enforcement for physical distancing
- New information on testing

The community guide is current as of today, and will continue to be updated regularly online.

COVID-19 in children: Clinical guidance and family resources

- The Provincial Clinical Reference Group has provided guidance on caring for children with a confirmed or suspected case of COVID-19.
- See Q & A document available for families of children with medical complexity
- See Q & A resource available for families of children with immune suppression

Reminder: Please check before dropping in for lab or imaging services

Due to COVID-19, a number of NH outpatient services (such as laboratory and diagnostic imaging) have changed their processes. We encourage patients who typically use these services to double

check with the facility or department before visiting for unscheduled or drop-in services, as appointments made in advance may now be required.

Thank you for your offers! Please call ahead before donating food

We are so grateful for the many offers we've received from individuals and organizations who want to donate food to our health care staff and physicians. We appreciate your support during these challenging times.

If you're interested in donating food to health care staff or physicians, please contact the facility you're interested in donating to for more information. **Please do not drop off food at our facilities without contacting us first.** As well, please see this new checklist: Food Donation Checklist Form for Businesses

More groups now appropriate for testing

As provincial capacity for COVID-19 testing is increasing, so is the list of groups for whom clinicians should now test. This now includes an expanded group of priority populations for testing who are either more vulnerable to complications due to COVID-19, or populations where testing changes Public Health management. Clinicians can now also order COVID-19 tests for anyone based on their clinical suspicion, as long as the person has symptoms.

Please note that the updated testing guidelines and expanded capacity for testing in BC are a relatively new development, and Northern Health testing sites are working to increase their capacity to accommodate any increase in testing volumes.

For more information, please see

- Who should be tested for COVID-19? (NH poster)
- BCCDC page on testing

Trusted links and resources

- BC Centre for Disease Control
- HealthLink BC COVID-19 page
- WHO FAQ
- Health Canada FAQ
- COVID-19 content in other languages
- WorkSafe BC - COVID-19 information and resources
- Northern Health COVID-19 Online Clinic & Information Line: **1-844-645-7811**
- For **non-medical info**, call **1-888-COVID19 / 1-888-268-4319** 7 days, 7:30 am - 8 pm

For current information on restrictions on travel, gatherings and other issues, see the Provincial Health Officer's webpage on current health topics.

Corporation of the
VILLAGE OF HAZELTON
Office of the Mayor

P.O. Box 40
4310 Field St.,
Hazelton, B.C. V0J 1Y0

Tel (250) 842-5991
Fax (250) 842-5152
www.hazelton.ca

April 15, 2020

File: 0550-01

Sent Via Email

Dear Mayor and Council

Re: BC Gaming Grant

In British Columbia (B.C.), it is difficult for communities under 10,000 to have access to funds for programs and services in relation to Arts and Culture, Sport, Public Safety, Environment and Social Services. We understand that smaller communities do not all have gaming facilities, but this does not mean that members in our communities do not travel and spend money in communities that do have gaming facilities.

The Province of B.C. has already committed to revenue sharing with First Nations under this Program, why not extend this to communities under 10,000? Having the opportunity to apply for the Community Gaming Grants would benefit small communities and would support the delivery of ongoing (and/or new) programs.

The Village of Hazelton Council asks your Council to endorse the following resolution and support the resolution at the Union of BC Municipalities Convention.

"THAT the Council of the Village of Hazelton supports the recommendation that communities under 10,000 in B.C. should be considered to be eligible to apply for the Community Gaming Grants Program for Arts and Culture, Sport, Public Safety, Environment and/or Social Services".

We hope that you will join the Village of Hazelton, with your support, we hope to achieve the possibilities of municipalities under 10,000 to be able to apply for the BC Gaming Grant.

Thank-you for your consideration.

Yours truly,

Dennis Sterritt
Mayor

BRITISH COLUMBIA

NEWS RELEASE

For Immediate Release
2020FIN0020-000703
April 16, 2020

Ministry of Finance
Ministry of Municipal Affairs and Housing

New COVID-19 supports for businesses, local governments

VICTORIA – The Province is providing enhanced relief for businesses by reducing most commercial property tax bills by an average of 25%, along with new measures to support local governments facing temporary revenue shortfalls as a result of COVID-19.

"We know that B.C. communities and businesses are suffering from the economic impacts of COVID-19," said Carole James, Minister of Finance. "That is why our B.C. COVID-19 Action Plan is focused on the health and safety of British Columbians, direct support for people and businesses and economic recovery for our province. We are providing further support by making additional temporary property tax changes to provide provincewide relief for business and local governments to help weather the pandemic, continue to deliver the services people count on and be part of our province's economic recovery."

The Province is taking significant new steps to support B.C. businesses, non-profits and other organizations through the COVID-19 pandemic by:

- further reducing the school property tax rate for commercial properties to achieve an average 25% reduction in the total property tax bill for most businesses, providing up to $700 million in relief. This enhances the 50% reduction to the provincial school property tax rate that was originally announced for classes 4, 5, and 6 as part of B.C.'s COVID-19 Action Plan.
- Postponing the date that late payment penalties apply for commercial properties in classes 4,5,6,7 and 8 to Oct. 1, 2020, to give businesses and landlords more time to pay their reduced property tax, without penalty.

Responding to key concerns from local governments, the Province is addressing cash flow and revenue shortfalls with new measures that provide additional support:

- authorizing local governments to borrow, interest-free, from their existing capital reserves to help pay for operating expenses, such as employee salaries.
- delaying provincial school tax remittances until the end of the year. This will provide significant relief to local governments facing cash flow issues.
- providing local governments greater flexibility to carry debt for an additional year.
- These measures will provide local governments with the resources to meet their operational costs and required remittances to regional districts, regional hospital districts, TransLink and transit authorities, BC Assessment, the Municipal Finance Authority and other taxing authorities. This will ensure that other minor taxing authorities can count on receiving the full amount they bill to municipalities and the Province's surveyor of taxes before Aug. 1, 2020.

"The COVID-19 pandemic is having significant financial impacts on all levels of government. It's going to take hard work from both municipalities and the provincial government, but working together we will get through this," said Selina Robinson, Minister of Municipal Affairs and Housing. "Many local governments have already shown leadership by taking steps to help people and businesses and maintain services, while addressing their finances. With these new measures, we are giving local governments new tools as a first step to ease their financial burdens and that of businesses in their communities now, and as we look to recovery in the months to come."

Maja Tait, Union of B.C. Municipalities president, said: "Local governments across B.C. are working hard to support the implementation of COVID-19 orders, while ensuring residents have access to the services they need in these challenging times. The measures announced today provide additional relief to small business and will free up funds for local government. UBCM will monitor the impact of these measures on the state of local governments finances, and work with the Province to ensure that local governments have the resources to sustain their communities."

Changes to British Columbia's property tax framework complement federal measures and build on the $5 billion B.C. COVID-19 Action Plan that provides income supports, tax relief and direct funding for people, businesses and services.

Learn More:

For more information on B.C.'s COVID-19 Action Plan, visit:
http://news.gov.bc.ca/factsheets/bc-takes-steps-to-support-people-businesses-during-covid-19-pandemic

For information about federal supports for businesses, visit:
https://www.canada.ca/en/department-finance/economic-response-plan.html

For the latest medical updates, including case counts, prevention, risks and testing, visit:
http://www.bccdc.ca/
Or follow @CDCofBC on Twitter

For provincial health officer orders, notices and guidance, visit: www.gov.bc.ca/phoguidance

For non-health related information, including financial, child care and education supports, travel, transportation and essential service information, visit: www.gov.bc.ca/covid19
Or call 1 888 COVID19 (1 888 268-4319) between 7:30 a.m. and 8 p.m., seven days a week.

A backgrounder follows.

BRITISH COLUMBIA

BACKGROUNDER

For Immediate Release
2020FIN0020-000703
April 16, 2020

Ministry of Finance
Ministry of Municipal Affairs and Housing

Changes to B.C.'s property tax framework respond to COVID-19

Building on B.C.'s COVID-19 Action Plan, the Province is making temporary changes to B.C.'s property tax framework to provide financial support for businesses and local governments.

Property tax measures for local governments:

- Local governments will have the ability to borrow, interest-free, from their capital reserve funds, freeing up billions in assets to cover temporary revenue shortfalls. They will have up to five years to build back the reserve funds.
- Municipalities will be able to access school tax revenue collected for the Province until the end of the year. If a local government chooses to hold onto the school property tax, it must first be used to pay other taxing authorities, including regional districts.
- Working closely with the Municipal Financing Authority (MFA), local governments will be able to extend their revenue anticipation borrowing for a second year past the current limit of one year. To minimize impacts on the MFA, the Province is asking local governments to first use the delayed school property tax payment and their own capital reserve funds before seeking short-term borrowing through the MFA.
- Municipalities will still be required to make all their required remittances to other taxing authorities. Additionally, municipalities will be required to make the full annual payment to TransLink and BC Assessment in August 2020, rather than August and December.

Property tax measures for B.C. businesses:

- Late payment penalties for commercial properties (classes 4, 5, 6, 7 and 8) will be postponed to Oct. 1, 2020.
- The school property tax rates for classes 4, 5, and 6 were reduced by 50% in the Province's initial economic response to COVID-19. Further reducing the provincial school property tax and introducing an equivalent tax reduction for classes 7 and 8 will lower the overall commercial property tax bill for most businesses by an average of 25%.

Breakdown of tax relief for B.C. businesses:

- Major industry (property class 4)
  - Budget 2020 mill rate: 3.72
  - March 23 mill rate: 1.86
  - April 16 mill rate: effectively zero
  - Tax cut as a per cent of total tax bill: 4%
- Light industry (property class 5)
  - Budget 2020 mill rate: 3.72
  - March 23 mill rate: 1.86

    - April 16 mill rate: 1.0561
    - Tax cut as a per cent of total tax bill: 25%
- Business/other (property class 6)
    - Budget 2020 mill rate: 3.72
    - March 23 mill rate: 1.86
    - April 16 mill rate: 1.1070
    - Tax cut as a per cent of total tax bill: 25%
- Managed forest (property class 7)
    - Budget 2020 mill rate: 1.87
    - March 23 mill rate: 1.87
    - April 16 mill rate: effectively zero
    - Tax cut as a per cent of total tax bill: 20%
- Recreation and non-profit (property class 8)
    - Budget 2020 mill rate: 2.29
    - March 23 mill rate: 2.29
    - April 16 mill rate: 0.7844
    - Tax cut as a per cent of total tax bill: 25%

Changes to British Columbia's property tax framework are in addition to measures announced as part of B.C.'s Action Plan to support businesses, including:

- Effective immediately, many provincial tax filing and payment deadlines are deferred to Sept. 30, 2020.
- Businesses with a payroll over $500,000 can defer their employer health tax payments until Sept. 30, 2020. Businesses with a payroll under this threshold are already exempt.
- Payments for provincial sales tax (PST), employer health tax, municipal and regional district tax on short-term accommodation, carbon tax, motor fuel tax and tobacco tax are also deferred.
- The scheduled increase to the carbon tax rate, and application of PST to e-commerce transactions and sweetened and carbonated drinks, will be delayed.

B.C.'s COVID-19 Action Plan complements federal measures to support businesses:

- The federal government is providing up to 75% wage subsidy for qualifying businesses, for up to three months, retroactive to March 15, 2020, to help businesses to keep and return workers to the payroll.
- The maximum duration of the Work-Sharing program has been extended from 38 weeks to 76 weeks.
- The Business Credit Availability Program will provide $65 billion of additional support and credit solutions for individual businesses, including the Canada Emergency Business Account and the Loan Guarantee for Small and Medium-Sized Enterprises.
- All businesses can defer, until Aug. 31, 2020, the payment of any income tax amounts that become owing on or after March 18, 2020, and before September 2020. No interest or penalties will accumulate on these amounts during this period.
- All businesses, including self-employed individuals, can defer payments of GST/HST and customs duty until June 30, 2020.

Contacts:

For non-health related information, visit:
www.gov.bc.ca/covid19
Or call 1 888 COVID19 (1 888 268-4319)
between 7:30 a.m. and 8 p.m., seven days a week.

Ministry of Municipal Affairs and Housing
Media Relations
778 584-2433

For media only:
Ministry of Finance
Media Relations
250 213-7724

Connect with the Province of B.C. at: news.gov.bc.ca/connect

VILLAGE OF BURNS LAKE

Cheque Register-Summary-Bank

AP5090 Page : 4
Date : Apr 16, 2020 Time : 10:40 am

Supplier : 083010 To ZON010
Batch No. : 91 To 108
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 9 - CA

Seq : Cheque No. **Status :** All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 6	**OPERATING ACCOUNT BVCU**						
00331-0006	31-Mar-2020	TEL011	TELUS MOBILITY	Issued	95	E	649.82
00332-0001	03-Feb-2020	PBC020	PACIFIC BLUE CROSS	Issued	96	E	5,518.05
00333-0001	03-Apr-2020	MSP010	REVENUE SERVICES OF BRITISH COLUMBIA	Issued	97	E	187.50
00333-0002	03-Apr-2020	TEL010	TELUS	Issued	97	E	354.28
AUTO6163	28-Apr-2020	MFA020	MFA LEASING	Issued	102	E	4,027.23
AUTO6163	29-Apr-2020	MFA020	MFA LEASING	Issued	102	E	1,418.03
00334-0001	27-Mar-2020	CHE010	PARKLAND REFINING B.C. LTD.	Issued	107	E	7,751.56
00334-0002	27-Mar-2020	REC010	RECEIVER GENERAL OF CANADA	Issued	107	E	24,769.90
00334-0003	27-Mar-2020	SUP010	BRITISH COLUMBIA PENSION CORPORATION	Issued	107	E	10,466.62
00335-0001	08-Apr-2020	CHE010	PARKLAND REFINING B.C. LTD.	Issued	108	E	6,284.20
00335-0002	08-Apr-2020	PBC020	PACIFIC BLUE CROSS	Issued	108	E	5,479.14
00335-0003	08-Apr-2020	PNG010	PACIFIC NORTHERN GAS LTD.	Issued	108	E	6,546.51
00335-0004	08-Apr-2020	SUP010	BRITISH COLUMBIA PENSION CORPORATION	Issued	108	E	8,344.35
00335-0005	08-Apr-2020	TEL010	TELUS	Issued	108	E	195.71
00335-0006	08-Apr-2020	TEL011	TELUS MOBILITY	Issued	108	E	622.94

Total Computer Paid :	**152,883.06**	**Total EFT PAP :**	**125,116.73**	**Total Paid :**	**287,537.61**
Total Manually Paid :	**9,537.82**	**Total EFT File :**	**0.00**		

100 Total No. Of Cheque(s) ...

VILLAGE OF BURNS LAKE

Cheque Register-Summary-Bank

AP5090 Page :3
Date : Apr 16, 2020 Time : 10:40 am

Supplier : 083010 To ZON010
Batch No. : 91 To 108
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 9 - CA

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 6	OPERATING ACCOUNT BVCU						
35652	08-Apr-2020	BLA010	BURNS LAKE AUTOMOTIVE SUPPLY LTD INC	Issued	106	C	272.81
35653	08-Apr-2020	BLH010	BURNS LAKE HARDWARE & GARAGE LTD	Issued	106	C	506.78
35654	08-Apr-2020	CER010	CERTIFIED LABORATORIES	Issued	106	C	1,274.22
35655	08-Apr-2020	CNR020	CANADIAN NATIONAL RAILWAY CO	Issued	106	C	326.50
35656	08-Apr-2020	COC010	BURNS LAKE & DISTRICT CHAMBER OF COMI	Issued	106	C	4,445.33
35657	08-Apr-2020	COP040	COPPER RIVER PLUMBING AND HEATING LTI	Issued	106	C	269.96
35658	08-Apr-2020	CUP010	C.U.P.E.	Issued	106	C	850.68
35659	08-Apr-2020	CWM010	CANADIAN WESTERN MECHANICAL LTD.	Issued	106	C	1,904.83
35660	08-Apr-2020	DEC010	DECHAMPLAIN, CLAUDE	Issued	106	C	9,765.53
35661	08-Apr-2020	DUN010	MCDONALD, DUNCAN	Issued	106	C	100.00
35662	08-Apr-2020	DWT010	DEAN WILSON TRUCKING	Issued	106	C	1,417.50
35663	08-Apr-2020	EXC500	EXCEED ELECTRICAL ENGINEERING LTD.	Issued	106	C	2,281.66
35664	08-Apr-2020	HTS010	HERITAGE TECHNICAL SERVICES	Issued	106	C	606.38
35665	08-Apr-2020	HUB020	HUBER FARM EQUIPMENT LTD.	Issued	106	C	47.04
35666	08-Apr-2020	IOS010	IDEAL OS	Issued	106	C	850.18
35667	08-Apr-2020	KEN010	GUENTER, KENNETH	Issued	106	C	1,008.00
35668	08-Apr-2020	LOE020	LOETSCHER, LARA	Issued	106	C	25.50
35669	08-Apr-2020	MEL020	PAULSON, MELINDA	Issued	106	C	100.00
35670	08-Apr-2020	OWT010	SAVE-ON-FOODS LIMITED PARTNERSHIP DB/	Issued	106	C	286.34
35671	08-Apr-2020	POL010	0800230 BC LTD - DBA POLAR PARK AUTOMC	Issued	106	C	2,634.86
35672	08-Apr-2020	POL010	0800230 BC LTD - DBA POLAR PARK AUTOMC	Issued	106	C	10,953.51
35673	08-Apr-2020	REG010	REGIONAL DISTRICT OF BULKLEY NECHAKO	Issued	106	C	565.74
35674	08-Apr-2020	ROC010	ROCKY MOUNTAIN PHOENIX	Issued	106	C	4,213.30
35675	08-Apr-2020	SNR010	STUART NECHAKO REGIONAL HOSPITAL DIS	Issued	106	C	934.12
35676	08-Apr-2020	STA070	STARLAND SUPPLY (2000) LTD	Issued	106	C	678.15
35677	08-Apr-2020	TEC010	TECH NORTH SOLUTIONS INC	Issued	106	C	9,529.75
35678	08-Apr-2020	TLT010	THE LIGHT TOUCH	Issued	106	C	650.00
35679	08-Apr-2020	TOM010	TOM HIEBERT TRUCKING	Issued	106	C	787.50
35680	08-Apr-2020	VEN020	VENTURE ELEVATOR INC.	Issued	106	C	278.37
35681	08-Apr-2020	WEL030	WELLMAN'S CARWASH	Issued	106	C	64.84
35682	08-Apr-2020	WES090	WESTERN CANADA MOUNTAIN BIKE TOURISI	Issued	106	C	2,625.00
35683	08-Apr-2020	WIE030	WIEBE, HENRY	Issued	106	C	120.00
35684	08-Apr-2020	ZON010	ZONE WEST ENTERPRISES LTD	Issued	106	C	99.75
00330-0001	24-Feb-2020	BCH020	BC Hydro and Power Authority	Issued	94	E	20,872.47
00331-0001	31-Mar-2020	COR500	CORP. PETROLES PARKLAND (108)	Issued	95	E	471.30
00331-0002	31-Mar-2020	PNG010	PACIFIC NORTHERN GAS LTD.	Issued	95	E	8,161.44
00331-0003	31-Mar-2020	SPI010	Superior Propane, a division of Superior Plus LP	Issued	95	E	164.75
00331-0004	31-Mar-2020	SUP010	BRITISH COLUMBIA PENSION CORPORATION	Issued	95	E	11,615.61
00331-0005	31-Mar-2020	TEL010	TELUS	Issued	95	E	1,215.32

VILLAGE OF BURNS LAKE

Cheque Register-Summary-Bank

AP5090 Page :2
Date : Apr 16, 2020 Time : 10:40 am

Supplier : 083010 To ZON010
Batch No. : 91 To 108
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 9 - CA

Seq : Cheque No. **Status :** All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3883	23-Mar-2020	SOU500	SOUTHBANK CONSTRUCTION	Issued	91	M	9,405.00
35613	03-Apr-2020	ALL020	ALLPOINTS FIRE PROTECTION LTD.	Issued	92	C	6,094.41
35614	03-Apr-2020	BLA050	BLACK PRESS GROUP LTD	Issued	92	C	1,126.51
35615	03-Apr-2020	BLH010	BURNS LAKE HARDWARE & GARAGE LTD	Issued	92	C	502.60
35616	03-Apr-2020	BNS020	BNS TRANSPORT INC.	Issued	92	C	758.27
35617	03-Apr-2020	BUC010	BUCK CREEK ENTERPRISES dba Buck Creek E	Issued	92	C	62.42
35618	03-Apr-2020	BUR030	BURNS LAKE VETERINARY CLINIC	Issued	92	C	310.29
35619	03-Apr-2020	CAP030	CAPRI INSURANCE - CL	Issued	92	C	2,500.00
35620	03-Apr-2020	CLL010	CIVIC LEGAL LLP	Issued	92	C	3,870.74
35621	03-Apr-2020	CRO060	CROUSE, PRISCILLA	Issued	92	C	100.00
35622	03-Apr-2020	EAG010	EAGLE AUTOMOTIVE CENTER	Issued	92	C	67.23
35623	03-Apr-2020	FCM010	FEDERATION OF CANADIAN MUNICPALITIES	Issued	92	C	18.68
35624	03-Apr-2020	FRE010	FRED SURRIDGE LTD.	Issued	92	C	2,778.48
35625	03-Apr-2020	GRA011	GRANITE EXCAVATING	Issued	92	C	28,893.06
35626	03-Apr-2020	HIE030	HIEBERT, RICHARD J	Issued	92	C	283.50
35627	03-Apr-2020	HUB020	HUBER FARM EQUIPMENT LTD.	Issued	92	C	448.63
35628	03-Apr-2020	JES010	BIRD, JESSE	Issued	92	C	500.00
35629	03-Apr-2020	KWL010	KEVIN WHITE LOCKSMITH SALES & SERVICE	Issued	92	C	4,564.40
35630	03-Apr-2020	LDM010	LAKES DISTRICT MAINTENANCE INC	Issued	92	C	2,263.26
35631	03-Apr-2020	LDP010	LAKES DISTRICT PRINTING & SIGNS	Issued	92	C	143.36
35632	03-Apr-2020	LEW020	JONES, LEWIS	Issued	92	C	516.00
35633	03-Apr-2020	MAH010	HELMER, MELANY A.	Issued	92	C	1,690.75
35634	03-Apr-2020	MOT010	MINISTRY OF TRANSPORTATION AND INFRA	Issued	92	C	1,553.29
35635	03-Apr-2020	NOR010	NORTHERN LABORATORIES LTD.	Issued	92	C	262.50
35636	03-Apr-2020	OUT010	BURNS LAKE OUTDOOR ADVENTURES LTD	Issued	92	C	157.77
35637	03-Apr-2020	OWT010	SAVE-ON-FOODS LIMITED PARTNERSHIP DB.	Issued	92	C	162.61
35638	03-Apr-2020	PUR010	PUROLATOR INC.	Issued	92	C	97.40
35639	03-Apr-2020	REG010	REGIONAL DISTRICT OF BULKLEY NECHAKO	Issued	92	C	44.10
35640	03-Apr-2020	TLT010	THE LIGHT TOUCH	Issued	92	C	650.00
35641	03-Apr-2020	TRU030	TRUE CONSULTING GROUP	Issued	92	C	7,701.86
35642	03-Apr-2020	VES040	VESSEY, DANIELLE	Issued	92	C	51.00
35643	03-Apr-2020	VIL050	VILLAGE INSURANCE SERVICE LTD.	Issued	92	C	270.00
35644	03-Apr-2020	WEL010	WELLMAN, RICHELLE	Issued	92	C	88.31
35645	03-Apr-2020	WEL030	WELLMAN'S CARWASH	Issued	92	C	28.93
35646	03-Apr-2020	YRI010	YETI REFRIGERATION INC.	Issued	92	C	17,587.50
35647	08-Apr-2020	ALL010	ALL WEST GLASS (BURNS LAKE) LTD.	Issued	106	C	522.76
35648	08-Apr-2020	ALL020	ALLPOINTS FIRE PROTECTION LTD.	Issued	106	C	1,494.15
35649	08-Apr-2020	BCA011	B. C. ASSESSMENT AUTHORITY	Issued	106	C	1,893.64
35650	08-Apr-2020	BCH020	BC Hydro and Power Authority	Issued	106	C	300.00
35651	08-Apr-2020	BLA010	BURNS LAKE AUTOMOTIVE SUPPLY LTD INC	Issued	106	C	2,050.52

VILLAGE OF BURNS LAKE

Cheque Register-Summary-Bank

AP5090 Page : 1
Date : Apr 16, 2020 Time : 10:40 am

Supplier : 083010 To ZON010
Batch No. : 91 To 108
Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 9 - CA

Seq : Cheque No. **Status :** All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
160	20-Feb-2020	ALT020	ALTERNATIVE GROUNDS COFFEE HOUSE	Issued	98	M	72.45
161	25-Mar-2020	SOU500	SOUTHBANK CONSTRUCTION	Cancelled	100	M	0.00
162	25-Mar-2020	RXD010	RX DRUG MART	Issued	99	M	16.77
163	26-Mar-2020	RXD010	RX DRUG MART	Issued	99	M	4.47
164	25-Mar-2020	RCW010	LOBLAWSINC REAL CANADIAN WHOLESALE	Issued	99	M	11.18
165	25-Mar-2020	RCW010	LOBLAWSINC REAL CANADIAN WHOLESALE	Issued	99	M	27.95

AGENDA

Regular Meeting of Council

Tuesday
April 21, 2020
Council Chambers
7:00 p.m.

"The Village of Burns Lake is a diverse community where residents enjoy a high quality of life, supported by economic and environmental sustainability, and a vibrant community spirit."

PO Box 570
Burns Lake, BC V0J 1E0
250 692-7587
www.burnslake.ca

2020 MUNICIPAL OBJECTIVES

1. **Strong and diverse economy with the development of tourism and a vibrant downtown**
    - Implement the recommendations in the 'Chart the Course' economic diversification plan that includes tourism
    - Implement recommendations of the branding strategy underway in 2019
    - Promote business opportunities and work towards attracting at least one immigrant business from the regional pilot program
    - Support events for recreation for example with BL Mountain Bike Association
    - Improve amenities at the local campground

2. **Good government that is financially sustainable and invests in infrastructure to serve the community**
    - Practice good communication with the public through social media, being approachable, accountable and transparent
    - Build out infrastructure that increases livability like a splash park
    - Commit a minimum of $1.2m to paving and improvement projects between 2020 and 2022
    - Proceed with the downtown parking lot project
    - Implement industrial site signage
    - Promote EV charging stations and encourage recycling

3. **Exercise social responsibility, housing availability for the community's diverse population, safety for the community, and wildfire protection**
    - Continue work with the Community Wildfire Protection Plan to keep our community safe
    - Support the FireSmart Committee, encourage citizen participation and consider resources to do so
    - Support developers and not-for-profit organizations with new housing for market and subsidized multi-family dwellings; investigate local government incentive tools

4. **Environmental stewardship with the provision of parks, recreation services**
    - Assess opportunities for lakeshore development with First Nations
    - Increase number of people using the multiplex especially from outside the community

www.burnslake.ca
Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

AGENDA

Regular Meeting of Council for the Corporation of the Village of Burns Lake, held in Council Chambers on April 21, 2020, at 7:00 p.m.

TOPIC **PAGE**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Recommendation:

THAT the agenda for the April 21, 2020, Regular Meeting of Council is approved as presented.

3. PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTION

4. PUBLIC COMMENT

*When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than **2 minutes.** When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and **only address current agenda items**. No person from the audience may address Council more than once during the Public Comment and Public Question Period.*

5. DELEGATIONS AND PETITIONS

a) eSolutions Group – *Colleen Collins Communications Specialist*

6. ADOPTION OF MINUTES

Recommendation:

THAT April 7, 2020, minutes of the Regular Meeting of Council be adopted.

7. MAYOR, COUNCILLOR AND CAO REPORTS

Recommendation:

THAT the Mayor, Councillor and CAO reports be received.

www.burnslake.ca
Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

8. REPORTS

a) Curling Rink Stairs RFP– *Director of Recreation L. Jones*

Recommendation:

THAT Council awards the Curling Rink Stairs RFP to North Valley: Architecture | Engineering | Construction for $54,750 plus GST.

b) Northern Capital Planning Grant – *Mayor Funk, verbal*

c) Council Resolution Tracker – *for information*

9. BUSINESS ARISING

a) COVID-19 Roundtable Update – *CAO S. Worthing, verbal*

b) T-shirt Sale Update – *DCO Anderson, verbal*

10. ORIGINAL COMMUNICATIONS ACTION - None

11. ORIGINAL COMMUNICATION RECEIVED AND FILED

Recommendation:

THAT original communications (a) through (l) be received and filed:

a) **NDIT – *2020 Economic Development Grant Award***
b) **Northern Rockies Regional Municipality – US *Travelers***
c) **Province of BC Open Burning Ban – *April 16***
d) **UBCM – *resolution submission***
e) **Ministry of Health – *Emergency Services***
f) **Disability Alliance – *Income assistance for PWD recipients***
g) **EMBC NW PREOC – *Use of non-medical masks***
h) **Province of BC – *support for commercial truck drivers***
i) **Government of Canada – *Summer Jobs 2020***
j) **Northern Health – *April 16 COVID Update***
k) **Village of Hazelton – *Gaming Grant Resolution***
l) **Province of BC – *COVID 19 Supports for businesses, local governments April 16***

www.burnslake.ca
Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0

12. NEW BUSINESS – None

13. ACCOUNTS PAYABLE

The municipal accounts dated:

- April 16, 2020, of $2287,537.61

Were found to be in good order.

14. READING FILE -

Recommendation:

THAT April 16, 2020, reading file be received:

April 16, 2020

1. **Ministry of Attorney General – Liquor Store hour Extension- April 15,2020**
2. **Province of BC – COVID Supports – April 14, 2020**
3. **Northern Health – COVID Update April 9, 2020**
4. **BC Government News – the closing of Parks April 8 2020**

15. PUBLIC QUESTION PERIOD

*When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than **2 minutes.** When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and **only address current agenda items**. No person from the audience may address Council more than once during the Public Comment and Public Question Period.*

16. RELEASE OF CLOSED MEETING RESOLUTIONS – None

17. ADJOURN

www.burnslake.ca
Phone: 250-692-7587
PO Box 570
Burns Lake, BC V0J 1E0