



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, April 07, 2020 AT 7:00 PM

PRESENT

Attended via Zoom:
Mayor D. Funk
Councillor D. Hill
Councillor K. White
Councillor H. Wiebe
Councillor C. Rensby
CAO S. Worthing
Director of Public Works D. Ross
Director of Recreation L. Jones
Economic Development Officer L. Watson
Deputy Corporate Officer V. Anderson

GUESTS

Ken Guenter – Tourism Coordinator

PUBLIC

No members of the public

MEDIA

No media

CALL TO ORDER

Mayor Funk called the Regular Meeting of Council to order at 7:05 p.m.

APPROVAL OF AGENDA

It was moved and seconded by Council

2020-04-07: 133

AND THAT the agenda for April 7, 2020, Regular Meeting of Council is approved as presented.

CARRIED

PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTIONS - None

PUBLIC COMMENT

None

DELEGATIONS

Chamber of Commerce – VIC Update – *Manager, Randi Amendt*

- The office is closed to the public, the manager continues to work with the doors locked.
- Applied for four summer students waiting to hear
- VICs in Northern BC have a mug program for each participating community with animals from across northwest. Burns Lake's animal is a cougar.
- Outline Design has designed t-shirts to match the mugs.
- Working with the Village to have a secondary location at Radley Beach for July and August.
- Three students were hired for the summer season.

- The manager is participating in weekly calls with Northern BC Tourism and Destination BC.
- In case we do have visitors stop by, the outside kiosk is full of local brochures.
- There have been a few families this week.
- Canada Day celebration will be dependant on the COVID-19 event, the decision to cancel or not will be made at a later date.
- The Chamber manager will have time to assist the EDO to support the business community.
- Mayor Funk thanked the Chamber for the presentation.

ADOPTION OF MINUTES

It was moved and seconded by Council

2020-04-07: 134

THAT March 17, 2020, minutes of the Regular Meeting of Council be adopted.

CARRIED

MAYOR, COUNCILLOR AND CAO REPORTS

REPORTS

Village of Burns Lake Branding Project Update – *EDO L. Watson*

- The consultant has been advised that the project is on hold.
- Staff is looking for direction for a revised timeline.
- Council commented on the logo options.
- Council discussed that we have talented artists in town, and perhaps the logo design should be put out as a contest.
- The contest idea was discussed.
- Perhaps if it is a contest, the result might be more readily accepted.
- Council discussed the options given are very similar to other logos in the area.
- Council discussed the scope of the project and the need to be happy with the end result.
- Staff discussed the brand strategy being part of this project.
- Staff asked for direction for a revised project timeline.
- A timeline of four weeks to decide on the logo was discussed.
- Discussion of what eSolutions has completed.
- Discussion of being mindful of the contract.
- Discussion of asking individual artists to submit a drawing.

Radley Beach Rental Shack – *Director of Recreation*

- The rental price was set at \$75 per month to cover hydro costs.
- The Chamber will assist in renting out canoes and kayaks, which benefits the Village.

It was moved and seconded by Council

2020-04-07: 135

THAT Council direct staff to enter into an agreement to rent out the Radley Beach Rental Shack to the Burns Lake Chamber of Commerce for July and August 2020.

CARRIED

Bruin's Den Contract Renewal – *Director of Recreation*

- Council discussed how issues with early morning hockey games had been resolved.
- There have been improvements this year, in part due to a new business partnership.
- Council discussed repairs to the kitchen equipment.
- The Village owns the equipment, and the increase last year is assisting in covering the repair costs.
- The rent was raised one year ago.
- The increase in rent has been covering off the repair costs.
- Discussion of the current COVID event and the new clause in the agreement pertaining to COVID.
- The mandate would have to come from the province.

It was moved and seconded by Council

THAT Council directs staff to renew the lease with the Bruins Den for the term of May 1, 2020 to April 30, 2021 as presented.

2020-04-07: 136

CARRIED

COVID-19 Business Impact Survey Summary Report – *EDO L. Watson*

- Staff are busy reaching out to the business community.
- The business impact survey closed on March 25.
- COVID is increasingly impacting local businesses.
- The survey is based on the BC Chamber survey.
- Staff is trying to determine the specific needs of the business community.
- Discussion of points in the summary.
- A discussion of options will occur at the budget meeting on April 21.

- Council discussed ideas to assist the business community.
- Council discussed the concern in the community with tax season approaching.
- Discussion of municipal funds.
- Starting next week, invitations for a virtual business meeting will be sent out by the EDO.
- The EDO is collecting what other communities are doing.

It was moved and seconded by Council

THAT the COVID-19 Business Impact Survey Summary Report be received as information.

CARRIED

2020-04-07: 137

Development Variance Permit #2020-02 – *CAO Worthing*

It was moved and seconded by Council

THAT Development Variance Permit #2020-02 for the property located at #15-8th Ave. be approved.

CARRIED

2020-04-07: 138

Development Variance Permit #2020-03 – *CAO Worthing*

- Discussion of the variance on the property line.
- The building that was demolished was located on the property line.

It was moved and seconded by Council

THAT Development Variance Permit #2020-03 for the property located at #102 Eveneshen Drive be approved.

CARRIED

2020-04-07: 139

BUSINESS ARISING

Budget Meeting Date Change

It was moved and seconded by Council

2020-04-07: 140

THAT the Budget Meeting date be changed to April 21 at 5:30 p.m.

CARRIED

BC Hydro Level 3 Charging Station– *CAO Worthing, verbal*

- Confirmation of the funding of the Level 3 Charging Station was received.
- The park lot construction will begin in two weeks.

COVID 19 Roundtable Update – *CAO Worthing*

CAO Worthing

- Opened the EOC on March 27, moved to two meetings per week as we are monitoring the situation.
- Bylaw enforcement is a big part of the EOC.
- Working on a mutual aid agreement with communities within the RDBN.
- Been in conversations with Babine and FLNRORD regarding tree planting. Planters won't be allowed in town on their days off.
- BFP's tree planting is mainly on the northside of Babine.
- The playgrounds and the dog park are being monitored and remain open.
- COVID messaging on FB is continuing.
- Waiting for a call from BC Housing regarding homelessness.
- The province has extended the deadline for audited financial statements, and we are planning to meet the regular deadline.
- Package from the Up The Creek Garment Company arrived, each community along Highway 16 received 24 t-shirts.

2020-04-07: 141

It was moved and seconded by Council

THAT the t-shirts are sold for \$20 on Facebook, and the proceeds are given to The Link foodbank;

AND THAT a letter of thank you be sent to the Up The Creek Garment Company

CARRIED

Councillor Hill

- We are early in this event, and we need to keep the messaging going.

Councillor Rensby

- Has been trying to educate people on the importance of physical distancing.

Mayor Funk

- RDBN is now holding weekly meetings.
- RDBN is seeking funding for underserved populations.
- Attending EOC meetings.
- Northern Health in Prince George is now offering more information during the phone in meetings.
- On calls with Minister Robinson and Minister Farnsworth.
- Getting updates from different organizations and industries.
- Coastal Gaslink has reduced its workforce from 1,200 to 400, and they have strict practices in place for the remaining employees.
- Planning for the management of the treeplanters is well underway, and the companies have solid COVID safety plans in place.
- Northern Health has designated three hospitals for COVID. Prince George, Fort St. John and Terrace.
- Waiting to hear the transportation plan from BC Ambulance.
- Matt Singleton (BC Ambulance) will be on the VBL EOC call next week.
- Discussion of provinces plans to keep workers working using a Risk Exposure Management Plan.
- Discussion of ambulance capacity due to non-essential surgeries being cancelled.

ORIGINAL COMMUNICATIONS ACTION

COVID 19 Community Support Program

- This money was to be used to provide funds for The Link van and for volunteers who have travelled long distances.
- At this point, there has not been a lot of uptake.
- The demand for the food bank has increased.
- Donations from stores have dropped off.
- Discussion of the amount to donate.

It was moved and seconded by Council

2020-04-07: 142

THAT the Village of Burns Lake contribute \$2,000 to Lakes Family Enhancement Society (The Link) for the COVID-19 Community Support program from the Community Goodwill Donation Fund;

AND THAT any unspent funds remain with The Link for food bank operations.

CARRIED

Province of BC – Funding Announcement Village Tourism Project

- The Village received \$70,000 for the mobile visitor information centre.
- The budget for the Chamber was discussed.

Citizens of the Decade and the 2019 Citizens of the year

It was moved and seconded by Council

2020-04-07: 143

THAT a letter of congratulation is sent to John and Sandra Barth;

AND THAT a letter of congratulation is sent to Karen and Sean Broadsworth for being named the 2019 Citizens of the Year.

CARRIED

City of Prince George – Class Action Lawsuit, Opioid Crisis

It was moved and seconded by Council

2020-04-07: 144

THAT a letter is sent to UBCM in support of the City of Prince George's letter of March 24, Sharing Payments from Opioid Class Action Lawsuit.

CARRIED

ORIGINAL COMMUNICATIONS RECEIVED AND FILED

It was moved and seconded by Council

2020-04-07: 145

THAT original communications (a) through (i) be received and filed:

- a) MP Taylor Bachrach – Letter to Minister of Fisheries and Oceans**
- b) BC Hydro Response to COVID 19 - relief plans**
- c) Guidelines for Local Governments – Ministerial Order M083**
- d) MoTI – Load Restrictions**
- e) NCLGA – Board Highlights**
- f) City of Burnaby – 2020 UBCM Resolutions**
- g) UBCM – Provincial Response to 2019 Resolutions**
- h) BC Centre for Disease Control – Compliance Physical Distancing March 31 – subject to change**
- i) Candian Federation of Business – March 19UBCM –**

CARRIED

Item (a) Letter from Taylor Bachrach regarding sport fishing.
It was moved and seconded by Council

- Discussion of local fishers versus out-of-province and out-of-country.

Item (i) Canadian Federation of Business letter

- Discussion of what municipalities can legally do.
- The Village does not currently have a property tax installment option.
- Penalties and interest are legislated, the municipality does not have the authority to change these.
- Interest on water and sewer services is not charged until the property goes into tax arrears.

NEW BUSINESS

None

ACCOUNTS PAYABLE

The municipal accounts dated:

April 2, 2020, of \$292,033.32

Were found to be in good order.

READING FILES

None

RELEASE OF CLOSED MEETING RESOLUTIONS None


ADJOURNMENT

It was moved and seconded by Council

2020-04-07: 146

THAT April 7, 2020, Regular Meeting is adjourned at 8:57 p.m.

CARRIED


MAYOR


CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, April 07, 2020.